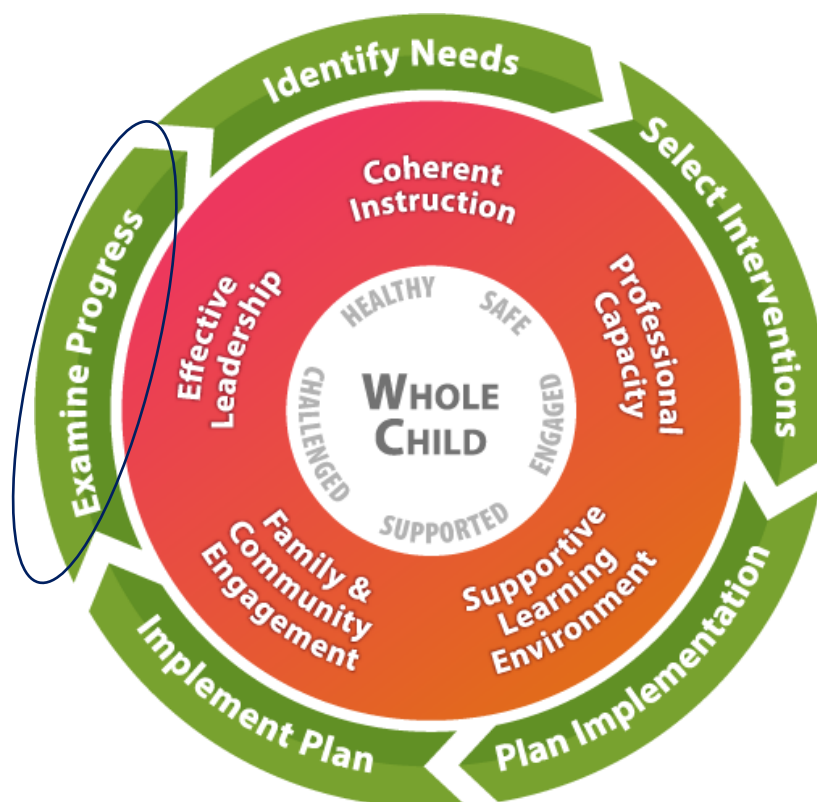




Consolidated LEA Improvement Plan (CLIP) and School Improvement Plan (SIP) Progress Monitoring Application Manual

Consolidated LEA Improvement Plan (CLIP) and School Improvement Plan (SIP)
Progress Monitoring Application

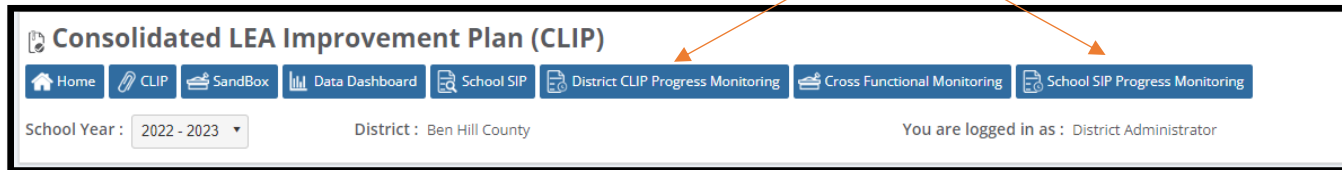
The purpose of the progress monitoring tool within the SLDS CLIP and SIP applications is to place integrated and on-going progress monitoring reports directly in the hands of local educational agencies (LEA) to allow them to track and monitor progress in the implementation of their CLIP and SIP action steps.



- The Progress Monitoring tool is available after a CLIP (Online or S-CLIP) is initially approved by GaDOE or the SIP is approved by the district.
- Both the District Administrator and the District Superintendent roles can view, edit, and select the evidence of progress status applicable to each action step of the CLIP. The School Administrator and District Administrator have these roles for the SIP.
- LEAs are encouraged to convene the CLIP or SIP stakeholder group to review the status of the CLIP or SIP action steps and complete the progress monitoring application.
- GaDOE Continuous Improvement Teams (CIT) will collaboratively review the CLIP Online progress monitoring submission to understand how the LEA is progressing in implementing its approved plan. The LEA will review the SIP progress monitoring submission.
- Once reviewed, comments may be added.

Progress Monitoring Application Navigation

1. Access the CLIP in the Statewide Longitudinal Data System (SLDS).
2. Select the blue tab “Progress Monitoring”.



3. The landing page displays:
 - a. The progress monitoring reporting period
 - b. Progress monitoring status
 - c. Where to select the overarching needs from the CLIP or SIP
 - d. The action steps connected to each overarching need
 - e. Action step details and reporting progress:
 - Click on View Details to view the description and the details of the goal and the action step
 - Click on Assess Action Item Progress to provide an evidence of progress for the specific action step. There are four drop down options to choose from, along with a text box to provide a narrative summary, if needed or when required
 - Click on Comment History to view the summary of comments included

Consolidated LEA Improvement Plan (CLIP)

Home | CLIP | SandBox | Data Dashboard | Progress Monitoring | School SIP | Cross Functional Monitoring

School Year: 2019 - 2020 | District: | County: | You are logged in as: District Administrator

Progress Monitoring

a The currently open reporting period is 9/25/2019 to 11/6/2019

b Status: Reopened By State | Progress Period: Period 1 - 25 September 2019 - 06 November 2...

c Please select an Overarching Need below
OverarchingNeed # 1

This is a test

Type	Goal/Action	Current Status	Current Comments	e
Goal	This is a test This is a test This is a test This is a test This is a test This is a test	NA	NA	View Details
Action Step # 1	This is a test for testing	Completed	sdgdsgegdgsd	View Details Assess Action Item Progress View Comment History

