

PCGENESIS CERTIFIED/CLASSIFIED PERSONNEL INFORMATION (CPI) SYSTEM OPERATIONS GUIDE

2/2/2018

Section D: Salary Schedule Processing, V2.7

Revision History

Date	Version	Description	Author
2/2/2018	2.7	18.01.00 – Update menu screenshots.	D. Ochala
6/2/2016	2.6	16.01.00 – Update logo and footer.	S. Scrivens
8/27/2014	2.5	14.02.00 – Add button bar processing to screens.	D. Ochala
06/27/2013	2.4	13.02.00 – Updated screenshots and links.	D. Ochala
10/19/2011	2.3	11.03.00 – Updated DOE logo.	D. Ochala
06/30/2009	2.2	09.02.00 – Added CY2010 salary schedule information and instructions.	C. W. Jones
03/30/2009	2.1	09.01.00 – Changed section title to "Section D".	C. W. Jones
07/31/2008	2.0	08.02.00 – Added CY2009 salary schedule, updated remaining screenshots, no	C. W. Jones
		programmatic changes.	

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Overview

The PCGenesis salary schedule should correspond to the <u>current</u> calendar year's published *State Salary Schedule*. GaDOE Data Collections provides the current calendar year's published *State Salary Schedule* on the GaDOE website. Go to *Data Collections* link shown below:

http://www.gadoe.org/Technology-Services/Data-Collections/Pages/Home.aspx

Follow the link to *Certified/Classified Personnel Information (CPI)*, then go to *FY ccyy CPI Resources* (where '*ccyy*' represents the current fiscal year), then go to *State Salary Schedule*.

The current year's salary schedule must exist in the PCGenesis CPI module before PCGenesis users attempt to create the *CPI Transmission File*.

This document provides the instructions to enter or to import the PCGenesis salary schedule from a .*csv* file. The *State Salary Schedule* import .*csv* file is located at:

http://www.gadoe.org/Technology-Services/PCGenesis/Pages/CPI-System-Operations-Guide.aspx

Screen Print: The screen print feature allows the user to obtain a screen print of selected payroll screens. The screen print feature is available on display/inquiry screens which have the prime button. The screen print file will be available in the print queue with the name '*PSCNnnnn*'.

Topic 1: CPI Salary Schedule Processing

Procedure A. Verify the CPI Salary Schedule Exists

Step	Action
1	From the <i>Business Applications Master Menu</i> , select 4 (F4 - Certified/Classified Personnel Information System).

The following screen displays:

🔝 PCG I	Dist=8991	Rel=17.04.00	02/02/2018	PCW 003 S	V C:\DEVSY	C:\SECO	ID	WHITE	
		C	ertified,	/Classifi	ed Persor	nel Info	rmation	System	CPIMENU
	FKey				Master M	lenu			
	1 2 3	Display Display Display	'Update Ind 'Update Th 'Update Pe	dividual En ird Party C rrsonnel Da	nployee Inf ontractors ita	ormation			
	5	CPI Sala CPI Rep	ry Schedu orting Men	le Iu					
	9 11	Create (CPI Ass	PI Report gnment Fi	& Transmis le Maintena	sion File ance				
	13 15	Certifica CPI Des	te File Mai cription Co	intenance M de Menu	lenu				
	31	CPI Spe	cial Functi	ons Menu					
	20	File Red	rganizatio	n					
Master User	list B WordB								17.04.00
Acti	on								
Sele	et 5	(F5 - (CPI Sal	arv Sch	edule)				

	PCG Dist=8991 Rel=14.02	2.01 08/26/2014 PCW 00)3 SV C:\DEVSYS C:\SECC	ND WHITE	
		CP	I SALARY SCHEDULE		CP1CM500
		Salary Schedule:	(CCYY)		
	Enter	Salary Schedule or	Press F16 to Exit	· , , , , ,	
-			F10	EREATE F1B	14.02.00
_					
	Action				
					~ 1 1 1 1 I
	Enter the 4-digit	t calendar year	(CCYY) in the	Salary Schedule	field, and select
	(Enter).				

