



1003a GLRS Induction Support Grant FAQ

The following FAQ is to assist GLRS Fiscal Agents and GLRS staff in supporting the 1003a GLRS Induction Support Grant.

Purpose of the GLRS Induction Support Grant: The purpose of this grant is to provide project implementation and coaching for Special Education induction level teachers participating in the Georgia Teacher/Provider Retention Program to increase their retention rate in federally identified schools or districts that have federally identified schools.

1. Assignments of Title I Staff to GLRS Fiscal Agents:

GLRS Fiscal Agent	GLRS Name	FY22 Allocation	Title I Staff	Title I Email	Title I Cell
NW GA RESA	Northwest	\$100,000.00	Anne Marie Wiseman	amwiseman@doe.k12.ga.us	678-217-2021
Pickens County Schools	North Central	\$100,000.00	Anne Marie Wiseman	amwiseman@doe.k12.ga.us	678-217-2021
Pioneer RESA	North GA	\$100,000.00	Grace McElveen	gmcelveen@doe.k12.ga.us	678-340-5055
Dekalb County Schools	Metro East	\$100,000.00	Grace McElveen	gmcelveen@doe.k12.ga.us	678-340-5055
Metro RESA	Metro West	\$100,000.00	Brittan Ayers	brittan.ayers@doe.k12.ga.us	404-491-3669
NE GA RESA	Northeast	\$100,000.00	Patricia Robinson	patricia.robinson@doe.k12.ga.us	404-985-9412
West GA RESA	West Central	\$100,000.00	Sherri Minshew	sherri.minshew@doe.k12.ga.us	678-340-8388
Griffin RESA	Metro South	\$100,000.00	Clarice Howard	choward@doe.k12.ga.us	678-340-0370
Middle GA RESA	Middle GA	\$100,000.00	Ken Banter	kbanter@doe.k12.ga.us	404-673-2372
Oconee RESA	Oconee	\$100,000.00	Kathy Pruett	kpruett@doe.k12.ga.us	678-340-9388
CSRA RESA	East GA	\$100,000.00	Tammy Wilkes	twilkes@doe.k12.ga.us	678-217-1677
Chattahoochee-Flint RESA	West GA	\$100,000.00	Kelly Herman-Roberts	kelly.herman-roberts@doe.k12.ga.us	404-991-4167
Heart of GA RESA	East Central	\$100,000.00	Ginger Crosswhite	ginger.crosswhite@doe.k12.ga.us	678-673-9504
First District RESA	Southeast	\$100,000.00	Sunita Holloway	sunita.holloway@doe.k12.ga.us	404-606-2991
First District RESA	Coastal	\$100,000.00	Sunita Holloway	sunita.holloway@doe.k12.ga.us	404-606-2991
Dougherty County Schools	Southwest	\$100,000.00	Kim Ezekiel	kezekiel@doe.k12.ga.us	678-340-8443
Coastal Plains RESA	South GA	\$100,000.00	Karen Cliett	kcliett@doe.k12.ga.us	678-217-1751
Okefenokee RESA	South Central	\$100,000.00	JaBra Harden	jharden@doe.k12.ga.us	678-340-9493

2. What Function/Object Codes can be used?

Function:

- 2213 – INSTRUCTIONAL STAFF TRAINING
- 2300 – GENERAL ADMINISTRATION (AUDIT COSTS)

Object:

- 113 - SUBSTITUTE/TEMPORARY EMPLOYEE
- 116 - PROFESSIONAL DEVELOPMENT STIPENDS
- 191 - OTHER ADMINISTRATIVE PERSONNEL
- 200 - EMPLOYEE BENEFITS
- 300 - PURCHASED PROFESSIONAL AND TECHNICAL SERVICES
- 361 - Per Diem and Fees
- 362 - Per Diem and Fees - Expenses
- 580 - TRAVEL - EMPLOYEES
- 610 - SUPPLIES
- 616 - EXPENDABLE COMPUTER EQUIPMENT
- 642 - BOOKS (OTHER THAN TEXTBOOKS) AND PERIODICALS
- 810 - DUES AND FEES

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3. Is there a specific deadline for having this budget completed?

