

DIVISION OF
SCHOOL & DISTRICT
EFFECTIVENESS
ADVANCING LEADERSHIP | TRANSFORMING SCHOOLS

Collaborative Planning

Principal-to-Principal Webinar Series
August 25, 2016

Dr. Yvette Scarborough
Principal

Fox Elementary School

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Purpose:

To support educational leaders in their school improvement efforts and to address the expressed needs of principals in Georgia.

Principals from throughout the state will share how they have effectively implemented the best practices related to each topic.

2016-2017 Principal-to-Principal Webinar Dates and Times

August 25, 2016 – 10:00 AM

November 3, 2016 – 10:00 AM

February 9, 2017 – 10:00 AM

May 18, 2017 – 10:00 AM

Please send topic requests to Andrea Cruz at acruz@doe.k12.ga.us.

Georgia School Performance Standard: Curriculum 1

- **Uses systematic, collaborative planning processes so that teachers share an understanding of expectations for standards, curriculum, assessment, and instruction**
 - A systematic, collaborative process is used proactively for curriculum planning
 - All teachers, support staff, and leaders within the school have common expectations for standards, curriculum, assessment, and instruction

Collaborative Planning Rubric

Tool for looking at effective practice in:

- Team leadership and facilitation
- Reflective teaching practice
- Standards-based instructional planning
- Lesson plans
- Assessment and evidence of student learning

Georgia School Performance Standards:

<http://www.gadoe.org/School-Improvement/School-Improvement-Services/Documents/School%20and%20District%20Effectiveness/GA%20School%20Performance%20Standards.pdf>

SDE Professional Learning:

<http://www.gadoe.org/School-Improvement/School-Improvement-Services/Pages/Professional-Learning.aspx>

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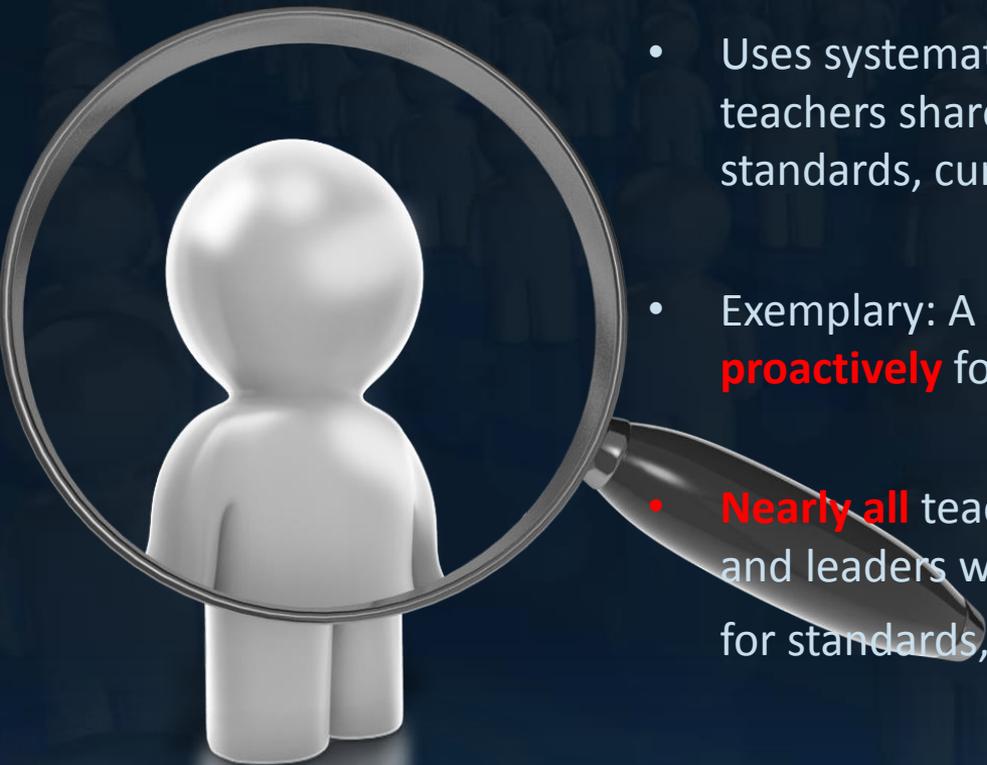
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Collaborative Planning

