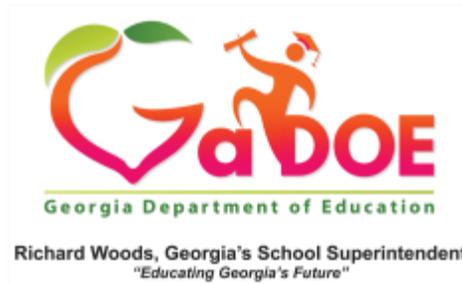


SIG 1003(g) SUSTAINABILITY APPLICATION



School Improvement Grant (SIG) 1003(g)

**Georgia Department of Education
Office of School Improvement
Dr. Barbara Lunsford, Associate Superintendent
1870 Twin Towers East
205 Jesse Hill Jr. Drive, S.E.
Atlanta, Georgia 30334**

Issue Date: April 2016

**Contact: Dr. Will Rumbaugh, Director
Division of School and District Effectiveness
Phone: 404-463-1861
Fax: 770-408-0751**

INSTRUCTIONS

AVAILABILITY OF FUNDS

All Cohort 3 SIG schools have the opportunity to apply for additional funds for the 2016-2017 school year for the purpose of sustaining the school improvement work of the original School Improvement Grant (SIG). Requests must not cause a school to exceed a total SIG award in excess of the school's current Year 3 funding. A request for sustainability funds should include a plan to work toward sustaining current initiatives rather than developing new ones. In light of the fact that funds are being requested for one year of sustainability, the amount for the award should take into consideration a plan that reflects an effort to decrease funding support. ***Any additional dollars awarded to a Cohort 3 SIG school are for the 2016-2017 award year only, and there will be no opportunity for carryover of funds.***

USE OF REQUESTED FUNDS

Funds should be requested for initiatives that can be effectively sustained during an additional year for the purpose of the School Improvement Grant with an emphasis on activities that would address school culture, improve student achievement, build leadership capacity of the principals and leadership team, and build instructional capacity of the teachers. Technology to support SIG goals, for example, is a one-time purchase that can be used in future years. Funds should not be used to create new positions and programs that cannot be implemented and sustained in an additional year intended for sustainability.

Requests must align with at least one of the required or optional elements of the school's selected intervention model. In requesting funds, the district should also consider components of the existing school plan so that the new request supports a cohesive, comprehensive plan.

TIMELINE

The LEA must submit one (1) written application and an electronic copy in "read only" PDF format. By submitting the electronic PDF copy, the district is assuring that the information contained in the original copy and the electronic version are one in the same and the GaDOE may use either for evaluation purposes. The LEA must submit the application by 3:30 P.M., **May 11, 2016** to the following address:

Hand Deliver Proposals to: Karen Suddeth and Melvina Crawl
SIG Program Specialists
Division of School and District Effectiveness
Georgia Department of Education
1870 Twin Towers East
205 Jesse Hill Jr. Drive, SE
Atlanta, GA 30334



Mail Proposals to: Karen Suddeth and Melvina Crawl
 SIG Program Specialists
 Division of School and District Effectiveness
 Georgia Department of Education
 1870 Twin Towers East
 205 Jesse Hill Jr. Drive, SE
 Atlanta, GA 30334

Ship Proposals to: Karen Suddeth and Melvina Crawl
 (FedEx, UPS, etc.) SIG Program Specialists
 Division of School and District Effectiveness
 Georgia Department of Education
 1870 Twin Towers East
 205 Jesse Hill Jr. Drive, SE
 Atlanta, GA 30334

Electronic (PDF) Copies to: ksuddeth@doe.k12.ga.us AND mcrawl@doe.k12.ga.us

The LEA is responsible for ensuring that the application is delivered by the deadline and assumes all risks of delivery. Applications and modifications received after the time set in the application will be considered late and will not be accepted or considered for an award. At the time of receipt of the application, the applications will be date stamped, and recorded in 1870 Twin Towers East. Incomplete applications will not be evaluated and will not be returned for revisions.

Grant process will align with the following tentative timeline:

MONTH	ACTION
April 22, 2016	Districts receive SIG Sustainability application; applications are posted to the GaDOE website
May 11, 2016	SIG Sustainability applications submitted to GaDOE
May 16-20, 2016	SIG Sustainability applications reviewed
July 2016	SIG Sustainability Awards submitted for approval to SBOE

APPLICATION REQUIREMENTS

As part of the SIG Sustainability Application, districts must submit the following items to the Office of School and District Effectiveness for *each* SIG school seeking sustainability funds:

1. Cover Page

Complete the cover page and attach all other documents *in order* after this page.

