# **Equitable Service Requirements** for 21st CCLC

**July 26, 2023** 

Nita M. Lowey 21st Century
Community Learning Centers Program
Title IVB



### **Ombudsman Staff**





**Carly Covic Ambler Ombudsman** 



Kelli Kendrick **Equitable Services** 



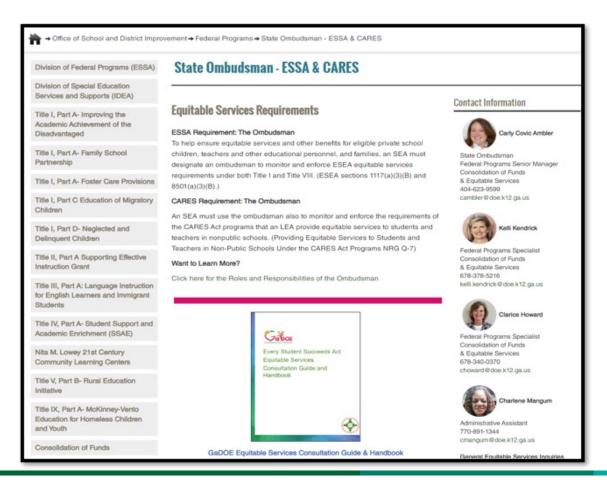
**Clarice Howard Equitable Services** 

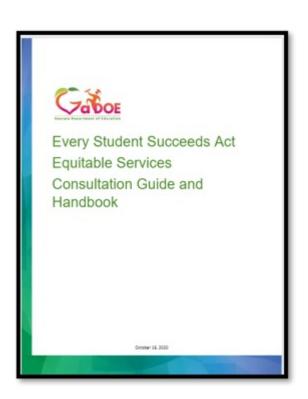


2

# 21st CCLC Equitable Services Resources-State Ombudsman Webpage and Handbook

https://www.gadoe.org/School-Improvement/Federal-Programs/Pages/State-Ombudsman.aspx







# 21st CCLC Equitable Services Resources-Non-Regulatory Guidance

https://www.gadoe.org/School-Improvement/Federal-Programs/Pages/State-Ombudsman.aspx

#### **ESSA & IDEA Equitable Services**





Click Dept of ED logo to access overarching guidance





Click program logo to access program-specific guidance









Overarching Equitable Services Guidance and Overarching ESSA Guidance







Title IA

Title IC

Title II/

Title IIIA

Title IVA

/A Title I

B IDEA



## What are equitable services?

- The purpose of ESEA is to provide all children significant opportunity to receive a fair, equitable, and high-quality education and to close educational achievement gaps. Each sub-grantee that receives ESEA funds must make funds available for education support authorized by each title to qualified students in compliance with Federal Law Federal Regulations and Non-Regulatory Guidance.
- Programs eligible for equitable services
  - Title IA- Improving Basic Programs Operated by Local Educational Agencies (LEAs)
  - Title VIII-Title IC- Education of Migratory Children, Title IIA- Supporting Effective Instruction, Title IIIA- Language Instruction for English Learners and Immigrant Students, Title IVA- Student Support and Academic Enrichment, Title IVB- 21st Century Community Learning Center, and Individuals with Disabilities Education Act (IDEA)
- Private schools must be nonprofit, within boundaries of subgrantee, receive services not funds and services should begin at the same time as the subgrantee.





# Request for Proposal (RFP)



# 21st CCLC Equitable Services RFP Obligations

- Private school officials must be included in the planning, design and development of the 21<sup>st</sup> CCLC program.
- Grant applicants must notify private schools of the intent to apply through GaDOE's SLDS Platform in the ES4PS app in the Invitations section.
- The notification should include a description of the 21<sup>st</sup> CCLC program and the option to indicate if the private school is interested in participating.
- All grant applicants must complete Form A in ES4PS.
- Complete consultation must occur prior to the RFP submission and should continue each year of the grant.





# Attendance Zones and Equitable Services



### **Attendance Zones and Equitable Services**

- It is the responsibility of each applicant to issue invitations and consult with private schools. Community-Based Organizations (CBOs) and Institutions of Higher Education (IHEs) may enter an MOA/MOU with a partnering school district to issue invitations on their behalf, however, the applicant must ensure all communication is compliant with federal statute, regulations and non-regulatory guidance.
  - If an MOU/MOA is in place, it must be on file in ES4PS with GaDOE. The CBO/IHE must ensure access to all supporting documentation during annual monitoring.
- The private schools that must be invited depend on the attendance area that the applicant has designated for their 21st CCLC program and thus eligible schools will vary by grant applicant/ subgrantee.
  - CBOs and IHEs generally most frequently identify attendance areas as specific schools, school feeder patterns (PS, ES, MS, HS), regions, or zip codes.



### **Attendance Zones and Equitable Services**

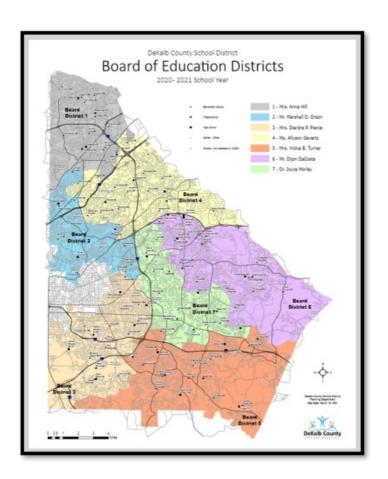




	epartment of Cifuca head distances	No.										Cutation	veta Schools for P10	001		
										sie	of Private	actionic for				
	ricate tcheal	Address	£200	lan	De	Private National Soundly Leasting	GA ENAMESTIVE EXPOSED THE CONTROL THE CONTROL THE CONTROL	Stimus of School for	Papitralia, name of business under which the school is registered/sourced	or butine which the	er school is under school is	oversting	if the co., please enter Employer identification founder for school or business under which the school is registered/scoreed		Engl	Web Address
1 7	A Unique Learning Center	County on	Uttoria	Ç#	30058	Delate	S44-Details County	Non-Artific				Ne			(highwich) (diselect), ret	no reducte
ij	ne Angelston, Anders	200 Dudley Brive	Wilenwood	14	20294	eary.	Efficiency South	Pofit				160		**********	Flendspreampreampet.net	present and industry in the contract of the co
	AAI MS. SIB Moreouset Scheol	DATE DATEVENE Part Drive, Bog. Fün	Dynama	Ça	30004	Guirrest	861-Gylmed County	State				Ne		6780487730	unite_emiliates.com	Mgs.Claimachol.com/rdechtel
4	Locality Control	private privat	colegedale	70	27918	Hanisto	sco-cataosa Sourty	non-moto				100		421196712	nengleggcosts.com	goodseq
3	ABC Horisopt 3 Assists for the Belliers Child	ett value b	Milleriuge	Ga	30250	1911)	675-Herry County	Peti				100		7700079000	Publication is	decomment
,	MALE CIVIDEN	N DE MONO	мажий	14.	91230	4877	STREETY SOUTH	non-Andr				160		00010K210	ordnelde pibliotosi ret	mp//www.sciechool.ne/
T.		250 M.L. THO Drive	Atterile	A	36310	Herry	801-Clay County	Non-Profit				te	- 3	2345859.00	mileteración de capación est	entropyst
•	Academa of the	SETTEN.	DHIM/	14	90000	онаю	PRINCIPLE OF DROPELY	non-moti				781		4044890179	integration and area org	www.acuterestara.org
0	1 Audento Pus	757 industrial Rt. St.	tiens	(a	30808	Cotumbia	505- Courts Courty	ingles			GA.	No		7065663188	ephilatetom	enviadentplantuers.cm
1).	Carterolie	IN ROWERS CO	carterolie	14	****	MPTOn .	SCH-SUTON COUNTY	nur malit				140		TYTHORN	pograndradorgisadanyala.com	mpc/soderysta.com/careny/legs/
L)c	American of	Side henderen Sitn Road	Parmount	Ça	30534	Polens	753-Polero Sounty	Non-Profits				76		4042750000	introduce term (introduction)	everal and emphisserals and
	andeny of	Lase Thompson	national lies	14	NING.	or .	Title Saltescille	nacerati				16		**50.00000	nom/toepeope.com	unanouningsaudight.com
3/2	Ador Assferry Harlets	SE Menne Ave	historia	Ça	30060	ces	803-Cristo Dounty	App. Argity	Actor Academy Harletts, inc		- 1	76	8,569476	7704013838	einind etterneratis ing	envaluement of
	arter academy Salannah	TOTAL DA	saanun	14	HLADE	savannah- chathan	sore Searcab- chatters Southy	noneuti				**		WILLIAMOREM	njours/gationavanatican	Militar Marinan Com
5 6	Actor Academy of Serence	Joens Derwitte Lane	Chaltahonche	GA.	3066	Nitro	BBS-Fulton Dounts	Non-Archit			GA	The		6785573636	ednin@thedrifthershousedservice.com	enve actions adenyation or the com-
т	Administry Administry Administry		POTPAJOS	4	1184	Dego.	625 Drattop Sorty	mofts				16			nonegrore	MSpc / indemolwight interescently used pression /
,	S Atlanta Audery	Bd Intelligeneed L1500	Seemah	Ça	20418	Seamin- Chahan	S25 Seamsh- Draften County	Non-Arabi				760		BITTAGRICOS	protes direct monarchin pro	http://www.mattheoreanton.org/
•	a Adams serving Addrny	JE 01 (A. PAG.		14	7,816	ante	aco-cander. county	nonenth				796		WLERE BOX	al-anateminggris.net	at assistance parties of
	Advente Orroton School	400s Wheeler Rd.	Augusta	Ç#	30907	Cotumbia	Downton Downton	/spe-dright			GA.	Yes	MONICIA	TOMILINA	correct decaugute corr	more accordingly com
	se shayer academy		retern	14	P0110	nutran :	packyton powity	non-moth				160		***********	atmingelsysteaders.og	www.afajafasoderty.org
1 10	00 Al-felsh Assterny	HICE Januarezoille Progische 220		Ga.	30047	Overes.	667-Gylmet Doorty	Non-Archi				Ye.		6785677314	rts#elkidrasdeny.com	Whitheadenycom
3	Depois	Likes:	Louisille	14	30434	efferson	and affective	rioft:				160		1087387	owfovetmicniespyral.com	