PCG Dist=8991 Rel=14.02.01 08/26/2014 PCW 003 5V C:\DEV5Y5 C:\SECOND WHITE	<u>_ 문 ×</u> CPICM500
CPI SALARY SCHEDULE	
Salary Schedule: <u>2016</u> (CCYY)	
Salary Schedule 2016 NOT FOUND! F13 to Create	
Enter Salary Schedule or Press F16 to Exit.	14.02.00
	· · · · · · · · · · · · · · · · · · ·
FIG T	

If the salary schedule does <u>not</u> exist, the following screen displays:

If the salary schedule exists, the following screen displays:

🔲 PCG	i Dist=	8991 Re	=14.02.0	1 08/26	/2014	PCW (003 5 V	C:\DEVSY	5 C:\	SECO	ND	V	WHITE			_ 8 ×
										_						CP I CM5 00
						CI	PI SAL	ARY SCH	EDUL	LE						
			STATE	Sala	ru Sc	hedu	le:	2015	(00	CYY)						
				STATE	SALA	RY SI	CHEDULI	E	(,						
Years	Sal															
Exp	Step	p T−1	T-2	BT-4	т	-4	BT-5	T-5	B1	T-6	T-6	BT	-7	T-7		
0,1,2	E	<u>31586</u>	3250	<u>3158</u>	<u>6 33</u>	424	35597	38438	4	<u>0936</u>	4343	5 46	258	48213	1	
3	1	32534	3348	<u>3158</u>	<u>6 34</u>	427	36665	39591	42	2164	4473	8 47	646	49659	1	
4	2	33510	34484	<u>3158</u>	<u>0 35</u>	<u>400</u> .	37705	40779	42	3429	40 88	<u>0 49</u>	075	51149	-	
5	3	34515	35519	<u>3158</u> 9460	<u>0 30</u> 4 97	524 NOF	38898 60656	42002	44	4732	4740	<u>2 58</u> 0 59	1547 1540	52083		
7	4	26617	2769	0 0120	<u>0 37</u> 6 30	702 . 195	40454 h1660	43062	h7	7017	E 89 h	<u>0 72</u> 1 51	11.6	54796		
8	6	37716	38813	3158	6 <u>10</u>	886	43543	47017	50	0073	5312	0 56	583	58074	1	
9.10	7	38847	3997	3158	6 42	113	44849	48428	51	1575	5472	3 58	280	60743		
11.12	- Ĺ1	40012	41170	3158	6 43	376	46194	49881	53	3122	5636	5 68	028	62565		
13,14	L2	41212	4241	3158	6 44	677	47580	51377	51	4716	5805	6 61	829	64442		
15,16	L3	42448	43683	3158	6 46	017	49007	52918	56	6357	5979	8 63	684	66375		
17,18	- L4	43721	4499:	<u>3158</u>	<u>6 47</u>	<u>398</u>	50477	<u>54506</u>	_58	<u>8048</u>	6159	2 _ 65	595	68366	<u>i</u>	
19,20	L5	45 033	46343	<u>3158</u>	<u>6 48</u>	<u>820</u>	<u>51991</u>	56141	_ 59	<u>9789</u>	6344	<u>0 67</u>	563	70417	-	
21+	Lő	46384	4773	<u>3158</u>	<u>6 50</u>	<u>285</u>	53551	57825	61	<u>1583</u>	6534	<u>3 69</u>	590	72536	1	
	ENTER	R=Valida	ate I	3-Prin	t Scr	een	F10-	Load fr	om F	File	F16	=Exit				
		F3	3					F	10			EREATIE				14.02.00
F16																

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Step	Action
4	If the salary schedule exists: Verify the entry in the (STATE) Salary Schedule field has defaulted correctly, and using the current calendar year's published <i>State Salary Schedule</i> , verify the information is correct. Select $(Enter)$ twice.If the information is incorrect, enter the correct information and select $(Enter)$ twice.Select $r = \textcircled{G}$ (F3 – Print this data) to obtain a screen print of the CPI Salary Schedule screen. The screen print file will be available in the print queue with the name 'PSCNnnnn'.
5	If the salary schedule does not exist: Select [Fis]] (F13 - to Create). To import the State Salary Schedule, proceed to Procedure B1. Importing the CPI Salary Schedule. To enter the State Salary Schedule manually, proceed to Procedure B2. Entering the CPI Salary Schedule Manually into PCGenesis.

