High Impact Practices Implementation Rubric:
Leadership Team Feedback Form

Directions: Assess leadership team meeting proceedings against attributes listed in the High Impact Practices Implementation Rubric: Leadership Team. Document as follows:

Concept Rating: Check the appropriate level of implementation for each of the ten concepts on the rubric. If you do not observe or have evidence of implementation, mark the concepts as "Not Evident".
Comments: Provide commentary on positive attributes and best practices observed related to the ten concepts. Use the language of the rubric for guidance in crafting your comments.
Evidence: Record observed evidence to support each concept rating.
Next Steps: Provide suggested and incremental next steps for consideration to improve the teams level of implementation on each concept.

Concept Ratings		Feedback	
Concept	**Concept Rating**	**Comments**	**Next Steps**
1. TEAM COMPOSITION	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		
2. VISION, MISSION and NORMS	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		
3. MEETING FREQUENCY and PURPOSE	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		
4. ATTENDANCE	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		
5. ROLES and RESPONSIBILITIES	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		

Concept Ratings		Feedback	
Concept	**Concept Rating**	**Comments**	**Next Steps**
6. COLLABORATIVE PROCESSES and PROTOCOLS	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		
7. DATA-DRIVEN PRACTICES	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		
8. CONTINUOUS IMPROVEMENT CYCLE	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		
9. SCHOOL and STAKEHOLDER COMMUNICATION	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		
10. DEVELOPING LEADERSHIP CAPACITY	☐ Not Evident ☐ Emerging ☐ Operational ☐ Exemplary		