



Dr. John D. Barge, State School Superintendent  
"Making Education Work for All Georgians"

**Georgia Department of Education**  
**Grade 5 Career Development Activity**  
**Government & Public Administration**  
**Estimated time: 45 minutes**

**Goal**

- Students will identify the **Government & Public Administration** as a Georgia career cluster

**Objectives**

- define a career cluster as a grouping of occupations with common skills and knowledge
- identify sample occupations aligned with the **Government & Public Administration** cluster

**Aligned Indicators and Standards**

*National Career Development Guidelines Indicators*

- CM3.K4 Identify several ways to classify occupations
- PS2.A1 Demonstrate effective communication skills
- ED2.A7 Demonstrate participation in informal learning experiences

*American School Counselor National Standards*

- C:B1.4 Know the various ways in which occupations can be classified
- PS:A2.6 Use effective communication skills
- PS:A1.9 Demonstrate cooperative behavior

*Related Georgia Performance Standards (GPS) and Common Core GPS*

- SS4CG3 The student will describe the functions of government. (c) Describe providing for the defense of the nation
- ELACC5SL1 Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grade 5 topics and texts, building on others' ideas and expressing their own clearly

**Materials:**

- Georgia's Career Clusters
- occupational frame
- newsprint (see the directions for making paper hats)
- military emblems (pages 3-5) print multiple copies
- glue sticks



Dr. John D. Barge, State School Superintendent  
"Making Education Work for All Georgians"

**Georgia Department of Education**  
**Grade 5 Career Development Activity**  
**Government & Public Administration**  
**Estimated time: 45 minutes**

**Activity:**

- Say: "Today we're going to learn about occupations in the **Government & Public Administration** cluster. Does everyone remember what a career cluster is?" *Remind students, "A career cluster allows us to organize occupations that are similar into large groups."*
- Say and write this definition on the board. "The **Government & Public Administration** career cluster includes jobs in governing at local, state and national levels, public safety, protective services and national security." Say: "Let's look at the first part, governing. Now what do we call the person who governs or presides (the power to make decisions) over the United States of America?" *Allow time for students to answer the question. Write president on the board. Ask: "What do we call the person who governs or presides over the state of Georgia?" Allow time for students to answer the question. Write governor on the board. Ask: "What do we call the person who governs or presides over our city?" Allow time for students to answer the question. Write mayor on the board. Say: "Correct. The mayor governs at the local level, for example in our town. The governor governs at the state level, for example in Georgia. And the president governs at the national level, over all of the United States. That means these people make decisions for the good of the people who live in towns, states, and the nation" Note: The facilitator could include a Q & A of the names of those persons representing each government official (President, Governor, Mayor) in Georgia and the nation.*
- Ask: "What jobs do you think people do to protect us in our town?" *Allow students time to speculate. Possible answers might be police, firefighters, and troopers. Say: "These kinds of people can help us at the local and state level, but what about the whole country? Who do we depend on to help protect the entire United States of America?" Allow time for students to speculate or answer. Say: "Correct, the military. The military is divided into 5 different groups." Allow students to call out the various branches of military service as you write them on the board or flip chart. The Army, the Navy, the Marines, the Air Force, and the Coast Guard." Ask: "Do any of you have relatives who are in the military?" Allow students time to respond. Say, "That is wonderful, thank you."*
- Once students have completed the discussion, Say: "To help you remember some of these occupations, we are going to make some paper hats from a sheet of newspaper." Go to <http://www.wikihow.com/Make-a-Paper-Hat> for directions with pictures. Be prepared to project the instructional pictures from a computer so students can see the pictures. Allow students to select military emblems on pages 3-5 to glue on the sides of their hats
- Say: "I love your hats. You all did such a good job making your hats. I hope you will remember some of the occupations we talked about today. You may take your hats home. Talk to your parents about occupations that may interest you including the military. I want you to continue to think about what you want to be when you grow up. Have a great day and I will see you the next time we meet."



