School System Header

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Parent or Guardians of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_:

The ACT (American College Testing) and The College Board (SAT, PSAT) offers fee waivers to reduce the cost of the ACT, SAT, and PSAT exams for students from families who qualify under the criteria listed below. Qualifying students should speak with their counselor about fee waivers for these examinations.

The College Board also offers a reduced fee exam for students taking the Advanced Placement (AP) exams each May. The criteria for the reduced exam fee are the same as the criteria for fee waivers (listed below). Qualifying students who plan to take AP exams should speak with their counselor and the AP Testing Coordinator for their school to ensure they are listed on the schools’ records as qualifying for the exam at a reduced fee. To be eligible, you must meet **at least one** of the requirements below:

* Annual family income falls within the [Income Eligibility Guidelines](http://www.fns.usda.gov/cnd/Governance/notices/iegs/IEGs.htm) set by the USDA Food and Nutrition Service.
* Enrollment in a federal, state, or local program that aids students from low-income families (e.g. Federal TRIO programs such as Upward Bound).
* Family receives public assistance.
* Lives in federally subsidized public housing, a foster home or is homeless.
* A ward of the state or an orphan.

**Check all that apply**

* \_\_\_\_\_\_ My household receives TANF or SNAP or other public assistance.
* \_\_\_\_\_\_ My household’s monthly total income is $\_\_\_\_\_\_\_\_\_\_. Indicate the number of people who live in your household\_\_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_ My family lives in federally subsidized public housing.
* \_\_\_\_\_\_\_ My family is homeless.
* \_\_\_\_\_\_\_ My child is a Foster child.
* \_\_\_\_\_\_\_My child is a ward of the State of Georgia.
* \_\_\_\_\_\_\_ Another child in my household receives free or reduced meals from a non-CEP school.

Parent /Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Insert School’s Non-Discrimination Statement or

This institution is an equal opportunity provider.