



LEA SLO Implementation Action Plan

	LEA:	Date:		
	<i>Questions and Thoughts for Planning / Resources</i>	<i>Person(s) Responsible</i>	<i>Date(s) to be Completed</i>	<i>Notes</i>
Preparation and Planning	LEA			
	<ul style="list-style-type: none"> • Identify SLO courses and teachers to ensure all teachers have the required growth measure(s) 			
	<ul style="list-style-type: none"> • Direct the SLO Assessment Cycle <ul style="list-style-type: none"> ○ Who will develop the SLO calendar and process? ○ Who will approve/vet measures? ○ Where will the materials be held? ○ Who will analyze data to determine targets? ○ Who will approve growth targets and determine if they are appropriate? (Involve teachers in this process) ○ How will assessment measures be formatted? ○ What assessment measures are already available in the district? 			
	<ul style="list-style-type: none"> • Data Collection <ul style="list-style-type: none"> ○ How will data be collected from schools? ○ How will data be compiled into one spreadsheet? 			
	<ul style="list-style-type: none"> • Determine SLO personnel structure <ul style="list-style-type: none"> ○ What is the SLO information channel? (LEA SLO Coordinator, School SLO Leader, Teacher SLO Advisor) 			



LEA SLO Implementation Action Plan

	<i>Questions and Thoughts for Planning / Resources</i>	<i>Person(s) Responsible</i>	<i>Date(s) to be Completed</i>	<i>Notes</i>
Preparation and Planning	Building			
	<ul style="list-style-type: none"> • Identify teachers requiring an SLO 			
	<ul style="list-style-type: none"> • Identify personnel structure (SLO School Leader, Teacher SLO Advisor) 			
	<ul style="list-style-type: none"> • Determine PL needs for SLO process <ul style="list-style-type: none"> ○ How will you introduce teachers to the process? 			
	<ul style="list-style-type: none"> • Determine SLO data collection plan 			
	<ul style="list-style-type: none"> • Determine how the SLO work could be incorporated in the schools established data team and strategic planning processes 			
	<ul style="list-style-type: none"> • Develop a plan for monitoring and evaluating the SLO process. (TAPS observation schedule, conference schedule, etc.) 			
Beginning of School Year	LEA			
	<ul style="list-style-type: none"> • Submit SLOs in Electronic Platform for audit/approval 			
	<ul style="list-style-type: none"> • Communicate pre-assessment windows and monitor assessment administration <ul style="list-style-type: none"> ○ What are the assessment windows? ○ Will LEA or building make copies of assessment? ○ How will assessments be shared? (Consider security) ○ What are the procedures for test security? • Collect and analyze pre-assessment data. Revise targets if needed. 			



LEA SLO Implementation Action Plan

	<i>Questions and Thoughts for Planning / Resources</i>	<i>Person(s) Responsible</i>	<i>Date(s) to be Completed</i>	<i>Notes</i>
Beginning of School Year	Building			
	<ul style="list-style-type: none"> Collect and analyze pre-assessment data. 			
	<ul style="list-style-type: none"> Follow the evaluation procedures for data analysis, conferencing, monitoring, and evaluating. 			
	<ul style="list-style-type: none"> Provide SLO overview which includes implementation expectations and testing windows. 			
	<ul style="list-style-type: none"> Ensure pre-assessments are administered and data is collected. <ul style="list-style-type: none"> Who will manage this process? Where will assessments be stored? 			
	<ul style="list-style-type: none"> Support teachers to ensure SLO implementation is purposeful and meaningful in school <ul style="list-style-type: none"> Promote thoughtful analysis of and reflection on pre-assessment and relevant baseline data Encourage identification of appropriate teaching strategies to ensure SLO attainment Support student progress monitoring toward SLO attainment and encourage adjustment of instruction as necessary Evaluators conference with teachers regarding SLO pre-assessment data 			
	<ul style="list-style-type: none"> Report pre-assessment data to LEA 			



LEA SLO Implementation Action Plan

Handout 2

	<i>Questions and Thoughts for Planning / Resources</i>	<i>Person(s) Responsible</i>	<i>Date(s) to be Completed</i>	<i>Notes</i>
Mid-School Year	LEA			
	<ul style="list-style-type: none"> September-October: Upload pre-assessment data to GaDOE 			
	<ul style="list-style-type: none"> Monitor evaluators connecting SLO attainment to instructional strategies through TAPS and LAPS 			
	<ul style="list-style-type: none"> January-February: Upload 1st semester post assessment data and 2nd semester pre-assessment data 			
	Building			
	<ul style="list-style-type: none"> Monitor connection of teaching strategies to SLO through TAPS 			
	<ul style="list-style-type: none"> Discuss SLO at mid-year conference 			
	<ul style="list-style-type: none"> Collect post-assessment SLO data for 9 week and semester courses Administer pre-assessments to 2nd semester courses 			
End of School Year	LEA			
	<ul style="list-style-type: none"> Communicate post-assessment windows and monitor assessment administration 			
	<ul style="list-style-type: none"> Collect post-assessment data 			
	<ul style="list-style-type: none"> April-June: Upload post-assessment data to Electronic Platform 			
	Building			
<ul style="list-style-type: none"> Administer post-assessment measures to yearlong, 2nd semester, and other courses where needed. 				



LEA SLO Implementation Action Plan

	<i>Questions and Thoughts for Planning / Resources</i>	<i>Person(s) Responsible</i>	<i>Date(s) to be Completed</i>	<i>Notes</i>
<i>Summer</i>	LEA			
	<ul style="list-style-type: none"> Analyze post-assessment data trends and plan accordingly for attainment in order to inform the following year's growth targets 			
	<ul style="list-style-type: none"> Monitor teacher schedules to ensure the appropriate growth measure(s) 			
	<ul style="list-style-type: none"> Review and revise existing SLO assessments based on post-assessment data analysis 			
	<ul style="list-style-type: none"> Create new SLO assessments as needed 			
	<ul style="list-style-type: none"> Submit SLOs in Electronic Platform for audit/approval 			
	Building			
	<ul style="list-style-type: none"> Monitor teacher schedules to ensure the required growth measure(s) for each teacher 			
	<ul style="list-style-type: none"> Communicate to LEA SLO contact the courses requiring a NEW assessment measure 			