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| The *System for Effective School Instruction Self-Assessment Checklist* is intended to be used as tool for leadership teams to identify, assess, or develop processes to support research-based instructional practices within the school’s instructional system. Descriptors and sample resources for each strategy can be found within the [*Model System for Effective School Instruction*](https://www.gadoe.org/School-Improvement/Documents/System%20for%20Effective%20School%20Instruction/System%20for%20Effective%20School%20Instruction.pdf)toolbox. |

| *COMPONENT* | | *STRATEGY* | *NO*  *PROCESS* | *DEVELOPING*  *PROCESS* | *IMPLEMENTING*  *PROCESS* | *MONITORING & SUPPORTING PROCESS* |
| --- | --- | --- | --- | --- | --- | --- |
| PLAN | **Plan with a Team** | Create Collaborative Planning Schedules |  |  |  |  |
| Develop and Implement a Collaborative Planning Process |  |  |  |  |
| Determine Purpose and Set Goals |  |  |  |  |
| Select a Protocol Aligned to Purpose |  |  |  |  |
| Monitor & Provide Feedback for Team Improvement |  |  |  |  |
| **Identify What Students Should Know and Do** | Use Approved Georgia State Standards |  |  |  |  |
| Plan with the End in Mind |  |  |  |  |
| Write Course/Grade Syllabus |  |  |  |  |
| Create Learning Targets |  |  |  |  |
| Identify Key Vocabulary |  |  |  |  |
| **Determine How Students Will Show**  **They Know & Can Do** | Develop Common Summative Assessments |  |  |  |  |
| Create Common Formative Assessments |  |  |  |  |
| Craft Standards-Based Performance Tasks, including a Rubric or Scoring Guide |  |  |  |  |
| PLAN | **Use Planning Tools For Instruction** | Use Approved Georgia  Curriculum Documents |  |  |  |  |
| Study Course Assessment Guides |  |  |  |  |
| Develop Unit Plans |  |  |  |  |
| Implement School-wide Instructional Frameworks |  |  |  |  |
| Compile Learner Profiles/ Class Profiles |  |  |  |  |
| Create Lesson Plans Following the Schools Instructional Framework |  |  |  |  |
| Include Tools for Learner Differences |  |  |  |  |
| Choose Instructional Materials |  |  |  |  |
| IMPLEMENT | **Pervasive Lesson Practices** | Implement Literacy Across the Content |  |  |  |  |
| Write Across the Content |  |  |  |  |
| Introduce Content and Academic/Technical Vocabulary |  |  |  |  |
| Assess Formatively |  |  |  |  |
| **Opening** | Communicate Learning Target(s) Related to Standard(s) |  |  |  |  |
| Engage Students |  |  |  |  |
| Access Prior Knowledge & Make Connections |  |  |  |  |
| Provide Explicit Instruction |  |  |  |  |
| Challenge Student through  Questioning & Discussion |  |  |  |  |
| **Transition from Opening to**  **Work Session** | Guide Student Practice |  |  |  |  |
| Engage in Classroom Talk |  |  |  |  |
| Use Organizing Tools |  |  |  |  |
| **Work Session** | Apply Independently |  |  |  |  |
| Investigate Collaboratively |  |  |  |  |
| **Closing** | Summarize the Lesson in Connection to Learning Target(s) |  |  |  |  |
| Reflect and Connect Knowledge  to New Learning |  |  |  |  |
| MONITOR | **Check for Understanding** | Progress Monitor |  |  |  |  |
| Student Self-Assessment |  |  |  |  |
| Assess Summatively |  |  |  |  |
| **Analyze:**  **Identify Strengths**  **and Gaps** | Analyze Student Work |  |  |  |  |
| Examine Learning Progressions |  |  |  |  |
| Review Summative Data |  |  |  |  |
| Assign and Assess Homework |  |  |  |  |
| **Provide Feedback** | Provide Standards-based Student Feedback |  |  |  |  |
| Monitor and Provide Instructional Feedback to Teachers |  |  |  |  |
| **Adjust:**  **Intervene and Enrich** | Provide Interventions for Struggling Students |  |  |  |  |
| Enrich Students Who Have Met Standards |  |  |  |  |
| ASSESS | **Reflect On What Did and**  **Did Not Work** | Reflect on Practitioner Practices |  |  |  |  |
| Analyze Student Assessment Data |  |  |  |  |
| **Adjust Planning,**  **Implementation**  **and Monitoring** | Review and Adjust Collaborative Planning Documentation & Instructional Documents |  |  |  |  |
| Review and Adjust Schoolwide Instructional Framework |  |  |  |  |
| Review and Adjust the Process for Monitoring Collaborative Planning Teams |  |  |  |  |
| **Celebrate & Share Successes** | Celebrate Student Achievements |  |  |  |  |
| Celebrate Staff Achievements |  |  |  |  |
| **Identify**  **Next Steps** | Conduct Standards-Based Needs Assessment(s) |  |  |  |  |
| Review and Revise the Instruction Component of the School Improvement Plan (SIP) for Continuous Improvement |  |  |  |  |