

Use of Funds – Quick Reference For 2016 Title I, Part A National Title I Reward Schools

- Schools/Districts receiving monetary awards must use funds for educational purposes only:
 - Resources/instructional materials for English/language arts/reading, mathematics, social studies, and science
 - Monetary awards for current year employees
 - Schoolwide projects, such as computer labs, materials and supplies for the media center, science labs
- Schools/Districts choosing to make monetary awards to staff must include all staff in the personnel classification when making awards to personnel, if a Schoolwide program and Title I staff, if a targeted assistance program. Schools may award different amounts for different personnel classifications. For example, teachers in the school would be awarded the same amount; non-instructional personnel would receive the same amount, and so forth.
- The current principal when the award is received will make the final decision as to how the funds are spent. Only current Title I employees of the awarded school are eligible for any awards.
- All monetary awards to individuals are considered to be personal income and are subject to appropriate state and federal tax guidelines.
- Schools/Districts may not use funds for capital outlay projects. This would include construction, carpet, renovations of school facilities, classrooms, auditorium, multipurpose rooms, etc.
- Expenditure of funds must be allowable and reasonable in accordance with OMB Circular A-87 and EDGAR 74.36. For example; purchases of fabric chairs would be considered reasonable and necessary whereas leather chairs may not depending on cost. An adequate TV for instructional purposes would be but a 3-D TV may not, again depending on cost.