**FOCUS SCHOOL PARENT NOTIFICATION TEMPLATE**

***[xx-xx-xxxx]***

Dear Parent(s)/Guardian(s):

The Elementary and Secondary Education Act (ESEA) of 1965 requires that parents or guardians who have children attending a Title I school be notified of how well their school is preparing its students for college and/or a career, as well as the school’s designation status under Georgia’s ESEA Flexibility Waiver.

Under Georgia’s ESEA Flexibility Waiver, certain Title I schools are designated as Reward, Priority, Focus, or Alert schools. The Waiver also allows the use of the College and Career Ready Performance Index (CCRPI), which serves as a comprehensive report card for all schools in Georgia. The CCRPI provides a score between 0-100 for each school, and that score measures how well the school is doing in preparing its students to be successful in college and/or a career.

**(Provide the school’s CCRPI score and how/where they can find more information about the details of the score).**

Despite the progress made by our students, **[Insert School Name]** has been designated as a Focus School under Georgia’s ESEA Flexibility Waiver for the **[Insert School Year]** school year. This designation is based on our school’s performance in 2011 and we keep this designation for three years, having begun in 2012.

A Focus School receives its designation in one of three ways: 1) It is a Title I school with some of the largest gaps in student achievement between subgroups of students, 2) It is a Title I school with some of the largest gaps in graduation rates between subgroups of students, or 3) It is a Title I-participating high school with a graduation rate less than 60 percent over a number of consecutive years that is not identified as a Priority School.

**(Provide an explanation of where the school has gaps between subgroups for achievement or graduation rates or what the high school’s graduation rate is and why).**

As a Focus School, we will work together with parents/guardians, our community, and the [**Insert School District Name]** to develop a school plan that delivers the necessary support to address the learning needs of our students and increase their academic success.

**(Describe interventions the school is providing to address low achievement of students).**

An important part of [**Insert School Name**]’s success is parent participation and support in developing activities to improve student achievement. We hope that you will become involved in our school improvement work as we continue to monitor student achievement and set high expectations. If you are interested in participating in the development of our school improvement plans, being a part of our family engagement team or have questions about how

you can better help your child in school, please contact **[Insert Contact Name], [Insert Position]** at **[Insert Phone Number]** or **[Email Address].**

Thank you for all that you do to support your child’s education.

Sincerely,

**[Insert Name]**

Principal