About the Item Search Tool

Many of the items developed for the Formative Item Bank project are aligned to multiple standards. The OAS, however, can search for items only by the primary standard. The purpose of the **OAS Formative Instructional Resources Item Search Tool** is to allow educators to locate <u>all</u> items aligned to a standard, whether it be the primary standard or a secondary standard. Used in conjuction with the Advanced Search feature in the OAS, this tool can assist educators in locating the items most appropriate for their needs.

The OAS Formative Instructional Resources Item Search Tool can be downloaded from the GaDOE website and installed on your desktop. You will not need to return to the the GaDOE website each time you need to use the tool.



From the GaDOE website, click on **Download Item Search Tool**.

Open the **folder** named **OASFormativeInstructionalResourcesItemSearchTool**.

Double-click on **setup.exe.**

C:\Users\Jan Reyes\Documents\Standards Database\OASFormativeInstructionalResourcesItemSea	archTool.zip\					X	
File Edit View Favorites Tools Help							
Add Extract Test Copy Move Delete Info							
🜮 📳 C:\Users\Jan Reyes\Documents\Standards Database\OASFormativeInstructionalResourcesItemSearchTool.zip\							
Name	Size	Packed Size	Modified	Created	Accessed	Attribu	
👢 Files	936 522	837 705	2012-10-26	2012-10-26	2012-10-26		
autorun.inf	59	59	2008-04-22	2012-10-26	2012-10-26		
setup.exe	495 472	192 636	2008-12-01	2012-10-26	2012-10-26		

On the Welcome screen, click Next.



Enter your name and the name of your school and click Next.

Customer Information		
Please enter your customer information		0
Uppr Namo:		
GADOE		
Organization:		
Georgia Department of Education		

On the **Choose Setup Type** screen, click the button for **Typical** setup. Then click **Next**.



Click Install to begin the installation.



If you do not have Microsoft Access 2007 currently installed on your computer, Access RunTime 2007 will automatically be installed. This application will allow you to view the Access database.

Once the database installation is complete, click **Finish**.



A shortcut will be saved to your desktop. Double-click the shortcut icon to open the database.



Select the **subject**, **grade**, **and standard** (in that order) that you wish to search for. Then click the **RUN** button. Note: All fields must be selected for the report to run properly.

GaDOE Formative	Instructional Resources	- 0 - X
Create Convert Multiple Perference Create and Create and Attach to breat Seed for Textee Create and Attach to breat Create and At		
E Startup Form		×
OAS Formative Instructional Resources Item Search Tool	S	(A)
Select the subject, grade, and standard that you wish to Then click the "RUN" button.	search for.	
Subject Math • Grade 8 • Standard <mark>3.F.1 •</mark>	All fields must be selected in the order shown for the report to run properly.	
RUN	Select Subject, then Grade, then Standard.	
Record: M + 1 of 1 + N + K to filter Search Form Vew The Maximum Control of the Search		Num Lock © Powered by Microsoft Office Access - IP III B47 AM 11/29/2012

The report will return all items aligned to the standard you selected, whether it is the primary standard for that item or a secondary standard.

(Ca) 19 - (2 -	,					Ga	DOE Formative Ins	truction
	Acrobat								
	📮 💫								
	Create Convert Mult PDF Reports	tiple Preferences	Create and Attach to Email	Create and Send For Review					
	Create Ado	be PDF	Create and Email	Review And Comment					
E	Startup Form	🛃 Standards Q	uery						
	Item ID	Grade	Subject	CCSS1	CCSS2	CCSS3	CCSS4	CCSS5	
	M0812101	8	Math	8.F.1	8.F.4				
	M0812103	8	Math	8.F.4	8.F.1				
	M0812104	8	Math	8.F.1	8.F.3	8.F.5			
	M0812112	8	Math	8.EE.1	8.EE.2	8.EE.7	8.F.1	8.F.3	
	M0812205	8	Math	8.SP.3	8.F.4	8.F.1			
*	e								

You can then enter the Item IDs into the Advanced Search function in OAS to view the items. (For further instructions, see the OAS training materials available at <u>www.georgiaoas.org</u>)

- 17 - CI -) ;					Gi	aDOE Formative Instructional Resources	
Acrobat								8
🔊 🖏		5	2					
Create Convert Mu	Itiple Preferences	Create and	Create and					
PDF Reports	he DD5	Attach to Email	Send For Review					
Startup Form	Standards (Query	eview And Commency					· · · · · · · · · · · · · · · · · · ·
Item ID	Grade	Subject	CCSS1	CCSS2	CCSS3	CCSS4	CCSS5	
M0812101	8	Math	8.F.1	8.F.4				
M0812103	8	Math	8.F.4	8.F.1				
M0812104	8	Math	8.F.1	8.F.3	8.F.5			
M0812112	8	Math	8.EE.1	8.EE.2	8.EE.7	8.F.1	8.F.3	To conduct a new search click
MU812205	8	Math	8.5P.3	8.1.4	8.1.1			
71								
								the small "x" in the top right /
								corner to close the report
								conter to close the report.
								Clicking the grange "X" will close
								Clicking the orange X will close
								the entire search tool.
Record: M (1 of 5	F H FG	₩ No Filter Sea	arch					Nim Lock 🌈 Doward by Minoroft Office Assars
	A							Num Loui Gar Powered by Microsoft Office Access 12-38 DA
V			19 🛃					