Dr. Yvette Scarborough, Fox Elementary

Georgia School Performance Standards



- Curriculum Standard 1
- Uses systematic, collaborative planning processes so that teachers share an understanding of expectations for standards, curriculum, assessment, and instruction
- Exemplary: A systematic, collaborative process is used **proactively** for curriculum planning.
- **Nearly all** teachers or groups of teachers, support staff, and leaders within the school have common expectations for standards, curriculum, assessment, and instruction.

Fox Elementary: Demographics



- Pre- K thru 5th grades: 352 students
- 100% Poverty
- 77.5% African American; 22.5% White
- CCRPI Score: 55.6
- Star Rating: 3 out of 5 (85.7)
- Achievement Points: 13.5 out of 100
- Achievement Gap: 6.7 out of 12
- According to School Digger our rank improved from #1199 out of 1233 schools in 2015 to #1045 in 2016 an **increase of 124 spots!**

Demography is NOT our Destiny!

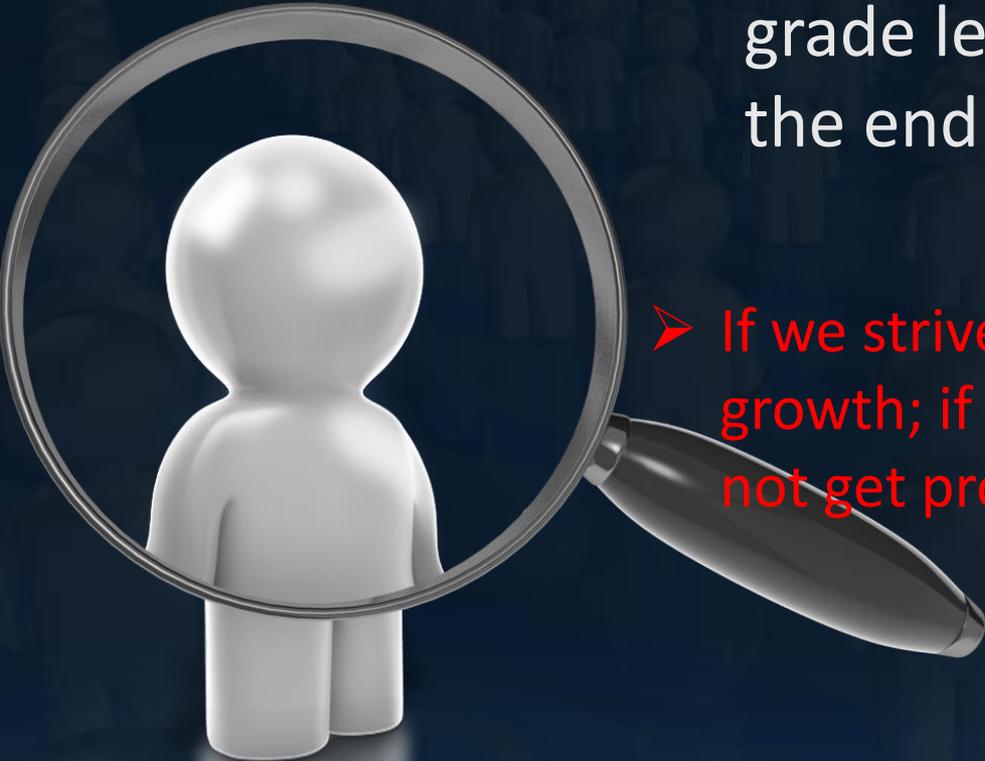
GMAS Achievement: Percent Proficient and Distinguished