2. Checklist

Complete and attach the checklist to ensure a complete application is submitted.

3. Assurances

Sign and return the LEA assurances.

4. Request for Sustainability Funds

Complete all required sections (A, B, & C).

5. Proposed Sustainability Budget

Budgets should reflect only the request for sustainability funds; descriptors should align with the proposed SIG Sustainability plan and the needs assessment.

Budget sustainability grant requests may not exceed the school's Year 3 award.



Georgia Department of Education
Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

SIG 1003(g) Sustainability Application

COVER PAGE

District Name and Superintendent's Name:

District State Code:

School Name:

School State Code:

Address:

District Contact:	Phone:
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Email:	Fax:
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Funding Type	Year 1	Year 2	Year 3
<i>SIG Cohort 3 Award</i>			
	Year	Requested Amount*	
<i>Sustainability Funding Request</i>	<i>2016-2017</i>		

**Sustainability grant requests may not exceed the school's Year 3 award.*

Georgia Department of Education Approval

Approved

 Not Approved

APPROVED AMOUNT:		Year of Award:	
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_____ Signature _____ Date	_____ Signature _____ Date
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1003(g) SUSTAINABILITY CHECKLIST

INSTRUCTIONS: Complete a checklist for each applicant school.

District:

School:

Intervention Model:

Transformation

Item	For LEA use	For GADOE use
Cover Page	<input type="checkbox"/> Completed and attached.	<input type="checkbox"/> Completed and attached. <input type="checkbox"/> Not completed or not attached.
Checklist	<input type="checkbox"/> Completed and attached.	<input type="checkbox"/> Completed and attached. <input type="checkbox"/> Not completed or not attached.
Assurances	<input type="checkbox"/> Completed and attached.	<input type="checkbox"/> Completed and attached. <input type="checkbox"/> Not completed or not attached.
Request for Sustainability Funds (Portions A, B, and C) <i>Complete and attach request for each applicant school.</i>	<input type="checkbox"/> Completed and attached.	<input type="checkbox"/> Proposal attached. <input type="checkbox"/> Proposal not attached.
SIG Budgets <i>Complete and attach the SIG Budget pages for each applicant school.</i>	<input type="checkbox"/> Completed and attached.	<input type="checkbox"/> All budget pages completed and attached and relevant. <input type="checkbox"/> Missing one or more budget pages.

FOR GaDOE USE ONLY

Notes: _____

ASSURANCES

Certain terms and conditions are required for receiving funds under the School Improvement Grant and through the Georgia Department of Education (GaDOE); therefore, by signing the following assurances, the grantee agrees to comply with all applicable federal, state, and local laws, ordinances, rules and regulations, provisions and public policies required and all assurances in the performance of this grant as stated below.

School Improvement Grant (SIG) 1003(g)

The LEA must sign and return a copy of the following assurances as part of its application.

The LEA will use its School Improvement Grant to implement fully and effectively one of the following interventions in each of its Priority schools identified on the LEA grant application: (A) Turnaround Model; (B) Closure Model; (C) Transformation Model. LEA implementation of intervention models should adhere to all regulations in accordance with the final requirements for School Improvement Grants under section 1003(g) of Title I of the Elementary and Secondary Education Act (<http://www2.ed.gov/programs/sif/2010-27313.pdf>).

The LEA will establish annual goals approved by the SEA for student achievement on the state's assessments in both reading/language arts and mathematics and measure progress on the leading indicators in Section III of the final requirements in order to monitor and hold accountable each Priority school that it serves with school improvement funds, and establish goals (approved by the SEA) to hold accountable its Priority schools that receive school improvement funds.

The LEA will report to the SEA school-level data that is required under Section III of the final requirements.

- Number of minutes within the school year and school day;
- Student participation rate on State assessments in reading/language arts and in mathematics, by student subgroup;
- Number and percentage of students completing advanced coursework (e.g., AP/IB), early-college high schools, or dual enrollment classes;
- Dropout rate;
- Student attendance rate;
- Discipline incidents;

- Truants;
- Distribution of teachers by performance level on an LEA's teacher evaluation system;
- Teacher attendance rate;
- Percentage of students at or above each proficiency level on state assessments in reading/language arts and mathematics, by grade and by student subgroup;
- Average scale scores on state assessments in reading/language arts and mathematics, by grade, for the "all students" group, for each achievement quartile, and for each subgroup;
- Percentage of limited English proficient students who attain English language proficiency;
- School improvement status and CCRPI targets met and missed;
- College enrollment rates; and
- Graduation rate.