Procedure B. Creating the CPI Salary Schedule

B1. Importing the CPI Salary Schedule



Step

2

3

PCG Dist=8991 Rel=14.02.01 08/26/20	014 PCW 003 SV C:\DEVSYS C:\SECOND	WHITE	
Salary Sc	hedule Upload From File		CP I CM5 00
Enter the upload file Path and	Name (e.g. C:\TEMP\SALSCHED.CSV))	
<u>C:\TEMP\SALSCHED.CSU</u>	DE40 Durange Com	641-	
	PF10=Browse for	+116	
	F10	CREATE F13	14.02.00
FIE			
Action			
Do not exit the Salary Sa	chedule Unload From File s	creen	
Using the Web browser,	access:		
http://www.gadoe.org/T	echnology-Services/PCGene	sis/Pages/CPI-Sy	stem-Operations
Guide.aspx			-
Select the <i>PCGenesis</i> C	PI Salary Schedule.csv File	- CCYY link, whe	ere CCYY is the
\perp appropriate inscal Vear	•		

	appropriate fiscal year.
5	When the <i>File Download</i> dialog box displays, select Save in response to the "Do you want to open or save this file?" message.
	The dialog box displayed will vary based on the Web browser used. Regardless of the box displayed, or the instructions provided, select the option to <u>save the file</u> .
6	Navigate to, and save the file with the C:\Temp file folder. <i>The C:\Temp file folder exists from a previous PCGenesis software installation.</i>
7	Select the drop-down selection icon 🗷 within the Save as type field, and select All Files.
8	Enter the filename, or verify the file is saved as <i>ccyySalarySchedule.csv</i> , where ' <i>ccyy</i> ' is the current fiscal year, and select Save (Save).

Step	Action
9	Return to PCGenesis.

	PCG Dist=8991 Rel=14.02.01 08/26/2014 PCW 003 5V C:\DEV5Y5 C:\SECOND WHITE		
	Salary Schedule Upload From File	CP1CM500	
	Enter the upload file Path and Name (e.g. C:\TEMP\SALSCHED.CSV)		
	C:\TEMP\2016SalarySchedule.csv		
	ENTED-Unlidato E16-Evit		
	Entre-valuate, Flo-call Flo Flo ris rp	14.02.00	
Step	Action		
10	Verify the defaulting file and pathname in the Enter the upload	file Path and Nam	e field is
	C:\TEMP\ccyySalarySchedule.csv or select F10 (F10 - Brow manually.	se for file) to locat	e the file
	If the defaulting file/pathname is incorrect, enter the appropriate in	nformation in the fi	eld and
	proceed to Step 11, or select F10 (F10 - Browse for file) to locat pathname.	te the correct file ar	ıd
11	Select (Enter) twice.		
	When selecting (Enter), PCGenesis automatically verifies the each line of the file for invalid characters and data values that are ensures the file contains the correct number of schedule lines.	he file's location an too large. PCGena	nd scans esis also

For successful file imports, the following screen displays:

🔲 PCG Dist=8991 Rel=14.02.01 08/26/2014 PCW 003	SV C:\DEVSYS C:\SECON	ID WHITE	_ 8 ×
Colour Cohodula Hal	and Free File		CP I CM5 00
Salary Schedule Up	LOAD FROM FILE		
Enter the upload file Path and Name (e.g.	. C:\TEMP\SALSCHED.	CSV)	
C:\TEMP\2816SALABYSCHEDIILE.CSU			
*** IMPORT FILE SUCCESSFULLY LOADED ***			
Enter to Continue			
	F10	CREATE F13	14.02.00
F16			

The following screen is an example of an error message screen:

E PCG Dist=8991 Rel=14.02.01 08/26/2014 PCW 003 SV C:\DEVSYS C:\SECOND	WHITE _BX
Salary Schedule Upload From File	CP I CM5 00
Enter the upload file Path and Name (e.g. C:\TEMP\SALSCHED.CSV)	
C:\PCG\2015SALARYSCHEDULE.CSV	
*** ERRORS FOUND - CSV File cannot be loaded ***	
Line 002 Year does not match selected schedule year Line 003 Year does not match selected schedule year Line 004 Year does not match selected schedule year Line 005 Year does not match selected schedule year Line 006 Year does not match selected schedule year Line 007 Year does not match selected schedule year Line 008 Year does not match selected schedule year Line 008 Year does not match selected schedule year Line 009 Year does not match selected schedule year Line 009 Year does not match selected schedule year Line 010 Year does not match selected schedule year Line 010 Year does not match selected schedule year Line 011 Year does not match selected schedule year Line 011 Year does not match selected schedule year Line 012 Year does not match selected schedule year Line 012 Year does not match selected schedule year Line 012 Year does not match selected schedule year SCHED YEAR Line 012 Year does not match selected schedule year Line 012 Year does not match selected schedule year SCHED YEAR Line 012 Year does not match selected schedule year SCHED YEAR	
F16 to Cancel	14.02.00

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Step	Action
12	For successful file imports: Verify the <i>"***Import File Successfully Loaded***"</i> message displays, select (Enter) and proceed to <i>Step 13</i> .
	For unsuccessful file imports: Errors display when there are incorrect file selections,
	and/or if the import file's year or file layout does not match. Select $\mathbf{F16}$ (F16 - to Cancel) to return to the <i>Certified/Classified Personnel Information Master Menu</i> , and correct the errors displayed. Return to <i>Step 1</i> of this procedure to repeat the file's import.