### **Attendance Zones and Equitable Services**



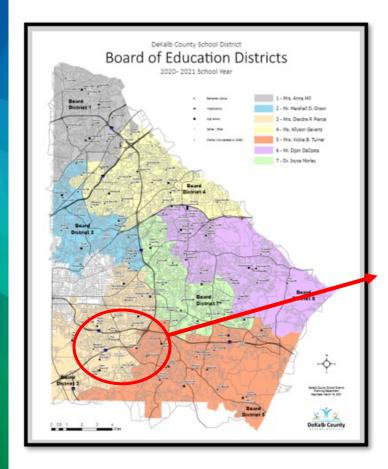
A	A	В	С	D	E	F
1	Decatur Adventist Junior Academy	2584 Young Road	Stone Mountain	GA	30088	DeKalb
2	Smoke Rise Prep	5901 Hugh Howell Road	Stone Mountain	GA	30087	DeKalb
3	Green Pastures Christian School	5455 Flat Shoals Pkwy.	Decatur	GA	30034	DeKalb
4	His Academy Christian School of Excellence	5587 Redan Rd	Stone Mountain	GA	30088	DeKalb
5	Intown Community School	2059 Lavista Road	Atlanta	GA	30329	DeKalb
6	Kreative Kids Academy	6007 Covington Highway	Decatur	GA	30035	DeKalb
7	Hess Academy	611 Medlock Road	Decatur	GA	30033	DeKalb
8	Capstone Academy	1934 Cliff Valley Way NE	Atlanta	GA.	30329	DeKalb
9	Basix Knowledge Academy	2941 Columbia Drive The Empowerment Ctr	Decatur	GA	30034	DeKalb
10	Firm Foundation Early Learning Academy	6440 Rock Springs Road	Lithonia	GA	30038	DeKalb
11	Arete Preparatory	3072 Evans Mill Rd	Lithonia	GA	30038	DeKalb
12	Crossroads Christian Academy	4805 Tilly Mill Road	Dunwoody	GA	30360	DeKalb
13	Drake School	475 South Deshon Road	Lithonia	GA	30058	DeKalb
14	Northwoods Montessori School	3340 Chestnut Drive	Doraville	GA	30340	DeKalb
15	Shallowford Presbyterian School	2375 Shallowford Road	Atlanta	GA	30345	DeKalb
16	Marist School	3790 Ashford Dunwoody Road	Atlanta	GA	30319	DeKalb
17	Torah Day School of Atlanta	1985 Lavista Road	Atlanta	GA	30329	DeKalb
18	Mohammed Schools of Atlanta	735 Fayetteville Road	Atlanta	GA	30316	DeKalb
19	Anointed Word Christian Schools International	3800 Linecrest Road	Ellenwood	GA	30294	DeKalb
20	Annunciation Day School	2500 Clairmont Road	Atlanta	GA	30329	DeKalb
21	Sudbury School of Atlanta	3260 Covington Highway	Decatur	GA	30032	DeKalb
22	Laurel Heights	934 Briarcliff Road NE	Atlanta	GA	30306	DeKalb
23	Berean Christian Academy	2197 Young Road	Stone Mountian	GA	30088	DeKalb
24	Greenforest-McCalep Christian Academy	3250 Rainbow Drive	Decatur	GA	30034	DeKalb
25	Temima High School for Girls	1839 Lavista Road	Atlanta	GA	30329	DeKalb
26	THRIVE Christian Academy	1833 Stone Mountain Lithonia Road	Lithonia	GA	30058	DeKalb
27	Atlanta North School of SDA	5123 Chamblee Dunwoody Road	Dunwoody	GA	30338	DeKalb
28	Champions Christian Academy	1125 S Hairston Road	Stone Mountain	GA	30088	DeKalb
29	Immaculate Heart of Mary	2855 Briarcliff Road	Atlanta	GA	30329	DeKalb
30	Midtown International School	1575 Sheridan Road	Atlanta	GA	30324	DeKalb
31	St. Peter Claver Regional Catholic School	2560 Tilson Rd	Decatur	GA	30032	DeKalb
32	Our Lady of The Assumption	1320 Hearst Drive	Atlanta	GA	30319	DeKalb
33	St. Martin's Episcopal School	3110-A Ashford Dunwoody Road	Atlanta	GA	30319	DeKalb
34	Cliff Valley School	2426 Clairmont Road	Atlanta	GA	30329	DeKalb
35	Kingfisher Academy	5073 Lavista Road, Bldg A	Tucker	GA	30084	DeKalb
36	Heartwood Agile Learning Center	3983 Church Street	Clarkston	GA	30021	DeKalb
37	St. Timothy School	5365 Memorial Dr	Stone Mountain	GA	30083	DeKalb
38	A Unique Learning Center	7290 Covington Hwy.	Lithonia	GA	30058	DeKalb
39	The Loom School	1894 Ludovie Lane	Decatur	GA		DeKalb
40	Fugees Academy	3919 Church Street	Clarkston	GA	30021	DeKalb
41	Arbor Montessori	2998 LaVista Rd.	Decatur	GA		DeKalb
42	St. Pius X Catholic High School	2674 Johnson Road	Atlanta	GA		
43	Ben Franklin Academy	1585 Clifton Road NE	Atlanta	GA		DeKalb
44	Kilombo Academic and Cultural Institute	1879 Columbia Drive, Suite B	Decatur	GA		
45	Millers Military Academy	6133 Redan Road	Lithonia	GA		DeKalb
46	Yeshiya Ohr Yisrael of Atlanta	1458 Holly Lane	Atlanta	GA	30329	DeKalb
40	resime on harder of Atlanta	A 120 Holly Calle	PALIBINE	un	20343	DENSID

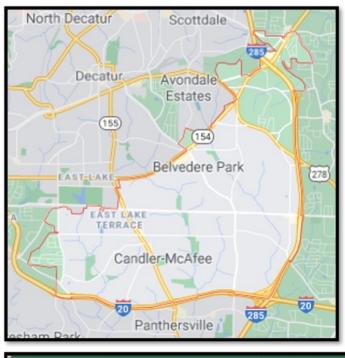
1

Example of Sorting by School District: DeKalb = 46 Schools



## **Attendance Zones and Equitable Services**





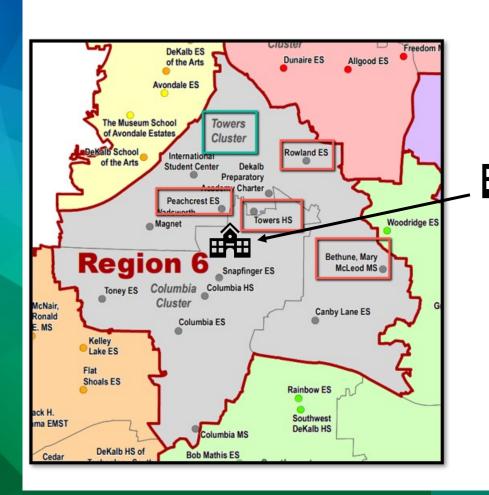


Example of
Sorting
by Zip Code:
30032 = 3 Schools

Sudbury School of Atlanta	3260 Covington Highway	Decatur	GA	30032	DeKalb
St. Peter Claver Regional Catholic School	2560 Tilson Rd	Decatur	GA	30032	DeKalb
Kilombo Academic and Cultural Institute	1879 Columbia Drive, Suite B	Decatur	GA	30032	DeKalb



### **Attendance Zones and Equitable Services**





#### **Example of Sorting by Region:**

Region 6 = 1 school



A	D	C	U	E	
Kilombo Academic and Cultural Institute	1879 Columbia Drive, Suite B	Decatur	GA	30032	DeKalb