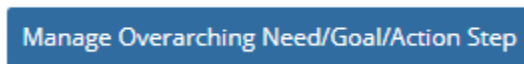
d

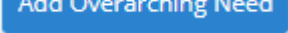
[Next Overarching Need](#) | [Submit to State](#)

Actions for S-CLIP LEAs Only

The overarching needs, goals, and action steps identified by the LEA in their own continuous improvement process will not automatically appear in this progress monitoring module. The GaDOE has added the following steps for S-CLIP LEAs to quickly add their CLIP action steps to this tool:

- a. Select this button to start:




- b. Add the overarching need by selecting  and the screen below will appear. Add the # of the overarching need in the first box. Add the description of the need in the second box. Select "SAVE".

Manage Overarching Need

Overarching Need: #1

Description: Number fluency skills are low in grade 2

Save Cancel

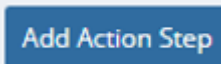
- c. Add the goal by selecting  and this screen will appear. Add the # of the goal in the first box. Add the description of the goal in the second box. Select "SAVE".

Manage Goal

Goal: #1

Description: Improve number fluency in grade 2

Save Cancel

- d. Add the action step(s) by selecting  and this screen will appear. Add the # of the action step in the first box. Add the description of the action step in the second box. Select "SAVE".

Manage Action Step

Action Step: #1

Description: Implement online tool "Fluency is Fun"

Save Cancel

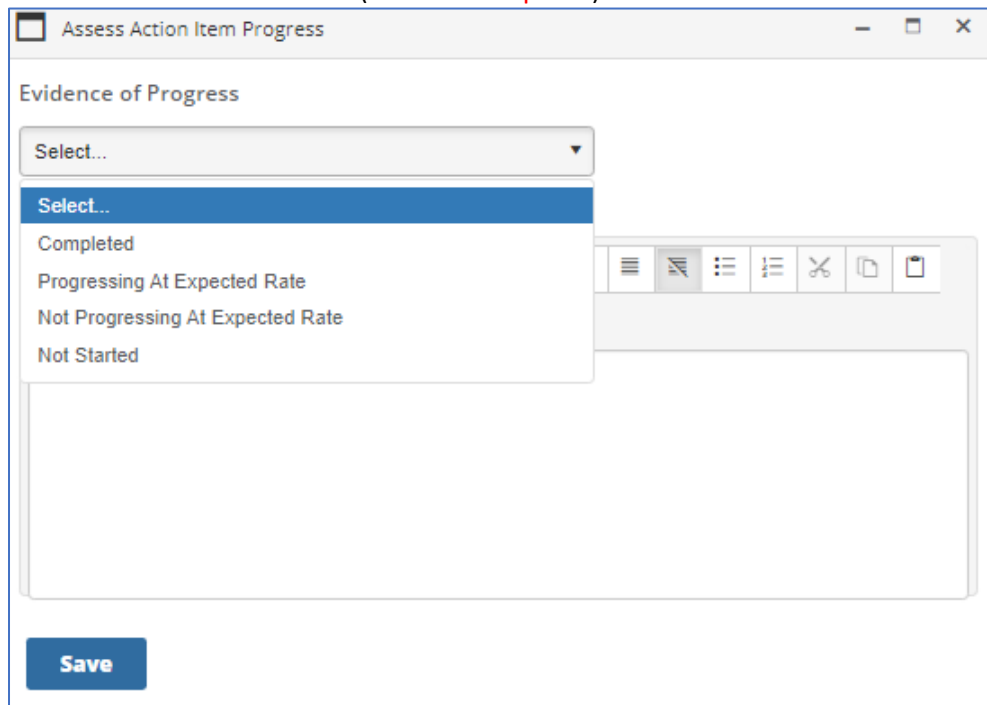
- e. When all action steps are added, select CLOSE. Repeat these steps to add additional needs, goals, and action steps. Note that each identified need must have at least one goal and action step entered into the application.

Now, you will be able to select the overarching need from the drop down and see the goals and action steps associated with this need. Proceed to the next step to “Assess Action Item Progress”.

- 4. After selecting the overarching need and an action step, select the blue Assess Action Item Progress button:

Assess Action Item Progress

- 5. For each action step, select the evidence of progress:
 - a. Completed (comment optional)
 - b. Progressing at Expected Rate (comment optional)
 - c. Not Progressing at Expected Rate (comment required)
 - d. Not Started (comment required)



Note: LEAs may upload attachments supporting the evidence of progress.

Upload

- 6. For each action step, select the evidence of effectiveness:
 - a. Highly Effective – Fully Implemented
 - b. Highly Effective – Continuing to Implement

- c. Effective
- d. Somewhat effective
- e. Not Effective (comment required)
- f. Not Implemented/Not Data Available Yet (comment required)

The image shows a screenshot of a web application interface. At the top, the text 'Effectiveness Status' is displayed. Below it is a dropdown menu with a red border. The dropdown is currently open, showing a list of options: 'Select...' (highlighted in blue), 'Highly Effective - Fully Implemented', 'Highly Effective - Continuing to Implement', 'Effective', 'Somewhat Effective', 'Not Effective', and 'Not Implemented/No Data Available Yet'. Below the dropdown menu is a blue button with the text 'Save', also enclosed in a red border.

7. After assigning a progress status for all action steps in the reporting period, the CLIP District Administrator or the District Superintendent will select "Submit to State". For the SIP, the School Administrator will submit to the District.