The following screen displays if there are no errors:

🔲 PC	G Dist	=8991 R	el=14.02.0	1 08/26/	2014 PCW	003 SV	C:\DEVSYS	C:\SECO	ND	WHITE		_ B ×
												CPICM500
					(CPI SAL	ARY SCHE	DULE				
			STOTE	52] av	u Schodu	110.	2816	100003				
			31111	STATE	SALARY S	SCHEDUL	E 2010	(0011)				
Years	s Sal						-					
Exp	Ste	p T-1	T-2	BT-4	T-4	BT-5	T-5	BT-6	T-6	BT-7	T-7	
0,1,	2 E	<u>31586</u>	325 05	31586	33424	35597	38438	40936	43435	46258	48213	
:	31	32534	<u>33480</u>	31586	34427	36665	<u>39591</u>	42164	44738	47646	49659	
	42	3351	<u>34484 34484</u>	31586	35460	37765	40779	43429	<u>46 08 0</u>	49075	<u>51149</u>	-
1	53	34519	<u>35519</u>	31586	36524	38898	42002	44732	47462	50547	52683	
	6 4	3555	<u>36585</u>	<u>31586</u>	37985	40454	43682	46521	49360	52569	54796	
	7 5	3661	37683	<u>31586</u>	<u>39125</u>	<u>41668</u>	44992	47917	<u>50841</u>	<u>54146</u>	56434	
	8 6	37710	<u>38813</u>	31586	40886	43543	47017	50073	53129	56583	58974	
9,1	0 /	3884	39977	31580	42113	44849	48428	51575	54723	58280	00/43	
11,1	Z L1	40012	41170	31580	43370	40194	49881	53122	50305	00028	02505	
13,14	4 LZ	41212	42411	31580	44077	47580	51377	54710	58050	01829	04442	
15,1	0 LJ 0 II	42440	<u>43083</u>	94504	40017		52918	<u>50357</u>	<u>59798</u>	<u>03084</u>	60375	
10.2	6 L4 0 IE	4372	<u>44993</u>	94594	47398	<u>50477</u> E1001	54500	<u>58048</u>	<u>01592</u>	67569	70147	
17,2	U L⊃ ⊾ IA	42 000	<u>40343</u> J.7799	21504	50205	51991	57925	61592	65223	60500	79598	
21	· LU	4030	4//00					01200	05040	07370	12550	
	ENTE	R=Valio	late _. F	3-Print	Screen	F10-	Load fro	m File	F16=E	Exit		
		F	9				F1	0	DR: E f	EATTE		14.02.00
F16												

Step	Action
13	Verify the screen's entries are correct.
	Select $\mathbf{F3} \rightarrow \mathbf{F3}$ (F3 – Print this data) to obtain a screen print of the <i>CPI Salary Schedule</i> screen. The screen print file will be available in the print queue with the name ' <i>PSCNnnnn</i> '.
	GaDOE Data Collections provides the current calendar year's published <i>State Salary Schedule</i> on the GaDOE website. Go to <i>Data Collections</i> link shown below:
	http://www.gadoe.org/Technology-Services/Data-Collections/Pages/Home.aspx
	Follow the link to <i>Certified/Classified Personnel Information (CPI)</i> , then go to <i>FY ccyy CPI Resources</i> (where ' <i>ccyy</i> ' represents the current fiscal year), then go to <i>State Salary Schedule</i> .
	It is imperative that PCGenesis users verify the screen's entries against the State Salary Schedule indicated. When the information is incorrect, make the appropriate changes.
14	Select (Enter) twice.

