**INTRADISTRICT TRANSFER OPTION PARENT NOTIFICATION LETTER**

 Date:

Dear Parent/Guardian:

This notification is to inform you that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*school)* has been identified as a:

 Priority School  Focus School  Alert Title I School

Under Georgia’s Elementary and Secondary Education Act of 1965 (ESEA) Flexibility Waiver that was approved on February 9, 2012; Priority and Focus Title I Schools no longer have to provide Public School Choice under the No Child Left Behind of 2001 (NCLB) but rather have reverted to Georgia’s Intradistrict Transfer Option.

The Intradistrict Transfer allows a parent/guardian the option to request a transfer from their child’s assigned school to a school of the parent’s choice within the school zone/district in which their child resides. However, the Intradistrict Transfer may be granted to your child only if the school to which the request for transfer has classroom space available after all the assigned students have been enrolled.

The Intradistrict Transfer option does not require the district to pay for transportation to the transfer school; therefore, the school district **WILL NOT PAY** for transportation for your child if the Intradistrict Transfer option is granted.

You will be notified by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(type of notification)* of the final decision regarding your transfer request. If the request is granted, notification will include the school your child will attend.

If you have additional questions or concerns, please contact the person listed below:

Name: Title:

Email: Phone:

Thank you,

District/School Administrator’s Signature