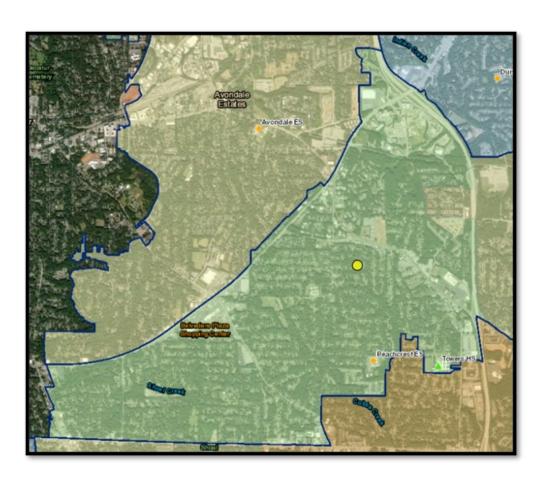
Example of Sorting by All/Part Feeder Pattern:

Towers Cluster = 0 schools



# 21st CCLC Equitable Services Attendance Zones and Equitable Services

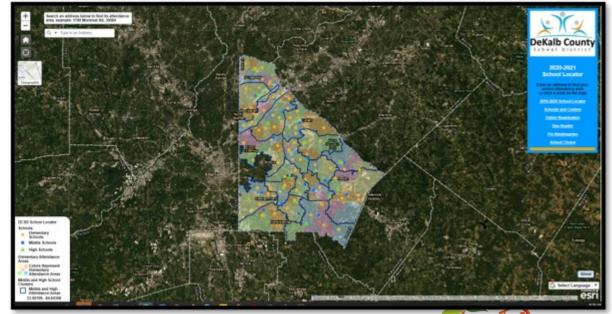
Determine if a Private School is in a 21st CCLC Grant Service/ Attendance Area Using School District Look-Up



http://www.dekalbschoolsga.net > school-locator

DCSD MOBILE ADDRESS SEARCH MAP - DeKalb County ...

**DEKALB** COUNTY **SCHOOLS**. Topographic. ∘Zoom Out. Search in. DCSD Geocoder. Esri World Geocoder. DCSD-GM | GM | Earthstar Geographics | Esri, ...





# Attendance Zones & Equitable Services Metro Attendance Zone Look-Up Links

Metro Atlanta LEAs	
APS	https://maps.apsk12.org/
City Schools of Decatur	https://www.csdecatur.net/site/Default.aspx?PageID=3492
Clayton	https://www.clayton.k12.ga.us/departments/transportation/school_and_route_locator
Cobb	http://www.cobbk12.org/centraloffice/planning/zonemaps.aspx
Coweta	https://drive.google.com/drive/folders/129g6Wd41YEroKOupq-XcutlblfeDG0SQ
DeKalb	http://www.dekalbschoolsga.net/operations/school-locator/
Fulton	https://www.fultonschools.org/attendancezones
Gwinnett	https://apps.gwinnett.k12.ga.us/locator/Eligibility
Henry	http://edulog.henry.k12.ga.us/livewq/webquery



# Attendance Zones & Equitable Services Attendance Zone Look-Up Links

Other Metro LEAs	
Macon/ Bibb	https://mgrcmaps.org/maconbibb/schools/
Marietta City	https://www.marietta-city.org/Page/3655
Athens/Clarke	https://www.clarke.k12.ga.us/Page/2095
Albany/Dougherty	http://bit.ly/AttendanceZones
Cherokee	https://www.cherokeek12.net/Content2/maps
Columbus/Muscogee	https://www.muscogee.k12.ga.us/Divisions/OperationsAndFacilities/Transportation/BusStops
Douglas	https://www.dcssga.org/departments/registration



# Attendance Zones & Equitable Services Attendance Zone Look-Up Links

Other LEAs	
Rockdale	https://www.rockdaleschools.org/cms/One.aspx?portalId=136388&pageId=603017
Augusta/Richmond	http://www.infofinderi.com/ifi/?cid=RCS1G1DYUSP3
Savannah-Chatham	http://internet.savannah.chatham.k12.ga.us/district/Pages/SchoolAttendanceZone Planning.aspx
Valdosta/Lowndes	https://www.lowndes.k12.ga.us/for_families/school_attendance_zones
Valdosta /Valdosta City	https://www.gocats.org/apps/pages/index.jsp?uREC_ID=336037&type=d&pREC_ID=743596

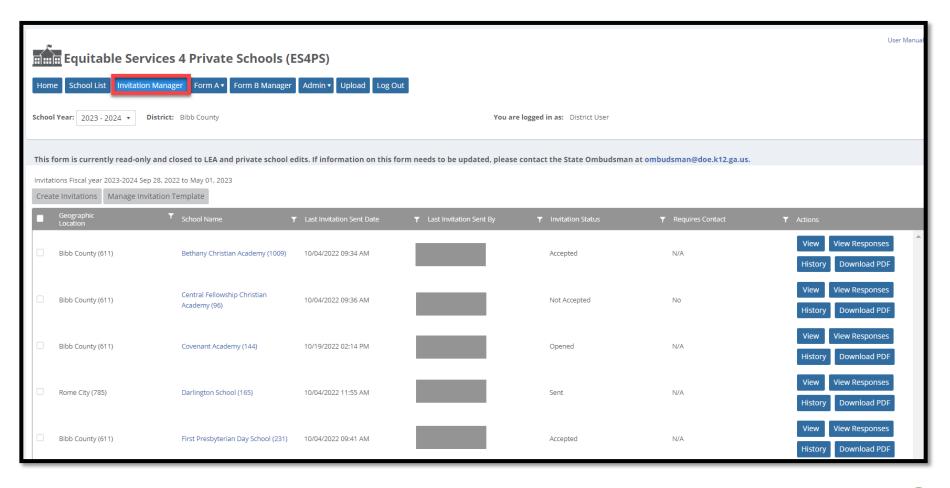


# Consultation and ES4PS





### **ES4PS Platform**





# 21st CCLC Equitable Services ES4PS

- LEAs/CBOs/IHE (ALL subgrantees) use this platform for:
  - Issuing Annual Invitations.
  - Capturing Initial Consultation/Participation (Form A).
  - Evaluating Services (Form B).
  - Saving Relevant Documentation (Uploads).

#### Access:

- LEAs access through their SIS in SLDS
- CBOs/IHEs access through a multi-month 'Token' issued through email by the State Ombudsman.
- Private schools' access through a 2 week 'Token' automatically issued through ES4PS by the subgrantee.

#### Private schools will receive:

- Annual invitations from each LEA in which they are located or in which students reside.
- o Form A forms if a school has indicated interest in participation and has engaged in consultation.
- o Form B forms if a school has received any services during the year.



Consultation, ES4PS, and ESEA Timeline (IVB)

	Application	Year 1	Year 2	Year 3	Year 4	Year 5
ES4PS Invitations	Send in Fall prior to RFP submission for Year 1	Send Fall of Year 1 for Year 2 participation	Send Fall of Year 2 for Year 3 participation	Send Fall of Year 3 for Year 4 participation	Send Fall of Year 4 for Year 5 participation	N/A
Initial Consultation	Conduct in Fall prior to RFP submission for Year 1	Conduct Fall of Year 1 for Year 2 participation	Conduct Fall of Year 2 for Year 3 participation	Conduct Fall of Year 3 for Year 4 participation	Conduct Fall of Year 4 for Year 5 participation	N/A
ES4PS Form A	Due with RFP Submission for Year 1	Due June of Year 2	Due June of Year 3	Due June of Year 4	Due June of Year 5	



# 21st CCLC Equitable Services Consultation, ES4PS, and ESEA Timeline (IVB)

	Application	Year 1	Year 2	Year 3	Year 4	Year 5
Ongoing Consultation	Plan for Year 1	Implement plan developed prior year. Update as needed.	Implement plan developed prior year. Update as needed.	Implement plan developed prior year. Update as needed.	Implement plan developed prior year. Update as needed.	Implement plan developed prior year. Update as needed.
ES4PS Form B		Send October of Year 2 to evaluate Year 1	Send October of Year 3 to evaluate Year 2	Send October of Year 4 to evaluate Year 3	Send October of Year 4 to evaluate Year 4	Send October prior to grant close to evaluate Year 5



# 21st CCLC Equitable Services Eligibility

#### 8101 Definitions

- (19) Elementary School—The term "elementary school" means a <u>nonprofit</u> institutional day or residential school, including a public elementary charter school, that provides elementary education, as determined under State law.
- (45) Secondary School—The term "secondary school"
  means a <u>nonprofit</u> institutional day or residential school,
  including a public secondary charter school, that
  provides secondary education, as determined under State
  law, except that the term does not include any education
  beyond grade 12.



# 21st CCLC Equitable Services Eligibility

8501-Title I, Part C: Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B

Except as otherwise provided in this chapter, to the extent consistent with the number of eligible children in areas served by a State educational agency, local educational agency, educational service agency, consortium of those agencies, or another entity receiving financial assistance under a program specified in subsection (b), who are enrolled in private elementary schools and secondary schools in areas served by such agency, consortium, or entity, the agency, consortium, or entity shall, after timely and meaningful consultation with appropriate private school officials provide to those children and their teachers or other educational personnel, on an equitable basis, special educational services or other benefits that address their needs under the program.



