

# Usage Reports Guide

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## Statewide Longitudinal Data System (SLDS)

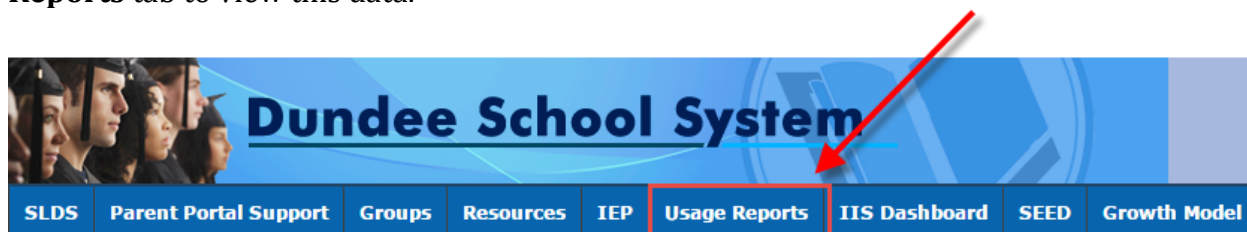


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## Usage Reports

The Usage Reports provide statistics of the district's SLDS user logins. Click the **Usage Reports** tab to view this data.



The usage report will default to displaying the **Teacher Usage Report**.

*Note: If you are a district-level user, you can see all schools in the district; if you are a school-level user, you will only see your school.*

### Report Date Range

The date range for the report will default to June 1 – May 31. The date range can be changed by changing the date in the “**Activity Start Date**” and “**Activity End Date**” fields and then clicking “**View Report**”.

*Note: You may only select dates within the same fiscal year, defined as June 1 through May 31 of the next year.*

System Name	School Name	Number of Teacher Page Views
678 Dundee District	0101 Park Elementary School	2490
678 Dundee District	0104 Columbus Elem School	1178
678 Dundee District	0107 Fort Sumner High	2087
678 Dundee District	0191 Kim Undivided High School	2384

### Displaying Teacher Page Views

You may click on the Page View count beside the school name to view each teacher's page views. This will display a list of all teachers in the school (as reported in CPI), along with each of their page view counts.

**Dundee School System**

SLDS Parent Portal Support TRL IEP Usage Reports IIS Dashboard Growth Model LOR L A Status PD GOFAR High School Feedback Gifted Eligibility TestPad Counselor Companion EL Screener

CLIP/SIP TKES/LKES Logout

Activity Start Date: 6/1/2018 Activity End Date: 5/31/2019 View Report

System ID: 678 Dundee District School ID: ALL

Teacher Usage Summary for: 678 Dundee District

System Name	School Name	Number of Teacher Page Views
678 Dundee District	0101 Park Elementary School	2490
678 Dundee District	0104 Columbus Elem School	1178
678 Dundee District	0107 Fort Sumner High	2087
678 Dundee District	0191 Kim Undivided High School	2384
678 Dundee District	0197 Drummond Middle School	3886
678 Dundee District	0209 Eagleton Elementary School	2359
678 Dundee District	0297 Red Lodge Middle School	4066
678 Dundee District	1050 Avery Elementary School	44
678 Dundee District	2550 Highland Elementary School	645
678 Dundee District	3050 Kearny Elementary	153
678 Dundee District	4050 Mesilla Park Elem	547
Total Number of Teacher Page Views:		19839

Filters Applied: Activity Date: 6/1/2018 To 5/31/2019

Page 1 of 1 Run Date: 3/12/2019 10:27:46 AM

## Displaying Teacher's Page Visit Details

You may click on the Page View count beside the teacher's name to view each teacher's page views by application. Clicking on the page view count beside an application will display details about each page that the teacher visited within the application.