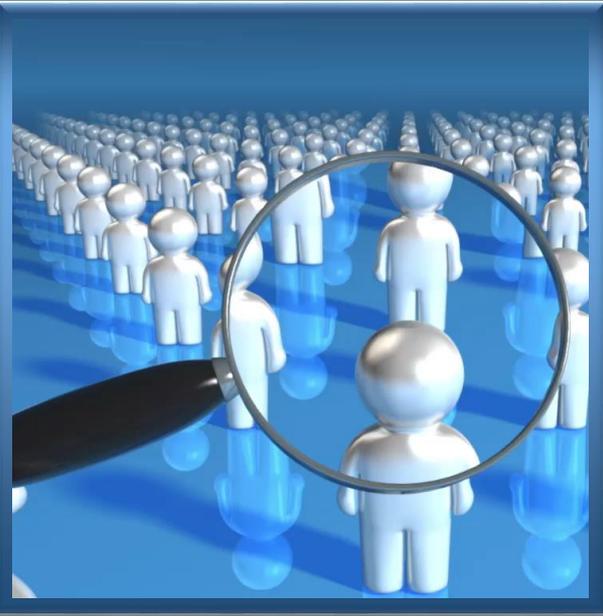
	2015 Rank	2016 Rank
3rd Grade		
ELA	32 nd (3.4)	20th (17.5)
Math	31 st (10.2)	26th (14.0)
4th Grade		
ELA	26 th (12.0)	26 th (8.7)
Math	29 th (10.0)	18th (19.6)
5th Grade		
ELA	31 st (5.3)	22nd (16.7)
Math	26 th (15.8)	17th (25.9)

Our Vision

- Every student will be at or above grade level in reading and math by the end of the year!
- If we strive for proficiency we will get growth; if we only strive for growth we may not get proficiency.



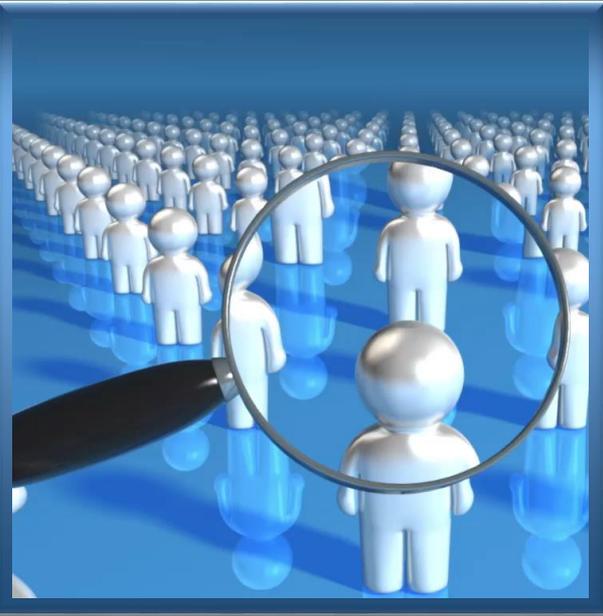
Core Messages



Student Learning Communities...

