

**Georgia Department of Education**

**School Level Parental Involvement Policy**

**(Template 1)**

***Schools, in consultation with parents, may use the sample template below as a framework for the information to be included in their parental involvement policy. Schools are not required to follow this sample template or framework, but if they establish the school’s expectations for parental involvement and include all of the components listed, then they will have incorporated the information that section 1118(b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA) requires for the school level parental involvement policy.***

***NOTE: Schools, in consultation with parents, are encouraged to include other relevant and agreed upon activities and actions, as well, that will support effective parental involvement and strengthen student academic achievement. If schools choose to use the following template, page 5 of this document provides additional space for schools to include these actions and additional activities in their school parental involvement policy. Additionally, schools are not required to use the parent comment form that is provided on page 5; however, this is provided as one method that schools can use to submit parent comments with the plan to the LEA as required by section 1118 (c)(5).***

*In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy, agreed on by such parents, that contains information required by section 1118 (b)(1) of the Elementary and Secondary Education Act of 1965 (ESEA) (school parental involvement policy). The policy establishes the school’s expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and it is incorporated into the school’s plan submitted to the local educational agency (LEA).*

**School Information**

*[School Name Parental Involvement Policy]*

*[School Year]*

*[Principal]*

*[School Address]*

*[School Phone Number]*

*[School Website]*

*[Plan Revision Date: MM/DD/YYYY]*

**Title I Information**

*(Provide explanation of Title I and school’s participation.)*

**Description of School Parental Involvement Plan**

*(Include a definition of the school parental involvement plan, including how the plan is jointly developed with, agreed on with and distributed in multiple ways to parents of participating children and how the plan is updated periodically and made available to the community.)*

***Section 1118 (b)(1), (c)(3) and (f)***

**Parent Involvement Program and Activities**

*(Provide a description of how the school will convene an annual Title I meeting and how all parents will be encouraged and invited to attend.*

*School can also include descriptions of how the school will build the capacity for strong parental involvement to support a partnership among the school, parents, and the community to improve student academic achievement. Include in this section any classes, conferences, workshops or activities that the school will offer.)*

***Section 1118 (c)(1)(2) and (e)(1)(2)(5)***

*If not evident by the name, all parent involvement activities and events should include a detailed description to ensure activities and programs meet compliance.*

**District Goals**

*(List district goals)*

(OPTIONAL)

**School Goals**

*(List school goals)*

(OPTIONAL)

**School-Parent Compacts**

*(Provide a description of how the school-parent compact is developed jointly with parents, school staff, and student and will be revised and updated annually.)*

***Section 1118 (d)***

**Definition of Parental Involvement**

*(Provide definition of parental involvement that school will follow.)*

(OPTIONAL)

**Support**

*(Provide a description of how the school will provide assistance, if necessary, for parents to attend parent involvement activities.)*

***Section 1118 (c)(2)***

**School Measures to Provide Required Assistance**

*(Provide a description of how the school will further build parents’ capacity through schoolwide initiatives, communications, and resources.)*

* *Include descriptions of how the school will provide assistance to parents in understanding the academic content and assessments, as well as how to monitor their child’s progress and work with educators.*
* *Describe how the school will provide materials and training to help parents to work with their child to improve their child’s achievement.*
* *Explain how the school will educate teachers, pupil services personnel, the principal and other staff, with the assistance of parents, in the value and utility of contributions of parents and how to reach out and communicate with parents to implement and coordinate parent programs.*
* *Describe how the school will coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Program for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs.*

***Section 1118 (c)(4), (e)(1),(3),(4)and (5)***

*If not evident by the name, all parent involvement activities and events should include a detailed description to ensure activities and programs meet compliance.*

**Discretionary Components**

*(Describe how the school will provide support for parental involvement activities and actions that will strengthen student academic achievement such as adopting a model approach to improving parental involvement.)*

***Such as section 1118 (e)(11)***

*Schools can choose to use this space to describe other discretionary actions and activities they are planning in order to support effective parent involvement as indicated by section 1118 (e)(6)-(13).*

**Discretionary Components**

*(Describe how the school will provide support for parental involvement activities and actions that will strengthen student academic achievement such as training parents to enhance the involvement of other parents.)*

***Such as section 1118 (e)(9)***

*Schools can choose to use this space to describe other discretionary actions and activities they are planning in order to support effective parent involvement as indicated by section 1118 (e)(6)-(13).*

**Discretionary Components**

*(Describe how the school will provide support for parental involvement activities and actions that will strengthen student academic achievement such as establishing a parent advisory council to provide advice on all matters related to parental involvement.)*

***Such as section 1118 (e)(12)***

*Schools can choose to use this space to describe other discretionary actions and activities they are planning in order to support effective parent involvement as indicated by section 1118 (e)(6)-(13).*

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**Parent Comments**

*(Describe the school’s process for collecting parents’ comments if they are not satisfied with the schoolwide program plan. NOTE: Schools are not required to use the comment form that is provided in the FY13 School Parental Involvement Policy Sample; however, this is provided as one method that schools can use to collect parent comments to be submitted with the plan to the LEA.)*

***Section 1118 (c)(5)***