**Dundee School System**

SLDS Parent Portal Support TRL IEP Usage Reports IIS Dashboard Growth Model LOR L A Status PD GOFAR High School Feedback Gifted Eligibility TestPad Counselor Companion EL Screener

CLIP/SIP TKES/LKES Logout

Teacher Usage Details for: 678 Dundee District - 0107 Fort Sumner High

System Name	School Name	Teacher Name	Number of Teacher Page Views
678 Dundee District	0107 Fort Sumner High	Aguiar, Laurie U	18
678 Dundee District	0107 Fort Sumner High	Almaraz, Reynaldo Y	19
678 Dundee District	0107 Fort Sumner High	Bartels, Trista I	0
678 Dundee District	0107 Fort Sumner High	Beebe, Francie A	4
678 Dundee District	0107 Fort Sumner High	Bober, Dennis N	0
678 Dundee District	0107 Fort Sumner High	Boykin, Teodoro O	5
678 Dundee District	0107 Fort Sumner High	Compton, Noriko R	144
678 Dundee District	0107 Fort Sumner High	Copeland, Bunny N	9
678 Dundee District	0107 Fort Sumner High	Crossen, Stan A	11
678 Dundee District	0107 Fort Sumner High	Denson, Hanh N	0
678 Dundee District	0107 Fort Sumner High	Domingo, George O	4
678 Dundee District	0107 Fort Sumner High	Ely, Katina T	22
678 Dundee District	0107 Fort Sumner High	Espinosa, Ameer E	2
678 Dundee District	0107 Fort Sumner High	Ewing, Sanford N	22
678 Dundee District	0107 Fort Sumner High	Frizzell, Merrilee R	156

System Name	School Name	User Name	Role Name	Page Views	Visits	Time Duration (mins)
651 Dundee District	0390 Fort Benton High School	██████	Teacher	GrowthModel:8	3	9
651 Dundee District	0390 Fort Benton High School	██████	Teacher	SLDS:125	42	263
651 Dundee District	0390 Fort Benton High School	██████	Teacher	TRL:40	7	168

**Dundee School System**

SLDS Parent Portal Support TRL IEP Usage Reports IIS Dashboard Growth Model LOR L A Status PD GOFAR High School Feedback Gifted Eligibility

CLIP/SIP TKES/LKES Logout

Usage Summary Details for: 678 Dundee District - 0101 Park Elementary School Tuesday, March 12, 2019

SLDS Login Time	Action	View Name	Browser	Version	TRL Activity Time
7/10/2018 7:49:09 PM	Resources Home Page	Resources	Chrome	59.0	7/10/2018 7:49:00 PM
7/10/2018 7:49:09 PM	Grade Filter Checked	Resources	Chrome	59.0	7/10/2018 7:50:00 PM
7/25/2018 7:30:35 PM	Resources Home Page	Resources	Chrome	59.0	7/25/2018 7:31:00 PM
10/31/2018 11:06:16 AM	Resources Home Page	Resources	Chrome	61.0	10/31/2018 11:06:00 AM

Filters Applied: Activity Date: 6/1/2018 To 5/31/2019 System Name: 678 Dundee District School Name: 0101 Park Elementary School User Name(Role): GilmoreNanN(Teacher) Application: TRL

## Viewing Page Hits for all Users

District and School level users can also run more detailed reports of usage on all SLDS applications by clicking the **Click here to go to Usage Summary Report** link located at the top right of the Teacher Usage Summary window. Specifically, you can run reports of District-level, School-level, Teacher-level, Parent, and Student usage in SLDS, TRL, Growth Model, LOR, and IIS.

**Dundee School System**

SLDS Parent Portal Support TRL IEP Usage Reports IIS Dashboard Growth Model LOR L A Status PD GOFAR High School Feedback Gifted Eligibility TestPad Counselor Companion EL Screener

CLIP/SIP TKES/LKES Logout

Activity Start Date: 6/1/2018 Activity End Date: 5/31/2019 View Report

System ID: 678 Dundee District School ID: ALL

Teacher Usage Summary for: 678 Dundee District Tuesday, March 12, 2019

[Click here to go to Usage Summary Report](#)

System Name	School Name	Number of Teacher Page Views
678 Dundee District	0101 Park Elementary School	2490
678 Dundee District	0104 Columbus Elem School	1178
678 Dundee District	0107 Fort Sumner High	2087
678 Dundee District	0191 Kim Undivided High School	2384
678 Dundee District	0197 Drummond Middle School	3886
678 Dundee District	0209 Eagleton Elementary School	2359
678 Dundee District	0297 Red Lodge Middle School	4066
678 Dundee District	1050 Avery Elementary School	44
678 Dundee District	2550 Highland Elementary School	645
678 Dundee District	3050 Kearny Elementary	153
678 Dundee District	4050 Mesilla Park Elem	547
<b>Total Number of Teacher Page Views:</b>		<b>19839</b>