### **Accessing ES4PS**

#### **User Access**

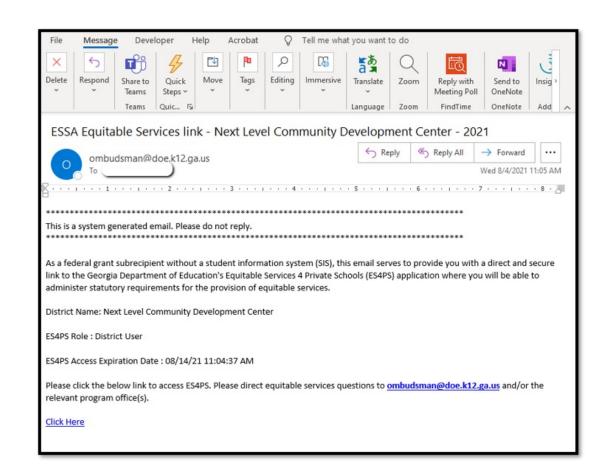
- •LEAs SIS/SLDS
- •ES4PS Provisioning
- CBOs/IHE GaDOE Issued Email

#### **User Roles**

- District User -Enters general info
- District Administrator Submit to state

#### **Timeframe**

- LEAs Ongoing according to window set by GaDOE
- •CBOs/IHE Timeframe limited by GaDOE Staff





### **Accessing ES4PS**

#### Community-Based Organizations and Institutions of High Education





Email the following information to <a href="mailto:ombudsman@doe.k12.ga.us">ombudsman@doe.k12.ga.us</a> and <a href="mailto:21stCCLC@doe.k12.ga.us">21stCCLC@doe.k12.ga.us</a>

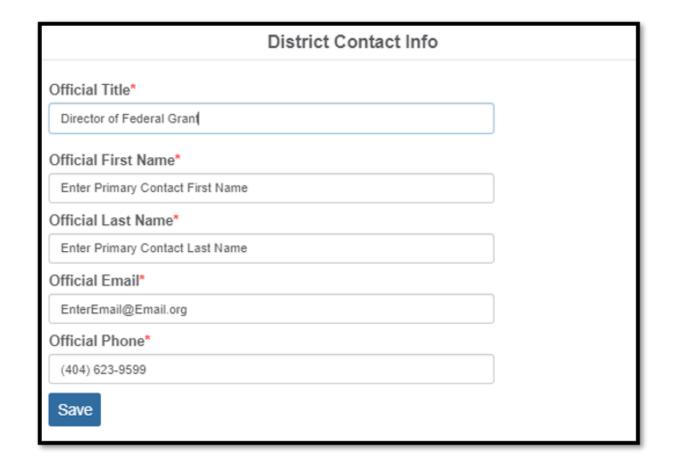
- Official CBO/IHE Name
- District Administrator (1 person)
  - Primary Point of Contact Name
  - Primary Contact Email Address
- District User (multiple people)
- Additional User names & Emails



### **Accessing ES4PS**

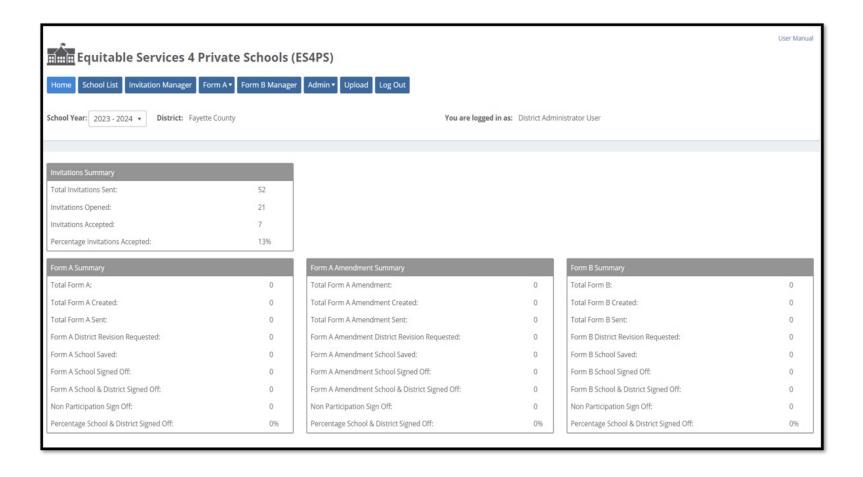
### **Contact Information**

- Enter primary point of contact
- This point of contact will receive reminders and will be GaDOE's first point of contact for offering technical assistance specific to ES4PS





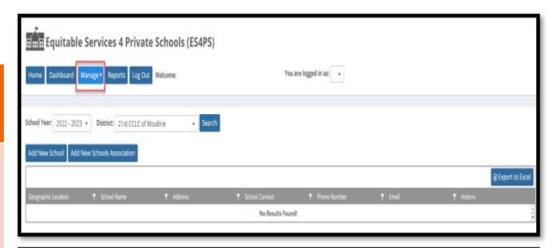
# 21st CCLC Equitable Services ES4PS Dashboard

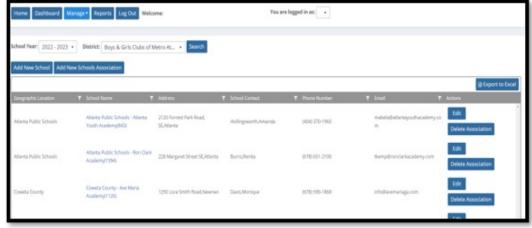




## 21st CCLC Equitable Services School List

Grant	LEAs	CBOs & IHEs
IVB	Private School is located within the geographic boundaries of the attendance area served.	Private School is within the geographic boundaries of the attendance area served.

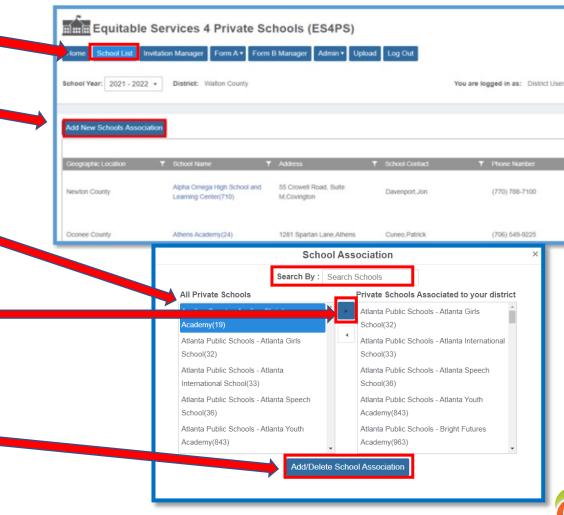






### **School List – Adding Schools**

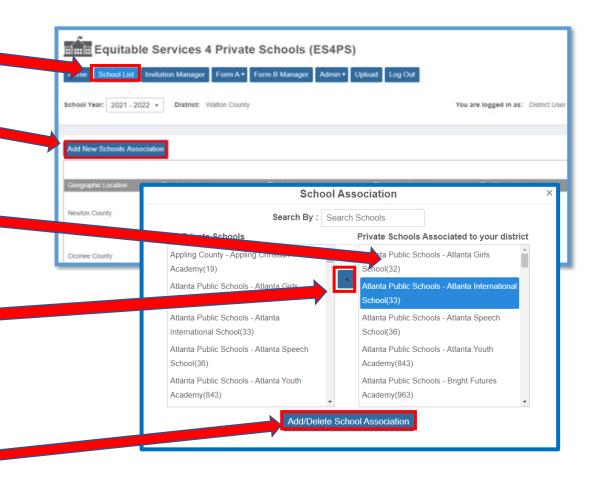
- Click on "School List" tab
- Click on "Add New School Association" button
- Find the private school in the left column that needs to be added.
- Click the blue button to remove the school from the left column.
- Click the "Add/Delete School Association" button and the school will be added to the LEA's school list.





### **School List – Deleting Schools**

- Click on "School List" tab
- Click on "Add New School Association" button
- Find the private school in the right column that needs to be added.
- Click the blue button to remove the school from the right column.
- Click the "Add/Delete School Association" button and the school will be removed from the LEA's school list.

