

Georgia Department of Education
2006 Title I Committee of Practitioners Guidelines
(Revised 11-2005)

Membership:

Section 1903 No Child Left Behind

1. Representatives from local school districts (majority of members)
2. Administrators, including the administrators of federal programs
3. Teachers, including vocational educators
4. Parents
5. Members of local school boards
6. Representative of private school children
7. Pupil services personnel

DOE Recommendation

8. DOE Title I Representative
9. DOE School Improvement Representative

Duties:

(Duties are related to the implementation of Title I of NCLB)

Section 1903 No Child Left Behind

1. The duties of the committee shall include a review, before publication, of any proposed or final state rule or regulation. In an emergency situation where such rule or regulation must be issued with a very limited time to assist local school districts with the operation of the program under Title I, the Department may issue a regulation without prior consultation, but shall immediately thereafter convene the state committee of practitioners to review the emergency regulation before issuance in final form.

DOE Recommendation

2. Advise the Department on other pertinent issues related to Title I.

Term Limits:

DOE Recommendation

1. Members will be nominated for ~~one, two, or~~ three years by the Office of Teacher and Student Support (TSS).
2. Final approval will be made by the State Board of Education.
3. The State Superintendent of Schools will make nominations for vacated terms to the State Board of Education by June 30 of each year.
4. Vacated terms will be replaced with individuals from similar representative groups.

Meeting Schedule:

DOE Recommendation

1. Membership shall convene once every October and January, ~~April, and July~~. Membership may determine the need to postpone or convene meetings as needed.
2. A Title I designee shall act as the Executive Secretary and shall develop meeting agendas with input from membership and maintain, at the DOE, documentation of all meetings, agendas, and other pertinent data.

Member Reimbursement:

DOE Recommendation:

1. Committee of Practitioner member will be reimbursed for travel, lodging and meals when attending meetings.
 - The member must present a State of Georgia Exemption of the Local Hotel/Motel Excise Tax when registering at hotel.
 - The member must complete and submit a Consultant Expense Form within 30 days of the meeting.
 - Original lodging receipts with a “zero” balance must be provided with the Consultant Expense Form.

The Department Title I Area Specialists and other organizations that have working knowledge of Title I throughout the state were asked to make nominations from all areas required by the law. The concern of the Department was to assure that the committee:

- Include as a majority of its members, representatives from local educational agencies as required by NCLB.
- Have statewide representation.
- Remain manageable in size.