Filters Applied: Activity Date: 6/1/2018 To 5/31/2019

Once the Usage Report opens, you can run a customized report by selecting the following:

- **Activity start and end dates** for the report (you must choose dates within one fiscal year, defined as June 1 through May 31 of the next year)
- **Application** on which to report usage (All, Growth Model, IIS, SLDS, LOR, TRL, etc.)
- **Role** for which you would like to report usage (All, District-level usage, School-level usage, Teacher-level, Parent, Student usage, etc.)
- **School ID** for which you would like to report usage (District-level users may select one school or they may set it to the default of “all” schools; School-level users will only be able to see usage at their school.)

After selecting the options for which to run the report, click the **View Report** button.

System Name	School Name	User Name	CPI Qualified	Teacher Name	Role Name	Page Views	Visits	Time Duration (mins)
678 Dundee District	0101 Park Elementary School	AmatoGabrielB	N	Amato , Gabriel B	School	SLDS_135	36	70
678 Dundee District	0101 Park Elementary School	AurandPrestonE	N	Aurand , Preston E	Teacher	GOFAR_3	1	1
678 Dundee District	0101 Park Elementary School	AurandPrestonE	N	Aurand , Preston E	Teacher	PD_223	10	189
678 Dundee District	0101 Park Elementary School	AurandPrestonE	N	Aurand , Preston E	Teacher	SLDS_14	12	12
678 Dundee District	0101 Park Elementary School	AurandPrestonE	N	Aurand , Preston E	Teacher	TRL_1	1	1
678 Dundee District	0101 Park Elementary School	BullingtonJacintoC	N	Bullington , Jacinto C	Teacher	SLDS_8	1	3
678 Dundee District	0101 Park Elementary School	BurneyCandyN	N	Burney , Candy N	Teacher	SLDS_1	1	1
678 Dundee District	0101 Park Elementary School	CoffeeNathanT	N	Coffee , Nathan T	District	SLDS_14	8	8
678 Dundee District	0101 Park Elementary School	CorryGonzaloN	N	Corry , Gonzalo N	Teacher	PD_71	5	79

Your report will be generated within the same window. The report may consist of several pages, which you can navigate through by clicking the **next page** and **previous page** buttons. You may also export the report to several different applications by clicking on the **Export button** and selecting an application.

System Name	School Name	User Name	CPI Qualified	Teacher Name	Role Name	Page Views	Visits	Time Duration (mins)
678 Dundee District	0101 Park Elementary School	AmatoGabrielB	N	Amato , Gabriel B	School	SLDS_135	36	70
678 Dundee District	0101 Park Elementary School	AurandPrestonE	N	Aurand , Preston E	Teacher	GOFAR_3	1	1
678 Dundee District	0101 Park Elementary School	AurandPrestonE	N	Aurand , Preston E	Teacher	PD_223	10	189
678 Dundee District	0101 Park Elementary School	AurandPrestonE	N	Aurand , Preston E	Teacher	SLDS_14	12	12
678 Dundee District	0101 Park Elementary School	AurandPrestonE	N	Aurand , Preston E	Teacher	TRL_1	1	1
678 Dundee District	0101 Park Elementary School	BullingtonJacintoC	N	Bullington , Jacinto C	Teacher	SLDS_8	1	3
678 Dundee District	0101 Park Elementary School	BurneyCandyN	N	Burney , Candy N	Teacher	SLDS_1	1	1
678 Dundee District	0101 Park Elementary School	CoffeeNathanT	N	Coffee , Nathan T	District	SLDS_14	8	8
678 Dundee District	0101 Park Elementary School	CorryGonzaloN	N	Corry , Gonzalo N	Teacher	PD_71	5	79

Additionally, notice that all of the items in the **Page Views** column are hyperlinked. Clicking on any of these hyperlinked items will allow you to drill down for more details on the pages that the users viewed with that application.