All terms of the original grant remain in place and applicable. GADOE will make grant sustainability decisions for each school based on the contents of this application as well as on whether the school has satisfied the requirements in regard to its annual performance targets (Year 1 to Year 3 academic growth) and has demonstrated appropriate fiscal management of SIG funds.

GADOE may grant exceptions to this rule only if highly unusual, extenuating circumstances occur.

Availability of Funds

It is expressly understood and agreed that the obligation of the Georgia Department of Education to proceed under this agreement is conditioned upon the appropriation of funds by the Georgia State Legislature and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Georgia to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the Georgia Department of Education (GADOE), the GADOE shall have the right upon ten (10) working days written notice to the grantee, to reduce the amount of funds payable to the grantee or to terminate this agreement without damage, penalty, cost, or expenses to GADOE of any kind whatsoever. The effective date of reduction or termination shall be as specified in the notice of reduction or termination.



SUSTAINABILITY APPLICATION AND ASSURANCES SIGNATURE PAGE

Superintendent (Typed Name, and Signature)

Date

LEA Board Chair (Typed Name, and Signature)

Date

Principal (Typed Name, and Signature)

Date

Financial Manager (Typed Name, and Signature)

Date

REQUEST FOR SUSTAINABILITY FUNDS

INSTRUCTIONS: Complete proposal for each applicant school. All sections must be completed.

A. Fidelity of Continued Implementation & Sustainability

Answer the following questions to demonstrate that the LEA and school have a record of implementing SIG with fidelity, the capacity to expend additional funds effectively, and a plan to ensure the sustainability initiative.

a) Describe the school and LEA's previous successful experience managing and implementing 1003(g) SIG, including financial and programmatic implementation (i.e. evidence from Georgia GAORS, annual goals/benchmark progress, implementation monitoring reports through QCIS/Indistar).

b) List the amount of funds from each award year that was unexpended. If none, please indicate. Include drawdown percentage status as of March 2016.

c) Describe in detail the school's request for additional funds, noting evidence of research-based practice and an explanation of how additional funds will enhance current implementation of the SIG process and aid in sustainability efforts.

d) Explain the role that district executive leadership and/or designees, i.e., the Superintendent, will have in implementing the SIG sustainability work.

e) How will the LEA and school internally monitor the Sustainability Plan?

f) Describe how the LEA and school will support the sustainability of reforms with one-year of additional funds.

g) Describe how the LEA and school will support and continue turnaround reform efforts after the end of the grant period.

B. Alignment with the Needs Assessment

To receive sustainability funding for the 2016-2017 school year, SIG schools must demonstrate their current improvement work could be further supported and enhanced with additional funding to meet identified needs. In the chart below, describe the needs, the data identifying these needs, and how SIG funds will specifically meet and support this need. Schools should ONLY address dimensions of the needs assessment relevant to the funding request; schools should write "Not Applicable" in unused cells.

Please note that the "data/evidence" column requires ***quantitative data***, such as evidence from the school's data and reports, internal or external assessments, surveys, etc.

Dimension	Areas of Improvement /Priority Needs	Data/Evidence to Support Identification of Priority Needs	How need will be met/supported with SIG funds
Student Achievement			
Curriculum and Instruction			
School Context and Organization			
Professional Development			
Family and Community Involvement			

C. Sustainability Plan

As a component of planning for sustainability, professional learning and planning time was provided during this fiscal year. Cohort 3 teams should work together in identifying priority areas for program sustainability. A final plan which includes development of goals, objectives, strategies, and action steps for successful sustainability should be developed. The final copy of the plan must be included in the application.

BUDGET PAGES

Cohort 3
SIG Sustainability
Grant Year
FY17 - July 1, 2016 – September 30, 2017

LEA Name: _____

School Name: _____

Intervention Model _____

Budget Template Instructions: Please provide a comprehensive one-year budget for each school to be served with SIG funds. Please provide an accurate description of the services, personnel, instructional strategies, professional learning activities, extended learning opportunities, contracted services, and any other costs associated with the implementation of the chosen intervention model. Please refer to the SIG Guidance – <http://www2.ed.gov/programs/sif/legislation.html> (032015) regarding allowable expenditures.

Function Code	Object Class	Item Description and Rationale	Costs	
	100 Personal Services			Object Total
	(Salaries)			
	200 Employee Benefits			Object Total
	(Break out all benefits codes)			
	300 Purchased Professional & Technical Services			Object Total



	500 Other			
	Purchased			
	Services			Object Total
				\$ -
	600 Supplies			
				Object Total
				\$ -
	700 Property (Capitalized Equipment)			
				Object Total
				\$ -
	800 Other Objects			
				Object Total
				\$ -
	900 Other Uses			
				Object Total
				\$ -
School Total				\$ -