Typically, budgets are due by October 1st. However, since the grant was just announced, an extension to plan and submit the budget, has been granted. Please submit the budget soon, so that implementation with this Induction Grant can begin and have an impact on this school year.

4. Can I take 5% admin cost like we can on the RESA Set aside?

No, 1003a funds cannot be used for admin costs.

5. What is the revenue code for the 1003a GLRS Induction Support Grant?

Fund Code: 402

Revenue Code: 4520

Program Code: 1778

6. Is carryover allowed with the 1003a GLRS Induction Support Grant?

Yes, 1003a funds do allow carryover for continued induction support. However, it is not guaranteed that the GLRS Induction Support Grant will be available the following year. As stated above, any carryover (even if the GLRS grant is not renewed) would be used for induction support.

7. Can Indirect Costs be taken on the 1003a GLRS Induction Support Grant?

No, indirect costs cannot be taken.

8. Can audit costs be claimed on the 1003a GLRS Induction Support Grant?

Yes, audit costs can be budgeted using function 2300, object 300.

9. For the 1003a GLRS Induction Support Grant, can Object Code 361 (Per Diem) be used to pay stipends?

Yes, Stipends can be budgeted using function 2213, object 361 – Per Diem and Fees Expenses, since those receiving the stipends are not RESA/GLRS employees. If RESA/GLRS employees, then object code 116 would be used. **(Revised 10-7-21)**

IMPORTANT: Stipends are allowable as long as they follow the State Board of Education Rule 160-3-3-.04.

Stipends may be awarded only if the following conditions exist:

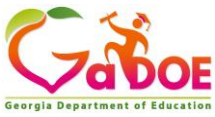
- (i) There is evidence that the knowledge, skills, practices, and dispositions gained from the professional learning activity are aligned to an approved individual plan, or a school or LEA initiative and/or product, and/or specific goals; and
- (ii) There is evidence that the knowledge, skills, practices, and dispositions developed through participation in or facilitation of professional learning have been implemented/demonstrated in the classroom/work setting; and
- (iii) Participation occurs beyond regular contract hours, days, or school year.

10. For the 1003a GLRS Induction Support Grant, can Object Code 300 be used for substitutes so the induction teachers can attend PL?

Substitutes can be budgeted using function 2213, object 113 or 300.

11. We are planning to 'split-fund' a person that's currently working for GLRS at 40% (60% RESA). Our plan is to pay her 40% GLRS (because she's already doing some other GLRS work) and pay the other 60% of her salary from the induction grant since she has taken over the majority of this grant work (she'd be working with GLRS 100% and not at all on the RESA side at all).

Our question is: do we have to retro-fund her salary (July, Aug, Sep) for the grant? How would this work? She's been working on this grant with me since May.



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Funding can be made on allowable expenditures for the period of availability of the grant which runs from July 1, 2021 to September 30, 2022. Work done on this induction grant in May and June of 2021 would not be allowable. There are options. Charge allowable expenses that align with the budget for this induction grant made in July, August, and September, or start the charging of allowable expenses once the grant is approved.

12. Drawdowns? How will that happen? In the same fashion as GLRS drawdowns?? Just curious about this process.

The funding for this GLRS Induction Support is a “grant” from Title I, 1003a funds. Therefore, the fiscal agent will go through the GAORS program to draw down these funds. Funds are drawn down based on a reimbursement basis (actual expenditures). If you have questions about the GAORS drawdown process, please reach out to Grants Accounting at GaDOE.

13. Can we purchase materials for participants involved in the project, such as materials that they need to do the work? Since we are having to do some of this virtually (due to Covid), there are materials that participants will need. Is this allowable?

The purchase of supplies and materials are allowable using function 2213, object 610, 616 or 642.