

PROGRAM OF STUDY:

Business Accounting



This Program of Study may serve as a graduation guide for the next four plus years, along with other career planning and educational materials. Courses listed in this model may include recommended coursework and should be individualized to students' educational and career goals. Each graduation plan needs to meet minimum high school graduation requirements. Dual Enrollment courses can be high school academic and/or career technical education courses.

SECONDARY:				
COURSE/ GRADE	NINTH	TENTH	ELEVENTH	TWELFTH
ENGLISH	9 th grade Lit/ Composition	10 th grade Lit/ Composition	American Lit/ Composition	World Lit/ Composition / British Lit
MATHEMATICS	Coordinate Algebra / Algebra I	Analytic Geometry / Geometry	Advanced Algebra / Algebra II	Pre-calculus
SCIENCE	Physical Science	Biology	Chemistry	Physics
SOCIAL STUDIES	World History	Psychology	US History	Government (½ unit) Economics (½ unit)
PATHWAY COMPLETER	Introduction to Business Technology	Financial Literacy	Principles of Accounting I	Another course in focus area, Work-Based Learning, or Youth Apprenticeship
Industry Recognized Credential (Pathway Completer)		Visit the End of Pathway Assessment Page (see note below)		
Required/ Selective Electives	Health & Personal Fitness (can be taken in grades 9-12)	Legal Environment of Business	Entrepreneurship	Financial Technologies and Services
	Modern Language/Latin 2 units required for admissions to Georgia University System Colleges/Universities For a listing of Modern Language/Latin courses offered at your high school, please contact your advisor, counselor, or curriculum handbook.		Other Electives For a listing of other elective courses offered at your high school, please check with your advisor, counselor, or curriculum handbook.	

Postsecondary Transition <ul style="list-style-type: none"> University System of Georgia Institutions: Admissions Testing <ul style="list-style-type: none"> ACT or SAT For More Information: <ul style="list-style-type: none"> Contact the institution of your choice Technical College System of Georgia <ul style="list-style-type: none"> Placement Exam United States Military <ul style="list-style-type: none"> ASVAB Assessment Use BRIDGE Law platform to inform decisions on postsecondary opportunities Dual Enrollment Earning high school course credits while taking college courses 	Business Accounting Career Pathway Completers - Industry Credentialing for High School Students Upon completion of sequenced courses in the Business Accounting Pathway, students are eligible to complete the Industry-Recognized student credential for fulfillment of the End of Pathway Assessment. Secondary students completing the Business Accounting pathway will be able to sit for the National Industry Credentialed assessment offered on-line from NOCTI – Accounting Basics and NOCTI – Business Financial Management. Once mastery is reached, students will receive recognition for completion and use this credential in conjunction with their job or continuing training. For specific assessment information, refer to: http://bit.ly/GAFinance
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Business Accounting Pathway Description

People in this field are involved in strategic planning and financial literacy, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources. The business accounting field requires the ability to communicate with stockholders or other investors to provide information or to raise capital and to develop or analyze information to assess the current or future financial status of firms. Business accountants need to establish and maintain relationships with individual or business customers or provide assistance with problems these customers may encounter and be able to establish procedures for custody or control of assets, records, loan collateral, or securities to ensure safekeeping.

Other tasks include evaluating financial reporting systems, accounting or collection procedures, or investment activities and make recommendations for changes to procedures, operating systems, budgets, or other financial control functions. At times there may be a need to evaluate networks within communities to find and attract new business, oversee the flow of cash or financial instruments, plan, direct, and coordinate risk and insurance programs of establishments to control risks and losses, and prepare financial or regulatory reports required by laws, regulations, or boards of directors.

Sample In Demand Careers in Georgia				
Occupation Specialties	Level of Education Needed	Georgia Average Salary	Annual Average Openings in Georgia	2018 – 2028 Employment Outlook
Tax Preparers	High School Diploma	\$52,400	520	In Demand
Bookkeeping, Accounting, Auditing Clerks	Some postsecondary, no degree required	\$40,960	1,700	In Demand
Financial Analysts	Bachelor's Degree	\$76,620	2,040	In Demand, High Skill
Financial Managers	Bachelor's Degree	\$124,760	790	In Demand, High Skill
Related Pathway Occupations		Other Related Occupations		
<ul style="list-style-type: none"> Accountant Bill & Account Collectors Purchasing Managers Budget Analysts 		<ul style="list-style-type: none"> Claims Adjusters Appraisers Credit Counselors Agents & Business Managers 		