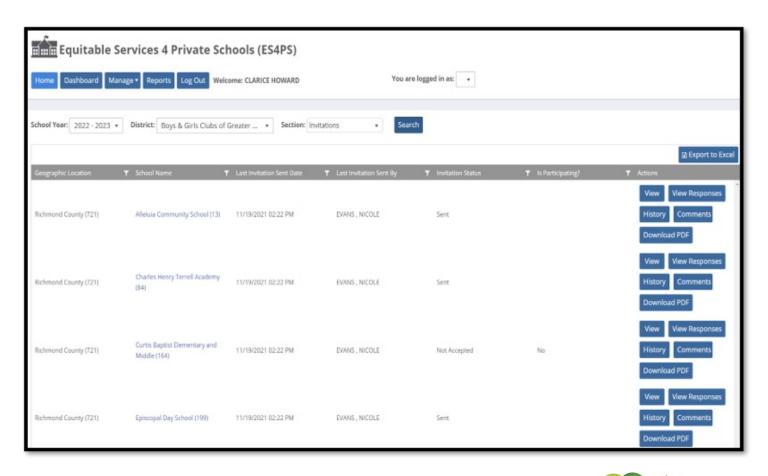




### **ES4PS Invitations Dashboard**

#### **Invitations Dashboard**

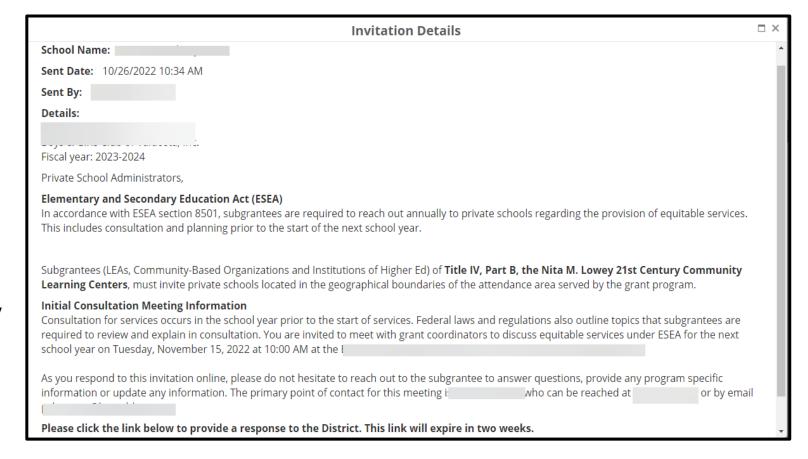
- Create
- Send & Resend
- Monitor Status
  - Sent
  - Opened
  - Accepted
  - Not Accepted
- View Invitation & Responses
- Track History





### **Invitation Template**

- All LEAs and CBOs will use ES4PS portal.
- GaDOE provides 1 template. LEAs/CBOs can add more templates.
- Template MUST be customized to include meeting and contact information.
- CBOs MUST customize template to remove grants other than IVB.
- Private Schools access through a link in the email. The link works for 2 weeks before it may need to be resent.
- Monitor the dashboard and follow-up by phone as needed. LEAs/CBOs may need to update contact information and send again to the updated contact.





### **Private School Response Template**

Equitable Services 4 Private Schools (ES4PS)	
Private School Name:	LEA/Community-Based Organization: Boys & Girls Clubs (
Private School Address: 2	LEA Official:
Private School Official:	
Invitation Questions	
Initial Consultation	_
Does the private school plan to attend the initial consultation with this LEA/Community-Based Organization? If	multiple meetings are listed in the invitation, please indicate in the comments which meeting(s) will be attended. *
● Yes ● No	
Comments	
	Submit



### **Consultation Meeting**

Invitation Status	Hold Meeting?	Notes
Sent	Maybe	Verify email address and resend. May require follow-up by phone.
Opened	Maybe	Means the email was received and link clicked, but no responses provided. May require follow-up by phone.
Accepted	Yes	School plans to attend.
Not Accepted/ Participation Yes	Yes*	School plans to participate. *A new consultation date may be required.
Not Accepted/ Participation No	No	School does not plan to participate.

- Meeting Format
  - In-Person at school
  - In-Person at LEA/CBO
  - Virtual
  - Conference Call
  - All schools or 1:1
- Documentation Required
  - Agenda with required consultation topics
  - Sign-In sheet or electronic equivalent



# 21st CCLC Equitable Services Contact Log Sample

Private School	Date of Contact	Contact Format	Call Reason	Notes	190007
ABC Academy	09.15.21	Call to A. Buddy	Invitation Follow-up	No response	
	09.15.21	Certified Mail	Invitation Follow-up	Receipt Confirmed Tracking #XXXXXXXXXX	
DEF Christian School	09.15.21	Call to B. Compadre	Invitation Follow-up	Confirmed No Participation	<i>i</i> , 5,
GHI Montessori	09.15.21	Call to D. Fellow	Invitation Follow-up	Confirmed Interest Scheduled Consultation 09.21.22	
	09.22.21	Email to D. Fellow	Consultation	Email Minutes from Initial Consultation; requested residency data, emailed poverty survey	
	10.01.21	Email from D. Fellow	Consultation	Received poverty survey results with request to follow up	
	10.15.21	Teams Video Call to D. Fellow	Consultation	Finalized IIA & IVA Count, finalized needs assessment, began planning document	
	11.15.21	Teams Video Call to D. Fellow	Consultation	Finalized IA residency count, poverty survey and extrapolated results, provided proportionate share estimate	
	03.15.22	Call to D. Fellow	Form A Sign-off	Left a message with secretary for D. Fellow to complete Form A. Call to set up video call if needed.	е
JKL School	09.15.21	Call to G. Happy	Invitation Follow-up	Confirmed Interest, Updated Email from <a href="mailto:gwhiz@aol.co">gwhiz@aol.co</a> to <a href="mailto:ghappy@gmail.com">ghappy@gmail.com</a> . Resent Form.	<u>m</u>
	09.25.21	Email from G. Happy	Consultation Follow-up	No participation this year, may be interested next year	



### **Private Schools and DE1111**

- The DE1111 is a <u>state form</u> used to meet the requirements of <u>state law</u>.
- GaDOE Federal Programs leverages the use of the form to assist LEAs in meeting federal law.
  - To determine which private schools, serve LEA residents (Title IA)
  - To determine which private schools are geographically located in the LEA (Title IC, Title IIA, Title IIIA, Title IVA, Title IVB)
  - As of FY21 To determine eligibility (nonprofit status)

**GaDOE** Private School List

FY23 GaDOE Data Collections Page

#### Applies Only to City and County School Districts

#### PRIVATE SCHOOL REPORT OF STUDENTS ENROLLED

Georgia law (O.C.G.A. § 202-690) provides, Within 30 days after the beginning of each school year, it shall be the duty of the administrator of each private school to provide to the school superintendent of each local public school district which has residents enrolled in the private school a list of the name, age, and residence of each resident so enrolled. At the end of each school month, it shall be the duty of the administrator of each private school to notify the school superintendent of each local public school district of the name, age, and residence of each student residing in the public school district who enrolls or terminates enrollment at the private school during the immediately preceding school month. Such record shall indicate when attendance has been suspended and the grounds for such suspension.

Data Collected by the DE1111 in November will be used to cross-reference K-12 enrollment information provided by private schools participating in Equitable Services Under Title III, Part A and Title IV, Part A of ESSA. By law ESSA allocations are determined on a per pupil basis and, in Georgia, are extracted from an official count taken the first Tuesday of October. DE1111 enrollment information submitted in November should reflect enrollment information collected on the first Tuesday of October.

Private School	Information	
Name of PrivateSchool	The same of the sa	
If applicable, name of business under which the school is registered/covered		
Profit/Nonprofit Status of School (or Overarching Business)	Profit	Non-Profit
Business ID Number and State for school or business under which the school is registered/covered.	Business ID	State (2
501c3 Status of School (or Overarching Business)	Yes	No
If 501c3, please enter Employer Identification Number for school or business under which the school is registered/covered	EIN	
List the City/County Public School District in which geographic boundaries the Private School is located	County	City
School Website		
SchoolTelephone		
School Email		
MailingAddress		
City / State / Zip		
Location Address		
City / State / Zip		
Private School Co	ntact Information	
Contact Last Name		
Contact First Name		
Contact Title		
ContactTelephone		
ContactTelephone ContactEmail		
ContactTelephone ContactEmail		
ContactTelephone ContactEmail TotalEnrollment		



# 21st CCLC Equitable Services DE1111 & ES4PS School Entry

Applies Only to City and County School Districts. CBOs/IHEs call ombudsman to update contact information.

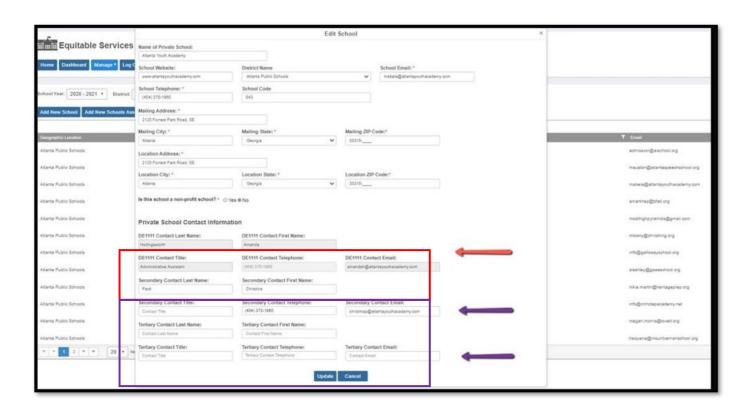
Georgia law (O.C.G.A. § 202-690) provides, Within 3/ shall be the duty of the administrator of each private se each local public school district which has residents or and residence of each resident so enrolled. At the end administrator of each private school to notify the schoo of the name, age, and residence of each student resid terminates enrollment at the private school during the shall indicate when attendance has been suspended a Data Collected by the DE1111 in November will be us provided by private schools participating in Equitable S	chool to provide to the sol rolled in the private scho of each school month, it of superintendent of each ing in the public school di mmediately preceding so and the grounds for such a ed to cross-reference K-1	hool superintendent of ol a list of the name, age, shall be the duty of the local public school district strict who enrolls or thool month. Such records suspension.
ESSA. By law ESSA allocations are determined on a p an official count taken the first Tuesday of October. De November should reflect enrollment information collections.	er pupil basis and, in Ge 1111 enrollment informa	orgia, are extracted from tion submitted in
	ol Information	
Name of PrivateSchool		
If applicable, name of business under which the school is registered/covered		
Profit/Nonprofit Status of School (or Overarching Business)	Profit	Non-Profit
Business ID Number and State for school or business under which the school is registered/covered.	Business ID	State (2 letter)
501c3 Status of School (or Overarching Business)	Yes	No
If 501c3, please enter Employer Identification Number for school or business under which the school is registered/covered	EIN	
geographic boundaries the Private School is located	County	City
School Website		500
SchoolTelephone		
School Email		
Mailing Address		
City / State / Zip		
Location Address		
City / State / Zin		
Private School Co	ontact Information	
Contact Last Name		
Contact First Name		
Contact Title		
ContactTelephone		
Contact Email Contact Email		
TotalEnrollment		
Grades		
Public School District to Which Submitted		

