

Georgia Department of Education Title, I Part A

Title I, Part A Reward Schools/District Academic-Achievement Awards Budgets for 2015-2016

Instructions: Please complete the following narrative and upload the narrative to the Program Information Tab with the Reward School/District Budget in the Consolidated Application when submitting your budgets. The district's Title I Director must ensure that the descriptions portion of the budget details page found within the Consolidated Application provides specific detail for each item budgeted for both the district and its Title I Reward Schools. Answer directly on this form in the space provided.

District Name				

Please provide a narrative response to the questions below:

1. Please provide a narrative description that summarizes the activities and materials to be funded using the Title I, Part A Reward Schools/Districts Award for the school/district receiving an award as identified at the end of this form. This summary must delineate the decision making process utilized at the reward school/district for determining the expenditure of the Title I, Part A Academic Achievement Award funds. A listing of the staff with job titles who were involved in the decision making process at the school/district must be included in the description.



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2. What-processes and procedures does the school/district have in place to monitor the use of the Title I, Part Academic Achievement Awards monies? Are items purchased kept on an Inventory at the school or district and who checks that the items purchased are available at the school or district from year to year?

3. What internal controls does the school/district have in place to promote efficiency of the implementation of the school/district plan for this award, to assure appropriate use and expenditure of Academic Achievement funds, and to safeguard assets and/or avoid fraud and error? Explain your internal control procedures in a short paragraph explaining how your county's controls will assure appropriate use and expenditure of Reward School funds. What is the role of the Title I Coordinator in this process?



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Reward School Signatures (All are required. This section is for Reward Schools ONLY.)

Principal's Signature:	Date:	
School Name:		
District Name:		
Title I Director's Signature:	Date	
Superintendent's Signature:	Date	
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Principal's Signature:	Date:	
School Name:		
District Name:		
Title I Director's Signature:	Date	
Superintendent's Signature:	Date	
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District Name:		
Title I Director's Signature:		
Superintendent's Signature:	Date	