**Oak Elementary School**

***Parental Involvement Policy and Plan for Shared Student Success***

*2016–2017 School Year*

*Oak Elementary School*

*Dr. John Smiley, Principal*

*123 Tree Street*

*(123) 456-7890*

*www.sampleschoolwebsite.com*

*Plan Revised May 31, 2016*

**What is Title I?**

Oak Elementary is identified as a Title I school as part of the Elementary and Secondary Education Act of 1965 (ESEA). Title I is designed to support State and local school reform efforts tied to challenging state academic standards in reinforce and enhance efforts to improve teaching and learning for students. Title I programs must be based on effective means of improving student

achievement and include strategies to support

parental involvement. All

Title I schools must

jointly develop with

all parents a

written parental

involvement

policy.

School Plan for Shared

Student Achievement

**What is it?**

This is a plan that describes how Oak Elementary will provide

opportunities to improve parent engagement to support student learning.

Oak Elementary values the contributions and involvement of parents to

establish an equal partnership for the common goal of improving student

achievement. This plan describes the different ways that Oak Elementary

will support parent engagement and how parents can help plan and participate

in activities and events to promote student learning at school and at home.

**How is it revised?**

Oak Elementary School invited all parents to attend our annual School Forum last spring to review and revise this parental involvement policy, as well as the schoolwide plan, our school-parent compact and the parental involvement budget. Additionally, parent input and comments regarding this plan are welcome during the school year through an online form. The plan is posted on our school Web site for parents to view and submit feedback throughout the year. All parent feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey online and by mail to ask parents for their suggestions on the plan and the use of funds for parental involvement. Parents can also give feedback during several parent meetings and activities during the school year including our annual Community Cares event.

**Who is it for?**

All students participating in the Title I, Part A program, and their families, are encouraged and invited to fully participate in the opportunities described in this plan. Oak Elementary will provide full opportunity for the participation of parents with limited English, parents with disabilities and parents of migratory children.

**Where is it available?**

At the beginning of the year, the plan is included in the student handbook that is given to all students. As a reminder, we will mail the plan to all parents in August before the scheduled Open House event. The plan will also be posted on the school Web site. Parents can also retrieve a copy of the plan in the Parent Resource Center.

School-Parent Compacts

As part of this plan, Oak Elementary and our families will develop a school-parent compact, which is an agreement that parents, teachers, and students will develop that explains how parents and teachers will work together to make sure all our students reach grade-level standards. The compacts will be reviewed and updated annually based on

feedback from parents, students

and teachers during the

Community Cares event

and the School Forum.

The school-parent

compacts are kept

with each child’s

teacher if parents

need a copy.

2016–17 District Goals

All schools in the district will score in the 90th percentile or above as measured by  
 the College and Career Readiness   
Performance Index (CCRPI).

2016–17 School Goals

On the 2015 CCRPI report, increase the CCRPI performance indicator in reading and mathematics by 5 percent.

*The focus for reading is:*

*K–1: Beginning sounds and sight words*

*K–4: Vocabulary development*

*The focus for math is:*

*K–6: Place value and estimation*

**Let’s Get Together!**

Oak Elementary will host the following events to build the capacity for strong parental involvement to support a partnership among the school, parents, and the community to improve student academic achievement. All meetings for parents will be held twice during the day in the morning before school and in the evening at 7:00 pm.

Annual Title I Meeting – September 5, 2016 & September 6, 2016

We invite you to an evening of learning and sharing about our Title I program, including our parental involvement policy, the schoolwide plan, the school-parent compacts, and parents’ requirements. Invitations will be mailed and posted in the school newsletter and local media.

Open House – September 13, 2016

Meet your child’s teacher and our friendly and helpful school staff for the year.

New Parent Breakfast – September 14, 2016

Learn helpful information to prepare for the school year.

Parent Math Night – October 10, 2016

Learn how to make math fun at home.

Kindergarten Coffee House – November 7, 2016

Parents will enjoy hearing the latest writing samples and curriculum updates.

