Dr. John D. Barge, State School Superintendent
"Making Education Work for All Georgians"

Petitions for Review by the State Board of Education of a Charter Approval by the State Charter Schools Commission

1. Under O.C.G.A. § 20-2-2083(a)(1), the State Board of Education shall review and may overrule the approval or renewal of a state charter school by the State Charter Schools Commission within 60 days of such decision by the Commission upon a majority vote of the members of the State Board.
2. State Board review of Commission decisions is *automatic* and is generally addressed at the first regularly-scheduled monthly State Board meeting that falls within the 60-day review period – although the State Board may affirm Commission decisions at a called State Board meeting within the 60-day review period if no Petitions for Review are filed.
3. School districts aggrieved by a decision of the Commission may provide a written *Petition for Review of an SCSC Decision* to the State Board. The Petition for Review should clearly state the petitioner's argument(s) for why the State Board should consider overruling the Commission's decision to grant a new or renewed charter for a state charter school.
4. All Petitions for Review must comply with the following submission procedures. Any Petition for Review that is incomplete or fails to comply with these guidelines will not be considered.
    - An original and two copies of the Petition for Review and cover page (see page 3 of this document) must be submitted with a USB drive including both a Word and a PDF version of the Petition for Review and cover page to: Charter Schools Division, Georgia Department of Education, 2053 Twin Towers East, 205 Jesse Hill Jr. Drive, SE, Atlanta, GA 30334
    - The Petition for Review including appendices is limited to 10 double-spaced pages using an 11-point Times New Roman font and one-inch margins with a header showing the petitioner's name and a footer showing consecutive page numbers.
    - The original must be signed in blue ink. Stamped signatures will not be accepted.
    - The Petition for Review must be bound by a binder clip. Do not enclose the petition in a notebook, 3-holed binder, or folder.
    - Faxed or e-mailed copies will not be accepted.
    - Petitions for Review will not be returned. Please keep a copy for your records.
5. *Deadline for receipt in the Charter Schools Division of the Petition for Review is 10 calendar days after the date of the Commission meeting at which the state charter school was approved*. If the 10th day falls on a weekend or holiday, the Petition for Review is due on the next business day. For example, Petitions for Review of Commission decisions made on September 24, 2014, are due in the Charter Schools Division office by 12:00 noon on Monday, October 6, 2014.
6. Subject to meeting time constraints, petitioners who attend the State Board's District Flexibility and Charter Schools Committee meeting at which their Petition for Review is considered will generally be offered 5-10 minutes to present a verbal summary of their argument(s) for why the Commission's

decision should be overruled, the state charter school will be offered 5-10 minutes to respond to the petitioner's arguments, and the Commission will also be offered 5-10 minutes to respond. The Committee will then present the Petition for Review to the State Board's Committee of the Whole. Petitioners will be notified by email of the date and time of the meeting at which their Petition for Review will be considered.

7. Questions about the Petition for Review process should be directed to the Charter Schools Division via email to lerste@doe.k12.ga.us.

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Cover Sheet for a Petition for Review by the Georgia State Board of Education of a Decision by the State Charter Schools Commission

1. **Name of the Commission-approved state charter school the district seeks to have the SBOE overrule**

   _____

2. **Date state charter school was approved by the Commission** _____

3. **District(s) charter school proposes serving** _____

4. **Name of the district that is filing this Petition for Review of an SCSC Decision**

   _____

5. **District contact person** _____
   Name Title

6. **District mailing address** _____

7. **Contact person cell phone number** _____

8. **Contact person fax number** _____

9. **Contact person email address** _____

10. **Signature of local Board of Education chair:**

    _____ _____
    Chair, Board of Education Date