***Oak Elementary School Parent Involvement Plan for Shared Student Success***

***2013-2014 School Year***



***Oak Elementary School***

***Dr. John Smiley, Principal***

***123 Tree Street***

***(123) 456-7890***

[***www.sampleschoolwebsite.com***](http://www.sampleschoolwebsite.com)

***Plan Revised May 31, 2013***

**What is Title I?**

Oak Elementary is identified as a Title I school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support State and local school reform efforts tied to challenging State academic standards in order to reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support parental involvement. All Title I schools must jointly develop with all parents a written parental involvement policy.

**School Plan for Shared Student Achievement**

**What is it?** This is a plan that describes how Oak Elementary will provide opportunities to improve parent engagement to support student learning. Oak Elementary values the contributions and involvement of parents in order to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Oak Elementary will support parent engagement and how parents can help plan and participate in activities and events to promote student learning at school and at home.

**How is it developed?** Oak Elementary School welcomes parent input and comments at any time regarding the plan. All parent feedback will be used to revise the plan for next year. The plan is posted on our school website for parents to view and post feedback throughout the year. We also distribute an annual survey online and by mail to ask parents for their suggestions on the plan and the use of funds for parent involvement. Parents can also give feedback during our annual Community Cares event and the summer retreat with school leaders to revise the plan for the upcoming school year.

**Who is it for?** All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. Oak Elementary will provide full opportunity for the participation of parents with limited English, parents with disabilities and parents of migratory children.

**Where is it available?** At the beginning of the year, the plan is included in the student handbook that is given to all students. As a reminder, we will mail the plan to all parents in August before the scheduled Open House event. Parents can also retrieve a copy of the plan in the Parent Resource Center.

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**2013-14 District Goals**

All students will show a 5% increase in reading proficiency on the state assessments.

All students will show a 5% increase in math proficiency on the state assessments.

**2013-14 School Goals**

By 2015, our students will make a 20% gain in math and reading; 75% of students will be at grade level in reading and 80% will be at grade level in math. The focus for reading is -

K-1: Beginning sounds and sight words

K-4: Vocabulary development

Our math focus is:

K-6: Place value and estimation

**School-Parent Compacts**

As part of this plan, Oak Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop together that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from parents, students and teachers during the Community Cares event and the school community retreat planning. The school-parent compacts are kept with each child’s teacher if parents need a copy.

**Let’s Get Together!**

Oak Elementary will host the following events to build the capacity for strong parental involvement to support a partnership among the school, parents, and the community to improve student academic achievement

Annual Title I Meeting – September 5, 2013 & September 6, 2013

* We invite you to an evening of learning and sharing about our Title I program including our parent involvement policy, the schoolwide plan, the school-parent compacts and the parents’ requirements. Invitations will be mailed and posted in the school newsletter and local media.

Open House – September 10, 2013

* Meet your child’s teacher and our friendly and helpful school staff for the year

New Parent Breakfast – September 11, 2013

* Learn helpful information to prepare for the school year

Parent Math Night – October 10, 2013

* Learn how to make math fun at home

Kindergarten Coffee House – November 7, 2013

* Parents will enjoy hearing the latest writing samples and curriculum updates

Parent-Teacher and Student Conferences – October 1, 2013 & February 15, 2014

* Scheduled updates on your child’s progress

Taste of Curriculum Night – October 21, 2013

* Sample a little bite from the different areas of your child’s academics

Technology Talk – January 17, 2014

* Catch up with the latest resources to help support your child’s learning

Lunch n Learn – Monthly

* Gain knowledge about topics relevant to your child’s education

Community Cares Fair – March 15, 2014

* Connect with the school and community to build a better school and review school plans

Parent Appreciation – April 3, 2014

* A celebration of parent engagement and the recognition of parental involvement impact on school and student success

**Parental Involvement**

Oak Elementary believes that parent involvement means the participation of parents in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –

* That parents play an integral role in assisting their child’s learning;
* That parents are encouraged to be actively involved in their child’s education at school;
* That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
* The carrying out of other activities as described in this plan.

Oak Elementary is committed to helping our parents attend the parental activities listed in this plan. Please call or email us if you need assistance with childcare or transportation in order to participate in our programs.

(123) 456-7890

email@address.com

**Oak Elementary is Branching Out!**

Oak Elementary will take the following measures to promote and support parents as an important foundation of the school in order to strengthen the school and reach our school goals. We will –

* Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish, and posted on the school website and included in the monthly school newsletter for all parents.
* Conduct staff development each quarter on parent involvement practices and effective strategies for staff to communicate and build partnerships with parents.
* Partner with Head Start and Early Reading programs to share school information about parent engagement activities that will help prepare parents and their child for kindergarten and improve school transition.
* Share information in English and Spanish on the school blog and in the school newsletter for parents to understand the school’s academic standards and assessments as well as the ways parents can monitor their child’s progress and work with educators.
* Communicate with all families and the community on a regular basis regarding schoolwide events and activities, such as phone messages, social media, and flyers.
* Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parental involvement.
* Provide necessary materials for parents at conferences, meetings, and activities to help parents work with their child to improve their child’s achievement.
* Collaborate with community leaders and business groups to increase participation and awareness of the school parental involvement plan and activities.
* Offer parent classes to help further enhance their various education backgrounds.
* Listen and respond to parents’ requests for additional support for parental involvement activities.

 

**Student Achievement**

**Parent Involvement Standards**

Oak Elementary and our parents have adopted the National PTA Standards for Family-School Partnerships as the school’s model in engaging parents, students, and the community. These standards are –

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community

**School Community Team**

Oak Elementary invites all parents to join the School Community Team to share ideas and ways to involve other parents to build partnerships with school, families, and the community. The team will meet four times during the school year, but parents can also submit their ideas or suggestions during all activities and meetings as well as through our parent surveys and website. If you would like to learn more about the School Community Team, please contact the principal at (123) 456-7890 or complete the interest form and leave it in the Main Office.

**School Community Team**

* Yes, I am excited about joining the School Community Team
* Yes, please contact me so I can learn more about the School Community Team
* Yes, this sounds like a great idea, please keep me posted about future meetings

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s Name and Grade: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Share Your Thoughts**

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students’ and the school’s goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office:

Name: (optional) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone Number: (optional) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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