Dr. John D. Barge, State School Superintendent  
"Making Education Work for All Georgians"

**Georgia Department of Education**  
**Grade 5 Career Development Activity**  
**Government & Public Administration**  
**Estimated time: 45 minutes**

**Evaluation**

- Students will be evaluated on participation in the activity

**Enhancement**

- Facilitator should consult with the media specialist in the school to help select books related to the career cluster being taught. This will ensure books are appropriate for the grade level and for the learner.
- Show the Department of Labor video about a **Government & Public Administration** occupation like "Legislator". These videos can be downloaded at [http://lwd.dol.state.nj.us/labor/wfprep/coei/media/English\\_Video\\_List\\_Capt.html#7](http://lwd.dol.state.nj.us/labor/wfprep/coei/media/English_Video_List_Capt.html#7).
- Invite a local or state official to your classroom to talk about occupations in **Government & Public Administration**.

**DISCLAIMER**

The sources and web links listed in the activities may be of help to you as you consider the career awareness activities. While these sources are provided to assist you in your search, it is your responsibility to investigate them to determine their value and appropriateness for your situation and needs. These sources are provided as a sample of available resources and are for informational purposes only. THE GEORGIA DEPARTMENT OF EDUCATION DOES NOT MONITOR, EVALUATE, OR ENDORSE THE CONTENT OR INFORMATION OF THESE RESOURCES. NONE OF THESE RESOURCES SHOULD BE CONSIDERED THE ADVICE OR GUIDANCE OF THE GEORGIA DEPARTMENT OF EDUCATION.



Dr. John D. Barge, State School Superintendent  
*"Making Education Work for All Georgians"*

Georgia Department of Education  
Grade 5 Career Development Activity  
Government & Public Administration  
Estimated time: 45 minutes





Dr. John D. Barge, State School Superintendent  
*"Making Education Work for All Georgians"*

**Georgia Department of Education  
Grade 5 Career Development Activity  
Government & Public Administration  
Estimated time: 45 minutes**







Dr. John D. Barge, State School Superintendent  
*"Making Education Work for All Georgians"*

Georgia Department of Education  
Grade 5 Career Development Activity  
Government & Public Administration  
Estimated time: 45 minutes





Dr. John D. Barge, State School Superintendent  
 "Making Education Work for All Georgians"

## Georgia Department of Education Grade 5 Career Development Activity Government & Public Administration Estimated time: 45 minutes

**Executing governmental functions to include Governance; National Security; Foreign Service; Planning; Revenue and Taxation; Regulation; and Management and Administration at the local, state, and federal levels.**



Occupational Frame						
President Vice President Governor Lieutenant Governor Mayor Cabinet Level Secretary (Fed./State) Representative (Fed./State) Senator (Fed./State) Assistant, Deputies, and Chiefs of Staff Commissioner (County, Parish, City) Commissioner (State Agency) Congressional Aide Legislative Aide Legislative Assistant Specialist Lobbyist Policy Advisor	National Security Advisor Staff or Field Officer Officer/Specialist: Electronic Warfare Operations Combat Operations Infantry Field Artillery Air Defense Artillery Special Forces Armor Munitions Nuclear Weapons Missile and Space Systems Military Intelligence Signals Intelligence Surface Ship Warfare Officer Submarine Officer Combat Control Officer Combat Engineer Combat Aircraft Pilot/Crew Airborne Warning/Control Specialist Intelligence Counterintelligence Agent/Specialist Intelligence Analyst Cryptographer	Ambassador Foreign Service Officer: Consular Officer Administrative Officer Political Officer Economic Officer Diplomatic Counselor	Business/Enterprise Official Chief of Vital Statistics Commissioner Director (Various Agencies) Economic Development Coordinator Federal Aid Coordinator Census Clerk County Director Census Enumerator Planner Program Associate Global Imaging Systems Specialist	Assessor Tax Auditor Internal Revenue Investigator Revenue Agent Officer Tax Examiner/ Assistant/Clerk Inspector General Tax Attorney Tax Policy Analyst	Business Regulation Investigator Chief of Field Operations Code Inspector/Officer Director Equal-Opportunity Officer Inspector Investigator/Examiner Chief Bank Examiner Bank Examiner Aviation Safety Officer Border Inspector Cargo Inspector Election Supervisor Enforcement Specialist Immigration Officer	City Manager City Council City or County Clerk Court Administrator or Clerk Executive Director/ Officer/Associate: Foundation Association Charitable Organization Industrial Foundation Chamber of Commerce Officer General Service Officer Management Analysis Officer Program Administration Officer

Occupational frames can be printed at [www.careertech.org](http://www.careertech.org) under the tab Career Clusters.