	Edit 5	School	
School Website:	District Name	School Email: *	
School Telephone: *	School Code		
Mailing Address: *  Mailing City: *	Mailing State:	Mailing ZIP Code:*	2
Location Address: *  Location City: *	Location State: •	Location ZIP Code:*	
Is this school a non-profit school? *  ® Yes ● No	Georgia Control ID:	Non-profit EIN:	1
Private School Contact Informatic	on		
DE1111 Contact Last Name:  DE1111 Contact Title:	DE1111 Contact First Name:  DE1111 Contact Telephone:	DE1111 Contact Email:	3
Secondary Contact Last Name:	Secondary Contact First Name:		
Secondary Contact Title:  Tertiary Contact Last Name:	Secondary Contact Telephone:  Tertiary Contact First Name:	Secondary Contact Email:	
Tertiary Contact Title:	Tertiary Contact Telephone:	Tertiary Contact Email:	
	Update	Cancel	



### **School Demographic Information**

- Updating DE1111 Contacts
- Community-Based
   Organizations update the
   DE1111 contacts by
   <u>contacting the State</u>
   <u>Ombudsman office</u>
   ombudsman@doe.k12.ga.us
- Updating Secondary and Tertiary Contacts
- CBOs can update secondary and tertiary contacts in ES4PS



**ES4PS Edit School Info Screen** 

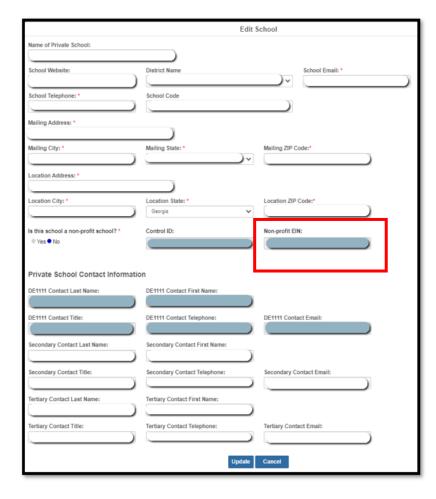


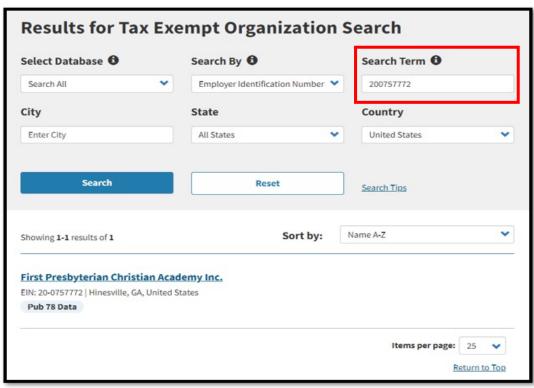
### **Nonprofit Status**

34 CFR Part §75.51 How to prove nonprofit status			
Method #1	Method #2	Method #3	Method #4
501(c)(3)	State Non-Profit Status	Incorporation Documentation	Parent Organization
Proof that the Internal Revenue Service currently recognizes the applicant as an organization to which contributions are tax deductible under section 501(c)(3) of the Internal Revenue Code	A statement from a State taxing body or the State attorney general certifying that: (i) The organization is a nonprofit organization operating within the State; and (ii) No part of its net earnings may lawfully benefit any private shareholder or individual	A certified copy of the applicant's certificate of incorporation or similar document if it clearly establishes the nonprofit status of the applicant	Any item described in paragraphs (b) (1) through (3) of this section if that item applies to a State or national parent organization, together with a statement by the State or parent organization that the applicant is a local nonprofit affiliate



# 21st CCLC Equitable Services ES4PS School Entry & 501c3 Status

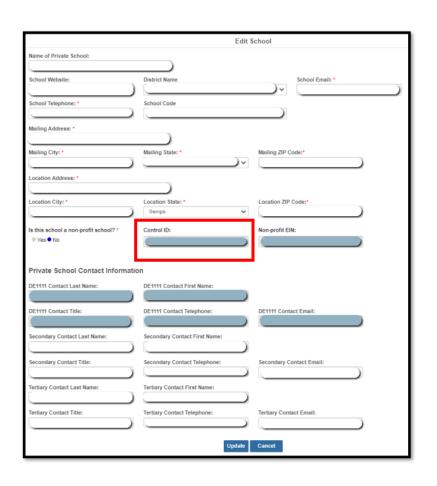




**IRS Tax-Exempt Search** 



## **ES4PS School Entry & State Business ID**





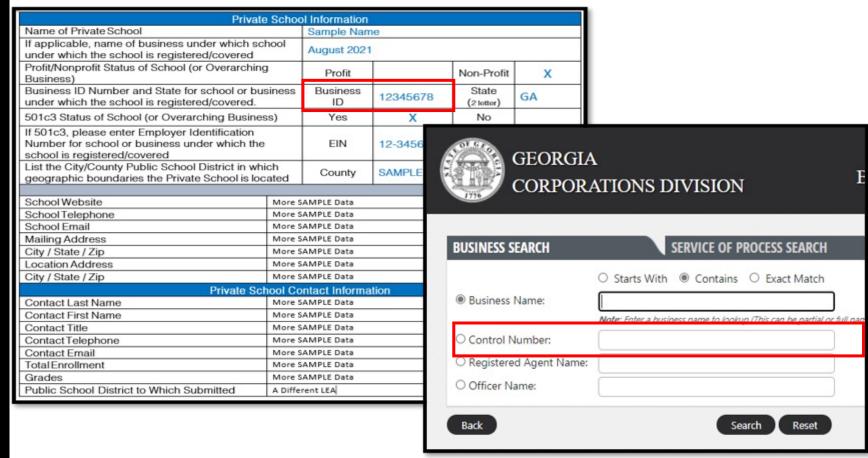
Georgia Secretary of State—Business Search



# 21st CCLC Equitable Services Collect Documentation of Nonprofit Status

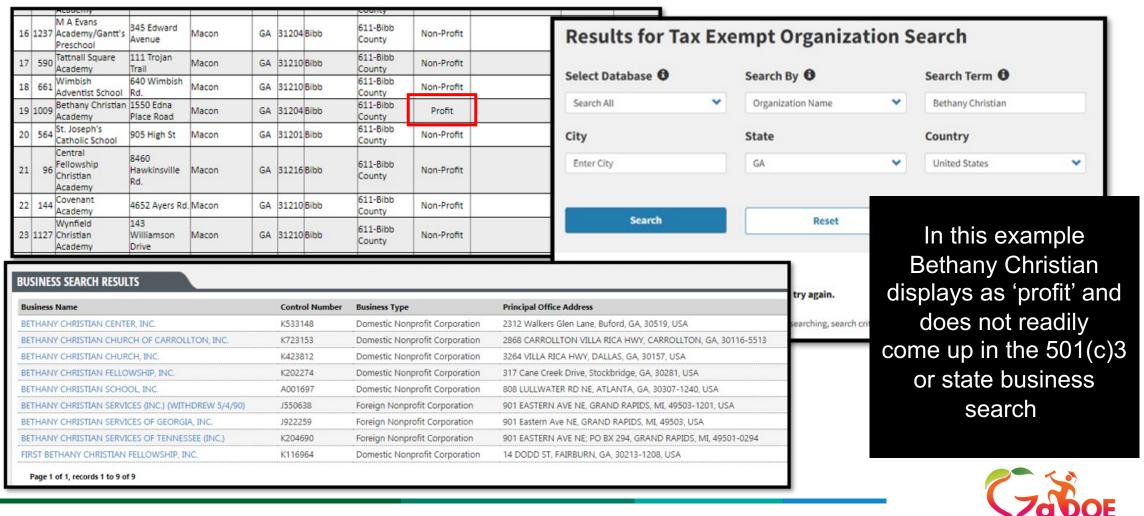
The Business
ID number &
state captured on
the DE1111 can be
used to verify nonprofit status meeting
one criteria toward
eligibility
to participate in
equitable services.