Parent-Teacher and Student Conferences – October 4, 2016 & February 15, 2017

Scheduled updates on your child’s progress.

Taste of Curriculum Night – October 19, 2016

Sample a little bite from the different areas of your child’s academics.

Technology Talk – January 17, 2017

Catch up with the latest resources to help support your child’s learning.

Lunch n Learn – Monthly

Gain knowledge about topics relevant to your child’s education.

Community Cares Fair – March 15, 2017

Connect with the school and community to build a better school and review school plans.

Parent Appreciation – April 4, 2017

A celebration of parent engagement and the recognition of parental involvement impact on school and student success.

School Forum – May 2, 2017

A forum for parents to participate in roundtable discussions with the principal and staff regarding   
the schoolwide plan, parental involvement policy, school-parent compacts and the parental   
involvement budget.

Oak Elementary is committed to helping our

parents attend the parental activities

listed in this plan. Please call or email

us if you need assistance with childcare

or transportation in order to

participate in our programs.

(123) 456-7890 or   
email@address.com

**Parent Resource Center**

Come visit the Parent Resource Center to check out books, study materials, and activities to use at home with your child. Computers are available for parents to explore the Parent Portal and educational resources.

Monday – Friday, 7:30 am – 5:30 pm

Parental Involvement

Oak Elementary believes that parental involvement means the participation of parents in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

* That parents play an integral role in assisting their child’s learning.
* That parents are encouraged to be actively involved in their child’s education at school.
* That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
* The carrying out of other activities as described in this plan.

**Oak Elementary is Branching Out!**

Oak Elementary will take the following measures to promote and support parents as an important foundation of the school in order to strengthen the school and reach our school goals. We will:

* Ensure that all information related to school and parent programs, meetings, and other activities is published in both English and Spanish, posted on the school Web site, and included in the monthly school newsletter for all parents.
* Provide monthly trainings for staff during their planning periods on strategies to improve communication with parents and ideas to increase family engagement. Staff will also share best practices during regularly scheduled faculty meetings.
* Partner with Head Start and Early Reading programs by conducting joint staff meetings for parents and sending school information about parent engagement activities to help prepare parents and their child for kindergarten and improve school transition.
* Share information in English and Spanish on the school blog and in the school newsletter for parents to understand the school’s academic standards and assessments as well as the ways parents can monitor their child’s progress and work with educators.
* Communicate with all families and the community on a regular basis regarding schoolwide events and activities, through phone messages, social media, and flyers.
* Work with our parents to develop relevant trainings and helpful presentations to educate our staff on the importance of parental involvement.
* Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child’s achievement.
* Use our Partners in Education and School-Community Team to improve awareness of the activities and events listed in the school parental involvement policy.
* Offer literacy and computer classes for parents to help further enhance their various educational levels.
* Collect feedback from parents at all events, place input card around the building and post suggestion form on the school website in order to respond to parents’ requests for additional support for parental involvement activities.

**Share Your Thoughts**

We want to hear from you. If you have any suggestions or if there is any part of this plan that you feel is not satisfactory with the students’ and the school’s goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office:

Name: (optional)

Telephone Number: (optional)

**School Community Team**

* Yes, I am interested and wish to join the School Community Team
* Please contact me so I can learn more joining the School Community Team
* Please send me notifications about future meetings and updates

Name:

Child’s Name and Grade:

Address:

Phone Number:

Email address:

School Community Team

Oak Elementary invites all parents to join the School Community Team to share ideas and ways to involve other parents to build partnerships with school, families, and the community. The team will meet four times during the school year, but parents can also submit their ideas or suggestions at any school activities and meetings, as well as through our parent surveys and website. If you would like to learn more about the School Community Team, please contact the principal at (123) 456-7890 or complete the interest form and leave it in the Main Office.

Parental Involvement Standards

Oak Elementary and our parents have adopted the National PTA Standards for Family-School Partnerships as the school’s model in engaging parents, students, and the community. These standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community