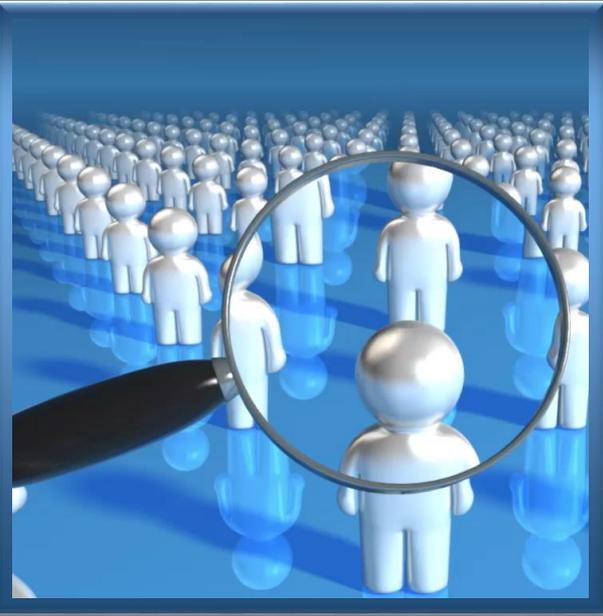
- Are first and foremost about STUDENTS and improving instruction for every child.
- Directly support the School Improvement Plan (SIP).
- Are small grade-level, department, course, and/or content teams who have a common learning goal.
- Are educators who collaborate and recognize that they must work together to achieve their collective purpose of learning for all.
- Analyze student work from common formative assessments to plan and adjust instruction.
- Meet frequently (three times per week), and are highly structured, using protocols, norms, roles, and minutes
- Follow the Data Team Process and must be embedded in the school culture in order to be effective.

Structures to Support Collaborative Planning



- 3rd, 4th, & 5th grades participate in vertical planning teams by content area. This allows the coaches and administrators to work with them and prevents isolation since we only have two teachers per grade level.
- Twice a month our teachers have an extra planning block for two hours. The students receive an additional special block and we work until the end of their contract day.
- K-2 ELA/Social Studies Coach; K-2 Math/Science Coach
- 3-5 ELA/Social Studies Coach; 3-5 Math/Science Coach
- School Improvement Grant Administrator

Structures to Support Collaborative Planning



- Gradual Release Lesson Plan Template
- Increased Learning Time Plan Template
- Differentiated Group Plans Template
- We start with the end in mind...determine if the assessment provided meets the full intent of the standard or if we need to make adjustments to the assessment or design it ourselves.
- We are asking teachers if the task for the student meets the full intent and rigor of the standard.
- Teachers are looking at the misconceptions students may have, PRIOR to teaching the lesson and discussing how to address that in the lesson.

Tier 1 Tuesdays

- ✓ Prioritize and “Unwrap” the Standards.
- ✓ Decide what mastery will look like and how to get there.
- ✓ Develop the first common formative assessment before instructional unit begins.

The main focus for this day is what will the students need to know and be able to do in order to master the standard.

What common instructional strategies will we employ.



Where are we?

Wednesdays



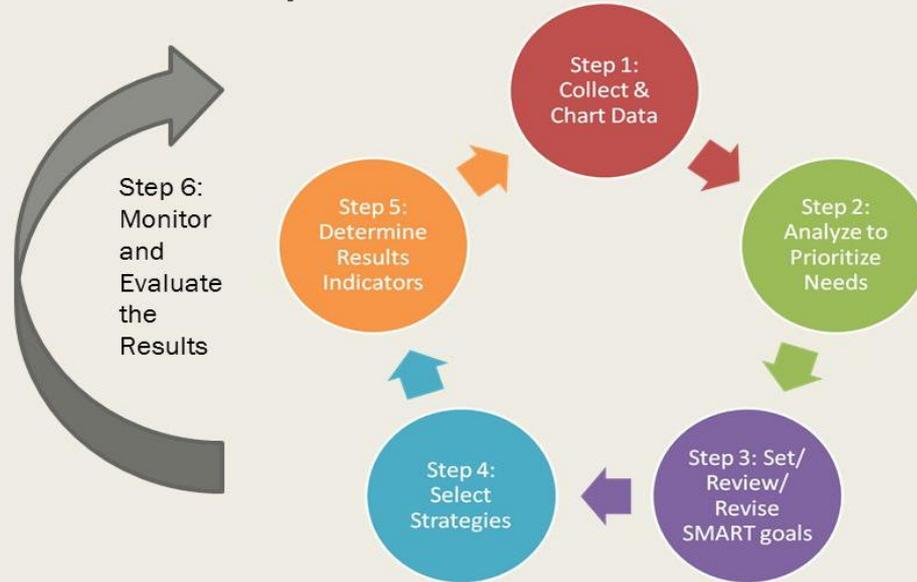
- ✓ Data Team Cycle with the previous week's assessment.
- ✓ Begin to look at what individual students (groups) need
- ✓ Begin to look at how concepts will be retaught.