In this example the school left the ID blank and provided the ID during consultation. LEAs may ask for missing DE1111 information and update the private school data collection school information at any time.





# 21st CCLC Equitable Services Collect Documentation of Nonprofit Status



# 21st CCLC Equitable Services Collect Documentation of Nonprofit Status





#### **The School Website**

Visiting the school website may yield useful information about profit or nonprofit status. It may also discuss name changes, dba status, and association with a parent or partner organization. However, status may have updated since the website was last updated and nonprofit status through affiliation with another organization must be supported by documentation.



## Consultation





### Consultation

#### **Private Schools should:**

- Actively participate in the consultation meetings initiated and managed by 21st CCLC programs
- Provide the names of the private school officials who should be included in the consultation process along with their roles and levels of authority.
- Provide input in the development of a timeline for consultation; offer suggestions regarding program design, implementation, and evaluation.
- Provide documentation to identify students who are eligible. Such documentation might include, but not be limited to, data indicating the academic needs of students.
- Complete any appropriate forms needed to ensure the delivery of equitable services.



# 21<sup>st</sup> CCLC Equitable Services Consultation

#### **CBOs should:**

- Develop a timeline for yourself for conducting consultation.
- Gauge levels of experience among school officials.
- Authentically engage in consultation.
- Consult collaboratively, but remember it is the CBO's responsibility (CBOs may not require private schools to take the lead).
- Ensure planning is started early enough and detailed enough to address needs, include action steps, monitor implementation, evaluate effectiveness, and contain a timeline.
- Leverage the plan to begin preparations, cost comparison, add vendors and teachers, and develop a calendar.



# 21st CCLC Equitable Services Consultation Topics

### **Initial Consultation Meeting**

Program Overview for Title IV, Part B, Nita M. Lowey 21st Century Community Learning Centers Grant (21st CCLC)

Provide federal funds to establish or expand community learning centers that operate during out-of-school hours and that have three required specific objectives:

- **1.**) To provide opportunities for academic enrichment and tutorial services to help students meet academic standards;
- **2.**) To offer students a broad array of additional services, programs, and activities that reinforce and complement the regular academic program; and
- **3.**) To offer families of 21st CCLC students' opportunities for active and meaningful engagement in their child's education.

Other important information: Discretionary grant, transportation is provided, five-year grant contingent on continued funding and evidence of growth and progress, and the 21<sup>st</sup> CCLC program will initiate and manage private school consultation and the grant.



### **Consultation Topics**

#### **Topic #1 Needs**

- Eligibility
  - Enrolled in a nonprofit elementary or secondary private school located in the geographic area of the attendance area served.
  - Enrolled in a grade level (or equivalent) served by the program.
  - Priority is given to students of poverty and/or who are low performing (may use Title I methodology for poverty).
- Address how student information is handled (FERPA)
  - Memorandum of Agreement (MOA) will be on file to address data sharing.
  - LEAs & CBOs –FERPA applies to all federal grant recipients.
  - Private Schools FERPA is not applicable if private schools are not subgrantees of federal funds.
  - Private schools and CBOs may also have privacy policies comparable to FERPA.
- How to assess academic needs of individual students. What are intended outcomes and how will the intended outcomes address student needs?
  - Objective 1: Academic Achievement Academic Needs (Reading/ELA, Math, GPA)
  - Objective 2: Enrichment What needs can be addressed through enrichment like attendance and behavior?
  - Objective 3: Support Families of Participating Students



### **Consultation Topics**

#### **Topic #2 Services**

- Out-of-school programs (before/after school, summer, intercessions)
- Transportation & School Nutrition
- Overarching theme: STEAM, Health, etc.
- Support for students' families
- Student Eligibility & Selection: Grade level, attendance area served by grant, academic performance, high poverty
  - Annual Selection
  - Sibling Preference
  - New enrollees
  - Replace students who are absent, withdraw, or opt-out



### **Consultation Topics**

#### **Topic #2 Services (Continued)**

- Academic Focus Secular, Neutral, Non-Ideological
- Materials and equipment are the property of the Fiscal Agent (21st CCLC Public School or Community Based Organization). Discuss use of materials. Federal regulations require subgrantees to have equipment policies.
- FAQ: Can funds offset existing programming at the private schools?
  - LEAs and CBOs retain control of funds and may only use them to supplement core academic services
- FAQ: Can new programming be combined with existing afterschool programming?
  - Yes, but programming must meet 21st CCLC statutory requirements.



# 21<sup>st</sup> CCLC Equitable Services Consultation Topics

#### **Topic #3 Timing of Services**

- Location
  - Single Location
  - Multiple Locations
  - Private School, Public School, Community Based Organization
- When will services start? How often will they occur? What is the daily schedule? What happens if public/private school breaks occur at different times? When do services end?
  - Unless agreed upon in advance, services for public and private schools should start at the same time.
- Who will provide services and what are their credentials? Can private school teachers provide services? What is the hiring process? What about a third-party contractor?
  - Refer to RFP. Employment requirements are contingent on subgrantee policies.
- What happens in extenuating circumstances and an LEA, school or CBO is closed (tornado, earthquake, flood, hurricane, snowstorm, fire, pandemic)? Who communicates with the parents?

### **Consultation Topics**

#### **Topic #4 Effectiveness**

- Monitor Academic Process
  - The role of GPRA Measures Reading/ELA, Math, GPA
  - Academic progress must be monitored and reported to the state.
  - Private schools must provide CBOs/LEAs with student academic data most closely aligned with data collected for public school students.
  - Private Schools are not required to take state assessments.
  - Must discuss when and how often data is collected. The process for submitting this data must be discussed.

FAQ: If the program is not effective, does the private school have a 5-year commitment?

 No, because consultation is ongoing and commitment is annual, the private school is not required to participate for the life of the grant. However, through annual needs assessment and planning, the LEA/CBO is encouraged to make adjustments to address concerns.



# 21st CCLC Equitable Services Consultation Topics

#### **Topic #5 Size and Scope**

- How many students served by program? Distinguish between public and private.
  - Every program must be offered to both public and private schools located in the geographical boundaries of the area being served.
- How is the annual increase and decrease of students handled?
- How is the count determined?
  - Planning Year Approved Targeted Enrollment
  - Collected during RFP Submission
  - Years 2-5 If private school enrollment needs change as discussed in consultation, LEAs/CBOs may adjust locally through the amendment process.
  - Collected in spring following fall consultation.
  - LEAs/CBOs should always strive to be at full capacity and work with state staff if needs change.
  - Enrollment needs may change when grade levels are added, schools open or close.



# 21st CCLC Equitable Services Consultation Topics

#### **Topic #6 Poverty**

 Formal IA process is not applicable to IVB, however GaDOE recommends using the same methods when prioritizing student enrollment.



# 21<sup>st</sup> CCLC Equitable Services Consultation Topics

### **Topic #7 Decision Making**

- Both parties must make a good faith effort to reach an agreement on equitable services for eligible students.
- Ongoing consultation is critical
- Programmatic Information
  - Engagement Events
  - Changes to programming
  - Innovation
- Sharing parent/guardian feedback
- Student needs, progress and behavior
- Attendance Data and Safety are a part of program plans
  - Communicate when private school students are absent or will no longer participate
- Logistics
  - Transportation is included
  - School Calendars
- Leveraging partnerships (Food, Supplies, Health)



### **Consultation Topics**

### **Topic #8 Disagreement**

- Program planning and ongoing consultation will reduce the likelihood of disagreements.
- If the agency disagrees with the views of the private school officials on the provision of services, the agency shall provide to the private school officials a written explanation of the reasons why the local educational agency has chosen to use the delivery model.
- Every attempt should be made to resolve disagreement locally. State Ombudsman staff can assist in facilitating conversations around disagreement.
- Formal complaints may be filed on the State Ombudsman webpage.



### **Consultation Topics**

### **Topic #9 Service Provider**

- Will the CBO will provide all or some services directly or through a separate government agency, consortium, entity, third-party contractor, or volunteers?
- Private school students participating in the 21st CCLC program are eligible to participate in activities and sessions offered through contracted services. Examples include dance, karate, art, music, drama, and counseling services.
  - Credentials & Disposition Requirements
  - Background Checks
  - Goals and Objectives



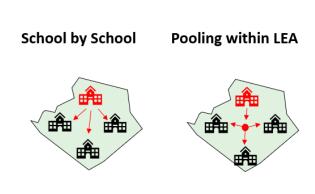
### **Consultation Topics**

### **Topic #10 Delivery Model**

- Pooling: LEA by LEA, Within LEA, Across LEAs
- Applicable to LEAs and CBOs
- Pooling must be discussed in consultation –providing services to multiple schools in a single program or multiple sites in multiple LEAs.



# **Equitable Services**Pooling Pilot - Title I, Part A Pooling Funds Across LEAs





- Takes advantage of flexibility which allows pooling across LEAs under federal law and non-regulatory guidance
- Streamlines administration for public and nonpublic schools
- Leverages purchasing power for supplemental supports
- Customizes supports for most at-risk students

## Private Schools that Could Benefit from Pooling

- Private schools who currently participate in Title I, Part A equitable services:
  - with multiple LEAs.
  - with some LEAs but not all the LEAs that they send a DE1111.
- Private schools who currently do not participate in Title I, Part A equitable services:
  - that submit DE1111s to multiple LEAs (even if the number of students reported is small).