E PCG Dist=8991 Rel=14.02.01 08/26/2014 PCW 003 SV C:\DEVSYS C:\SE	
CPI SALARY SCHEDULE	CP I CM5 00
Salary Schedule: (CCYY)	
Enter Salary Schedule or Press F16 to Exi	t. [F13] 14.02.00
P16	
Action	
Select $\mathbf{F16}^{\mathbf{F16}}$ (F16 - to Exit) to return to the Ce	rtified/Classified Personnel Informa

Step

r							
A	PCG Dist=8991 Rel=1	.7.04.00 02/02/2018	PCW 003 SV C:\DE	VSYS C:\SECC	ND	WHITE	
		Certified,	Classified Per	sonnel Inf	ormation	System	CPIMENU
	FKey		Maste	r Menu			
	1 [2 [3 [Display/Update In Display/Update Th Display/Update Pe	dividual Employee ird Party Contract rsonnel Data	Information ors			
	<u>5</u> (7 (CPI Salary Schedu CPI Reporting Mer	le u				
	<u>9</u> (<u>11</u> (Create CPI Report CPI Assignment Fi	& Transmission F le Maintenance	le			
	<u>13</u> (15 (Certificate File Ma CPI Description Co	ntenance Menu de Menu				
	31 (CPI Special Functi	ons Menu				
	20	File Reorganizatio	n				
Masti F16	er User _{list} Uriss Words Monito	R MONITOR					17.04.00
4	Action						
,	Select F16	(F16 - Exit)	to return to	the Busin	ness App	plications M	laster Menu.
+							- 1

17	To print the report via the Uqueue Print Manager: Select (Uqueue).
	To print the report via Microsoft® Word: Select (MS WORD).

Follow the instructions provided in the <u>Technical System Operations Guide</u>, User Interface Procedures, Creating the Microsoft®-PCGenesis QWORD Macro for Report Printing to create the macro necessary to use the feature where appropriate.

B2. Entering the CPI Salary Schedule Manually into PCGenesis

												CP I CM5 00
			STATE	Salaru	l Sched	CPI SALA	RY SCHI 2016	EDULE				
Uope	c \$2]		STRIC	STATE S	ALARY	SCHEDULE	2010	(0011)				
Exp 0,1,	S Sal Step 2 E	T-1	T−2	BT-4	T-4	BT-5	T-5	BT-6	T-6	BT-7	T-7	
	31_											
53 64 75	53 <u></u> 64. 75											
9,1	86											
11,1 13,1	2 L1 _ 4 L2 _											
15,1	6 L3_ 8 L4_ 0 15											
21	+ L6											
	ENTER	=Valida	ate F	3-Print	Screen	F10-L	oad fro	om File	F16=	Exit		
	ENTER=	=Valida F3	ate F	3-Print	Screen	F10-L	oad fro F1	om File 10	F16=	Exit		14.02.00
	ENTER=	=Valida	ate F:	3-Print		F10-L	oad fro	om File	F16=		6 L	14.02.00
	enter=	the en	ate F	3-Print	Screen	F10-L	oad fro		F16=	Exit	faulte	14.02.00 d correctly.
ENTER FIS	enter ction erify	the en	ate F	3-Print the S <i>is inco</i>	Screen	F10-L E Salar select	oad fro F1	edule	F16 field	Exit has de	faultee	14.62.66 d correctly. <i>rect information</i> .
A V If	enter ction erify <i>the in</i> lake t	the en	ate F	the S	Screen FATE rrect, ries in	F18-L E Salar select n the fit	oad fri Fi	eedule	F16=	Exit	faultee	14.62.86 d correctly. <i>ect information</i> .
A V If G Sc	erify erify the in lake the aDOF chedu	the en the ap E Dat <i>le</i> on	ate Financial and a coll the G	the ST ate ent aDOE	Screen FATE rrect, ries in s prov webs:	F18-L E Salar select in the finites th	elds. \mathbf{P}	eedule	F16= field field field field	Exit has de nter th r year' ons lin	faultee e corr s publ k shov	14.62.66 d correctly. <i>ect information</i> . ished <i>State Salar</i> wn below:
A V If G Sc ht	enify erify the in lake the aDOF chedu	the en the ap E Dat <i>le</i> on	ate Financial and a coll the G gadoe.	the S7 ate ent aDOE	FATE rrect, ries in s prov webs: cchnol	F18-L E Salar select in the finite. Go	elds. e curr	eedule (F16) rent cal ata Co s/Data	F16= field field b) to end lendar	Exit has de nter th r year' ons lin	faultee e corr s publ k shov	14.62.66 d correctly. <i>ect information</i> . ished <i>State Salar</i> wn below: <u>s/Home.aspx</u>
A V If M G Sc ht F C R	enter erify the in lake th aDOF chedu	the entropy of the line t_{1} the line t_{2} the lin	ate Financial and a control of the Gine and a control of the control of	a the ST is inco ate ent ections aDOE org/Te Certifi 'ccyy'	Screen FATE rrect, ries in s prov webs echnol ced/Cl repre	F18-L E Salar select in the fid ides th ite. Go logy-So assified sents th	oad fro Fri y Sch Fis← elds. e curr o to D ervice d Pers ne cur	rent cal ata Co sonnel rent fis	F16= field f	Exit has de nter th r year' ons lin ection matior ear), th	faulted s publick show s/Page	14.62.66 d correctly. <i>eect information.</i> ished <i>State Salar</i> wn below: <u>s/Home.aspx</u>), then go to <i>FY</i> o to <i>State Salary</i>
A J J J J J J J J J J J J J J J J J J J	enter erify the in lake th aDOF chedu ttp://w ollow esourt	the entropy of the line t_{1} the line t_{2} the line t_{2} the line t_{2} the line t_{3} the line t_{4} the lin	ate Financial and a financial	the ST is inco ate ent ections aDOE <u>org/Te</u> <i>Certifi</i> <i>ccyy</i>	Screen FATE rrect, ries in s prov webs cchnol fed/Cl repre	F18-L E Salar select in the fi- ides th ite. Go logy-So assified sents th sis use	elds. e curr to D ervice d Pers ne cur	rent cal ata Co sonnel rent fis	F16= field f	Exit has de nter the r year' ons lin ections mation ear), the	faultee e corr s publ k shov s/Page n (CPI) hen go	14.62.66 d correctly. <i>ect information.</i> ished <i>State Salar</i> wn below: <u>s/Home.aspx</u>), then go to <i>FY o</i> to <i>State Salary S</i>