O*NET Online

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NOTE: Students have many options to **ENTER** and **EXIT** from their academic studies into the workforce. When a student graduates from high school, they are eligible to choose one of many **ENTRANCE POINT** options: **1.** Enroll in either a 2 or 4 year post-secondary program; **2.** Enroll in an apprenticeship program or the military; or **3.** Enter the workforce using technical skills learned in high school. When a student finishes a 2- or 4-year degree program, they may choose to **EXIT** and **1.** Enroll in an apprenticeship program or the military; **2.** Enroll in a professional university degree program; or **3.** Enter the workforce using technical skills learned.

POSTSECONDARY:

	TCC	DIPLOMA OR AAS	BACHELOR OF SCIENCE
Entrance/Exit Point	<p>OA31: Office Accounting Specialist TCC</p> <p>ACCT 1100 - Financial Accounting I (4hrs) COMP 1000 - Introduction to Computer Literacy (3hrs) ACCT 1105 - Financial Accounting II (4hrs) ACCT 1115 - Computerized Accounting (3hrs)</p>	<p>Completion of the OA31 TCC leads to the Accounting diploma (AC12) and Accounting degree (AC13).</p> <p>AC12: Accounting Diploma English Requirement (3hrs) Social/Behavioral Science Requirement (3hrs) Math Requirement (3hrs) ACCT 1100 - Financial Accounting I (4hrs) BUSN 1440 - Document Production (4hrs) COMP 1000 - Introduction to Computer Literacy (3hrs) ACCT 1105 - Financial Accounting II (4hrs) ACCT 1115 - Computerized Accounting (3hrs)</p> <p>Accounting Elective Requirement (3hrs) ACCT 1120 - Spreadsheet Applications (4hrs)</p> <p>Specific Occupational-Guided Elective Requirement (3hrs) ACCT 1125 - Individual Tax Accounting (3hrs) ACCT 1130 - Payroll Accounting (3hrs)</p> <p>AC13: Accounting Degree Area I: Language Arts/Communication (3hrs) Area II: Social/Behavioral Sciences (3hrs) Area III: Natural Sciences/Mathematics (3hrs) Area IV: Humanities/Fine Arts (3hrs)</p> <p>Program-Specific Requirements (3hrs) ACCT 1100 - Financial Accounting I (4hrs) BUSN 1440 - Document Production (4hrs) COMP 1000 - Introduction to Computer Literacy (3hrs) ACCT 1105 - Financial Accounting II (4hrs) Accounting Elective (3hrs) ACCT 2000 - Managerial Accounting (3hrs) ACCT 1115 - Computerized Accounting (3hrs) ACCT 1120 - Spreadsheet Applications (4hrs)</p> <p>Accounting Elective (3hrs) ACCT 1125 - Individual Tax Accounting (3hrs) Elective (3hrs) Accounting Elective (3hrs) ACCT 1130 - Payroll Accounting (3hrs)</p>	<p>The University System of Georgia offers students' higher education options at 30 institutions throughout the state, providing a wide range of academic programming including certificates and associate, baccalaureate, masters, doctoral and professional degrees.</p> <p>https://apps.ds.usg.edu/ords/f?p=118:1:0</p>
Entrance/Exit Point			

Go to GAfutures at www.gafutures.org for more information about your education and career planning, including valuable financial information (grants and scholarships including HOPE Program, grants, and loans, FAFSA, and CSS forms).

Career Enhancement Opportunities	Career-Related Education Activities	Postsecondary Options:	Earning Postsecondary Credits While in High School
	<ul style="list-style-type: none"> Career Awareness Career Exploration Instructional Related Connecting <ul style="list-style-type: none"> Work-Based Learning Employability Skill Dev. Cooperative Education Internship Youth Apprenticeship Clinicals 	<ul style="list-style-type: none"> 4-Year Universities/Colleges 2-Year Colleges Technical Colleges State Registered Apprenticeships Special Purpose Schools On-the-Job Training Military 	<ul style="list-style-type: none"> Dual Enrollment Program <ul style="list-style-type: none"> Earn postsecondary credit while in high school You can complete <ul style="list-style-type: none"> Industry Credential Technical Certificate of Credit (TCC) Associates of Applied Science Degree Bachelor's Degree Who can help? <ul style="list-style-type: none"> Parents School Counselor Advisor