**Georgia Department of Education  
Grade 5 Career Development Activity  
Government & Public Administration  
Estimated time: 45 minutes**

Dr. John D. Barge, State School Superintendent  
"Making Education Work for All Georgians"

<b><u>Georgia's Career Clusters:</u></b> <b>Groupings of occupations with common knowledge and skills</b>	
<b>Cluster</b>	<b>Cluster Description</b>
<b>Agriculture, Food &amp; Natural Resources</b>	Careers with common knowledge and skills related to production, processing, marketing, financing, distribution, and development of agricultural commodities and resources. These commodities include food, fiber, wood products, natural resources, horticulture, and other plant and animal products/resources.
<b>Architecture &amp; Construction</b>	Careers with common knowledge and skills related to the designing, planning, managing, and building of structures.
<b>Arts, A/V Technology &amp; Communications</b>	Careers with common knowledge and skills related to designing, producing, exhibiting, performing, writing, and publishing multimedia content including visual and performing arts and design, journalism, and entertainment services.
<b>Business, Management &amp; Administration</b>	Careers with common knowledge and skills related to the preparation of students with computer skills for future college and career plans. Cluster skills mastered include planning, organizing, directing, and evaluating as well as owning and operating a successful business.
<b>Education &amp; Training</b>	Careers with common knowledge and skills related to planning, managing, and providing education and training services as well as related learning support services.
<b>Energy</b>	Careers with common knowledge and skills related to preparing individuals for careers in the design, planning, maintaining, generating, transmission and distribution of traditional and alternative energy.
<b>Finance</b>	Careers with common knowledge and skills related money management, including planning, investing, and spending. Students gain career development skills for the finance world with opportunities that expand beyond basic business skills into financial literacy, banking, investing, insurance, and risk management.
<b>Government &amp; Public Administration</b>	Careers with common knowledge and skills related to the planning and performing of government management and administrative functions at local, state, and federal levels. Careers are available in national security, foreign service, revenue, and regulations.





Dr. John D. Barge, State School Superintendent  
*"Making Education Work for All Georgians"*

**Georgia Department of Education  
 Grade 5 Career Development Activity  
 Government & Public Administration  
 Estimated time: 45 minutes**

<p><b>Health Science</b></p>	<p>Careers with common knowledge and skills related to planning, managing, and providing services in therapeutics, diagnostics, health informatics, support areas, and biotechnology research and development</p>
<p><b>Hospitality &amp; Tourism</b></p>	<p>Careers with common knowledge and skills related to the management, marketing, and operations of restaurants, and other food services, lodging, attractions, recreation events, and travel related services.</p>
<p><b>Human Services</b></p>	<p>Careers with common knowledge and skills related to family and human needs such as nutrition and food science, counseling and mental health services, family and community services, personal care, and consumer services.</p>
<p><b>Information Technology</b></p>	<p>Careers with common knowledge and skills related to the preparation for careers that create, use, modify, and engage technology skills. Graphics, multimedia animation, web design, game and application development, networking, and computer repair are all possibilities.</p>
<p><b>Law, Public Safety, Corrections &amp; Security</b></p>	<p>Careers with common knowledge and skills related to employment in emergency and fire services, legal services, protective services, and homeland security.</p>
<p><b>Manufacturing</b></p>	<p>Careers with common knowledge and skills related to the processing of materials into intermediate or final products and related professional and technical support activities, such as production control, maintenance, and process engineering.</p>
<p><b>Marketing</b></p>	<p>Careers with common knowledge and skills related to the process of anticipating, managing, and satisfying consumers' demand for products, services, and ideas. The Marketing career cluster generates the strategy that underlies advertising and promotional techniques, business communication, and business development.</p>
<p><b>Science, Technology, Engineering &amp; Mathematics</b></p>	<p>Careers with common knowledge and skills related to planning, managing, and providing scientific research and professional and technical services.</p>
<p><b>Transportation, Distribution &amp; Logistics</b></p>	<p>Careers with common knowledge and skills related to planning, managing, and moving people, materials, and goods by road, pipeline, air, rail, and water, and also includes other related professional and technical support services.</p>