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05/04/2009 08:03 AM

To Superintendents  
cc Garry McGiboney/SIA/DOE/GADOE@GADOE, Elizabeth  
Webb/SIA/DOE/GADOE@GADOE, Linda  
Andrews/SIA/DOE/GADOE@GADOE, Sheila  
bcc  
Subject 2008 - 2009 LEA Self-Assessment Report for Gifted  
Education Services

## MEMORANDUM

**TO:** Superintendents

**FROM:** Martha R. Reichrath, Ph.D.  
Deputy State Superintendent  
Office of Standards, Instruction, and Assessment

**SUBJECT:** 2008 – 2009 LEA Self-Assessment Report for Gifted Education Services

As you are aware, the Georgia State Board of Education Rule 160-4-2.38 requires the Georgia Department of Education (GaDOE) to evaluate the effectiveness of gifted education and ensure that gifted and talented students are identified and served throughout the state of Georgia. To fulfill that responsibility for the 2008-2009 school year, the GaDOE will continue to utilize the *LEA Self-Assessment Report for Gifted Education Services* instrument developed and implemented last year for this purpose. One hundred percent of Georgia school districts completed and submitted the *2007-2008 LEA Self-Assessment Report for Gifted Education Services*, providing important information regarding their compliance with Gifted Education Program requirements. We were delighted with this response. As we followed up with technical assistance and onsite visits, many educational leaders have expressed their appreciation for the attention to Gifted Education and the opportunity to review and improve current practices.

The *2008-2009 LEA Self-Assessment Report for Gifted Education Services* is much the same as the 2007-2008 report. It addresses the following components: (a) Student Search, Nomination, and Referral Process; (b) Student Assessment; (c) Program Design; (d) Curriculum and Instruction; (e) Professional Development; and (f) Family-Community Involvement.

What is different this year is that we are asking each district to complete the *2008-2009 LEA Self-Assessment Report for Gifted Education Services* online. The online *Self-Assessment Report* is posted at the following URL:

[http://www.surveymonkey.com/s.aspx?sm=gNhcAD0K0MdmD\\_2f3JybnvA\\_3d\\_3d](http://www.surveymonkey.com/s.aspx?sm=gNhcAD0K0MdmD_2f3JybnvA_3d_3d)

All supporting documents necessary for completing the *2008-2009 LEA Self-Assessment Report for Gifted Education Services* are referenced in the detailed instructions below and can be found and downloaded from the GaDOE Gifted Education website at

[http://www.gadoe.org/ci\\_iap\\_gifted.aspx](http://www.gadoe.org/ci_iap_gifted.aspx).

Instructions for Completing the **2008-2009 LEA Self-Assessment Report for Gifted Education** :

1. Refer to the guidance for Gifted Education in Georgia, **Resource Manual for Gifted Education Services** .
2. Follow the guidelines addressed in the **Gifted Education Evaluation and Monitoring Protocol**.
3. Print out a copy of the **2008-2009 LEA Self-Assessment Report for Gifted Education Services** and utilize the hard copy in preparation for completing the document online.
4. Address each element of the report directly, providing pertinent information.
5. Provide descriptive and explanatory details for Gifted Education specific policies, programs, and practices.
6. Clearly reference any sections of the LEA's Administrative Procedures Manual as documentation for the **2008-2009 LEA Self-Assessment Report for Gifted Education Services** so that our staff can easily find that information in your application.
7. Email or mail a current copy of the LEA's Administrative Procedures to the GaDOE when submitting the **2008-2009 LEA Self-Assessment Report for Gifted Education Services** to Ms. Sheila White, Georgia Department of Education, 205 Jesse Hill Jr. Drive, SE, Suite 1758 Twin Towers East, Atlanta, GA 30334 or [swhite@doe.k12.ga.us](mailto:swhite@doe.k12.ga.us). If current Administrative Procedures are not available, please make note of the date when the GaDOE may anticipate receiving your procedures.
8. Ensure that printed copies of documents referenced in your report are on file and available for review in the event of an on-site audit.

The deadline for submission of the **2008-2009 LEA Self-Assessment Report for Gifted Education Services** is June 30, 2009.

If you have technical questions regarding how to complete the LEA Self-Assessment Report for Gifted Education online, please contact Ms. Sheila White at (404) 463-0934 or [swhite@doe.k12.ga.us](mailto:swhite@doe.k12.ga.us). For questions regarding the instrument itself, please contact Ms. Elizabeth Webb, Director of Innovative Academic Programs at (404) 651-7275 or [ewebb@doe.k12.ga.us](mailto:ewebb@doe.k12.ga.us).



Monitoring Protocol 2009.pdf



LEA Self-Assessment 2008-2009 4-24-09 v5.pdf

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cc: Gifted Coordinators

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Mrs. Elizabeth Webb, Director, Innovative Academic Programs

Ms. Linda Andrews, Gifted Education Program Specialist

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