# **Equitable Services**Title I, Part A Pooling Across LEAs

- Takes advantage of flexibility which allows pooling across LEAs under federal law and non-regulatory guidance
- Streamlines administration for public and nonpublic schools
- Leverages purchasing power for supplemental supports
- Customizes supports for most at-risk students



### **Consultation Topics**

### **Topic #11 Coordination**

- Homework assistance, credit recovery, technology, sports, field trips, family engagement, summer school, counseling programs, drug and violence prevention
- By coordinating funds and other resources LEAs & CBOs can provide more robust equitable services efficiently and effectively. LEAs/CBOs should also consider leveraging unfunded resources to support students (ex: volunteers, wraparound services).
- The 21st CCLC RFP requires a 'Partner Table'. This may be a good point of reference when discussing coordination in consultation.
- Examples:
  - Character Building Classes
  - Finance and Management Classes
  - Transportation Support
  - After School Snacks
  - STEM/STEAM Materials



# 21<sup>st</sup> CCLC Equitable Services Consultation Topics

### **Topic #12 – Documentation**

- Statutory & Regulatory Requirements for Documentation
- Section 8501 Equitable Services
- Section 8306 General Assurances for implementation
- 2 CFR 200.334-344 Records Retention
- CBO keep most documentation locally. Invitations, Form A and Form B are created and housed in ES4PS. ES4PS also has an uploads section for optional document storage.
- Documentation is checked during annual monitoring.



# 21st CCLC Equitable Services ES4PS Form A

	Private School Participation	Form A Grant Selection	Next Steps
СВО	Yes	IVB	Create & Send Form A Submit to State
	No	No Further Steps	No Further Steps



# 21st CCLC Equitable Services Form A - Purpose

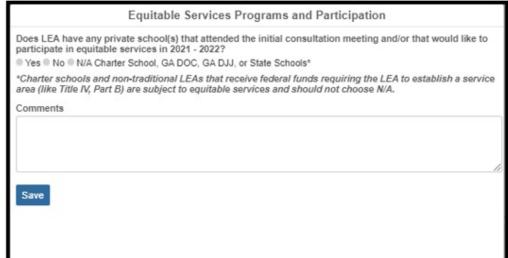
Each local educational agency shall maintain in the agency's records, and provide to the State educational agency involved, a written affirmation signed by officials of each participating private school that the meaningful consultation required by this section has occurred. The written affirmation shall provide the option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children. If such officials do not provide such affirmation within a reasonable period of time, the local educational agency shall forward the documentation that such consultation has, or attempts at such consultation have, taken place to the State educational agency.

- School Participation
- School Eligibility
- Consultation Date
- Consultation Topics
- Program Count
- Program Set-Aside
- Delivery Model (Pooling)
- Commitment to Ongoing Consultation



# 21st CCLC Equitable Services ES4PS Form A





#### Form A Directions

- Create Form A only for participating private schools.
- ES4PS Form A verifies with private school officials
  - Participation of private school
  - Location of private school
  - Nonprofit status
  - Student count
  - Amount reserved for administration
  - Required consultation topics have been discussed.
  - Private schools have a place to respond to the information.



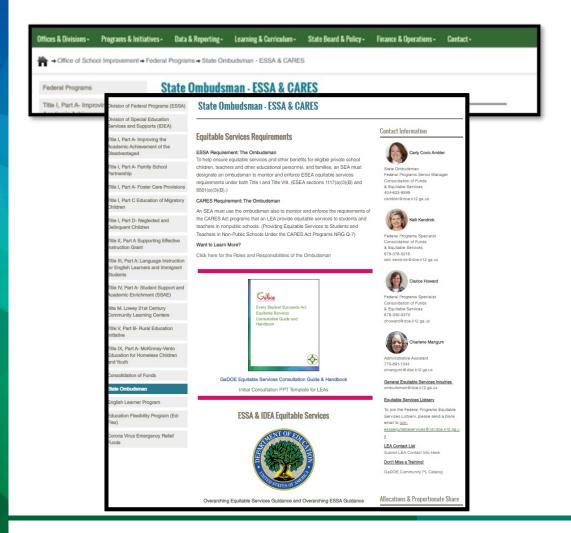
# 21<sup>st</sup> CCLC Equitable Services Proportionate Share

### Title IVB for private schools within the subgrantee area/zone

- Count of total K-12 private school students (ages 5+) included in the approved original or amended application/RFP.
- Students must attend private schools located within subgrantee geographic boundaries and within the program service zone.
- GaDOE calculates proportionate share amount and posts on the Ombudsman website.



# 21<sup>st</sup> CCLC Equitable Services Proportionate Share





# 21st CCLC Equitable Services Form B

	Private School Participation	Participation	Next Steps
СВО	Yes	Participated	Create & Send Form B Submit to State
		Declined after Form A	Complete Form B Submit to State
	No	N/A	No Form B

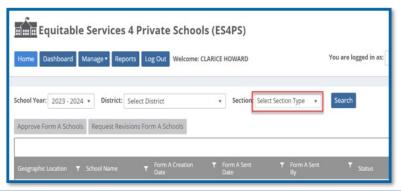


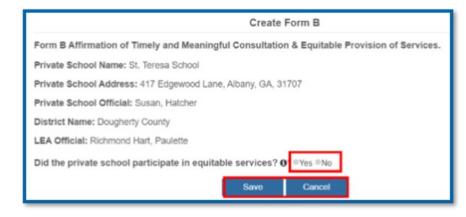


# 21st CCLC Equitable Services ES4PS Form B

#### **Create Form B**

- Make sure the year displayed is for the previous school year.
- Click Form B Manager tab.
- This should populate a list of all private schools that participated in equitable services in the previous year.



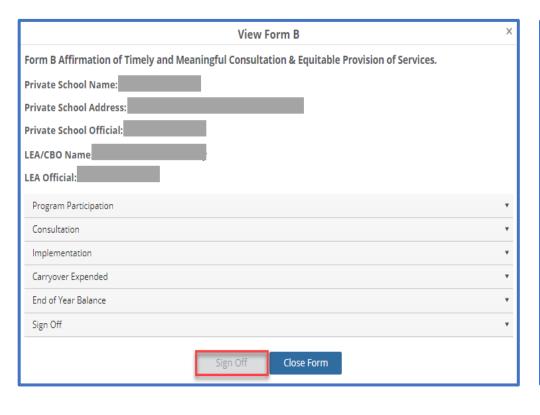


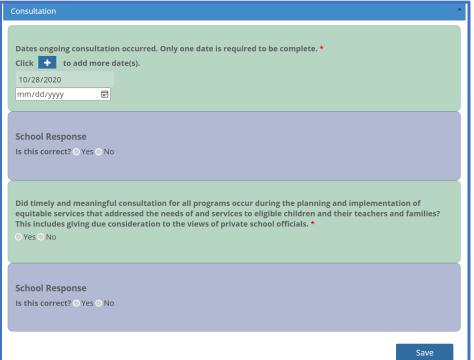
Click "Yes" and then click the Save button and a Form B will be created for the private school.





# 21st CCLC Equitable Services ES4PS Form B







### Keep in mind

### **CBOs Responsibility**

- Good faith effort
- Verify Nonprofit status
- Control of funds
- Completing paperwork
- Inventory belongs to CBO
- Supplement not supplant
- Secular and neutral
- State reporting
- Monitoring/Audits
- Coordinate with data collections
- Needs of individual students not school

### Collaboration with Private School

- Collecting Data
- Determining needs
- Planning
- Budgeting
- Implementing Services
- Determining Effectiveness
- Communication
- Selecting vendors



### Reminders

- Cross Functional Monitoring Refer to Online Document
  - According to current non-regulatory guidance, subgrantees must send invitations annually not just during RFP process
  - ES4PS is the official GaDOE platform for invitations and sending the affirmation required by law to the Ombudsman
  - If a private school does not respond to the annual ES4PS invitation, a good faith effort to reach them through another method is required
    - Documentation may include certified letters, ES4PS, phone logs, web searches
  - The required written affirmation is Form A. It is due June 15 prior to the school year of services.



#### Website

https://www.gadoe.org/School-Improvement/Federal-Programs/Pages/State-Ombudsman.aspx

- ES4PS User Guides and Videos
- Consultation Handbook
- Proportionate Share Worksheets
- Data Collection List

#### ES4PS

https://portal.doe.k12.ga.us/login.aspx

- Invitations
- Form A
- Form B
- Upload Documents



## We want to hear from you!

Please provide us with feedback by completing our short survey. The survey can be accessed by the QR code or the abbreviated link below.



OR



Open your phone's camera and hold it up until you can see the QR code. Your phone will prompt you to access a website – allow access.





# Offering a holistic education to each and every child in our state.

www.gadoe.org







@georgiadeptofed



youtube.com/user/GaDOEmedia