The main focus for this day is to look at where we are and make a plan for remediation/acceleration.

Begin to discuss small groups and possible ILT for the following week.

Data Team Process

The Six Steps of the Data Team Process



Thorough Thursdays

- ✓ Discuss differentiation strategies.
- ✓ Plan for small groups for the following week and possible ILT.

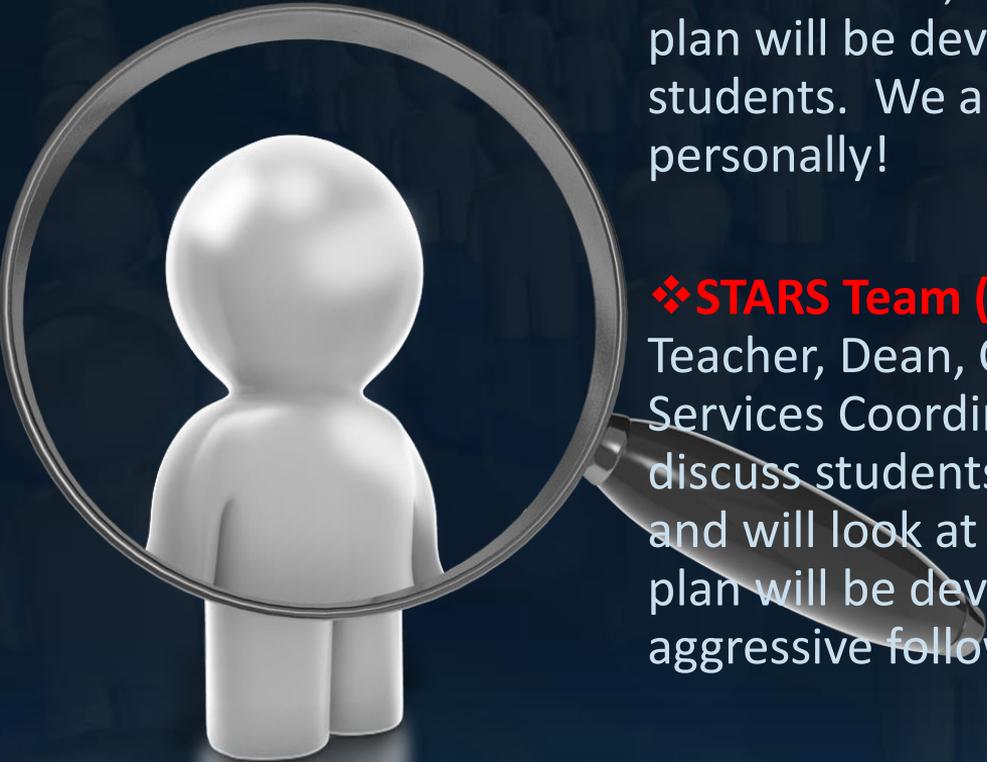
The main focus for this day is plan differentiated small groups and possibly ILT for the following week.



Student Learning is our focus!

❖ **Student Data Chats:** Principal, Teacher, Coaches, SIG Administrator, Dean, and Counselor; 3 times a year. A plan will be developed and implemented for ALL students. We are taking success of all students personally!

❖ **STARS Team (Support Team for At Risk Students):** Teacher, Dean, Counselor, Attendance Clerk, Family Services Coordinator, Clinic Aide; will meet monthly to discuss students that are not performing as expected and will look at all possibilities as to the root cause. A plan will be developed and implemented with aggressive follow-up





**Together we
WILL change
the world!!**