The following	ng screen	displays:
	0	1 2

1	PCG Dist=8991 Rel=14.02.0	08/26/2014 PCW 003 SV C:\DEVSYS C:\SECOND WHITE	
		CPI SALARY SCHEDULE	CPICM500
	STATE		
	$\begin{array}{rrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrrr$	BT-4T-4BT-5T-5BT-6T-6BT-7T-731586334243559738438409364343546258482133158634427366653959142164447384764649659315863546037765407794342946080490755114931586365243889842002447324746250547526833158630795404544368246521493605256954779315863912541668449924791750841541465643431586408864354347017500735312956583589743158640886435434701750073531295658358974315864037646194484285157554723582866074331586446174758951377547165805661829644423158646017490075291856357597986368466375315864739850477545065804861592655956836631586473985047754506580486159265595704173158650285535515782561583653436959972538	
E	ENTER=Validate F	3-Print Screen F10-Load from File F16=Exit	14.02.00
F	15		
	Action		
	Select Enter Enter	r) <u>twice</u> .	
	Select F3 (F3 - The screen print fi	- Print this data) to obtain a screen print of the <i>CPI Sa</i> le will be available in the print queue with the name 'A	lary Schedule PSCNnnn'.

🔲 PCG Dist=8991	Rel=14.02.01 08/26/2014 PCW 003 SV C	:\DEVSYS C:\SECOND	WHITE	
	CPI SALA	RY SCHEDULE		UP 1 UP 5 00
	Salary Schedule:	(CCYY)		
	Enter Salary Schedule or Press	F16 to Exit.		41. 00. 00
	F3 🖆	F10 #	IB	14.02.00
<u>F16 V</u>				
Action				
Salast F		have to the Cost	C = 1/C1 = -1	
Select <u>F</u>	$(\mathbf{r} 10 - 10 \text{ EXII})$ to replace M_{opu}	turn to the Certij	nea/Classified Pe	rsonnel Info
System M	usiei menu.			

	PCG Dist=8991	Rel=17.04.00 02/02	2/2018 PCW 003	SV C:\DEVSYS	C:\SECOND	WHITE	
		Certi	ified/Classi	fied Personn	el Informatio	n System	CPIMENU
	FKey	i		Master Me	nu		
	1 2 3	Display/Upd Display/Upd Display/Upd	ate Individual I ate Third Party ate Personnel	Employee Info Contractors Data	rmation		
	5	CPI Salary S CPI Reportin	chedule g Menu				
	9 11	Create CPI R CPI Assignm	leport & Transn Ient File Mainte	nission File enance			
	13 15	Certificate Fi CPI Descript	le Maintenance ion Code Menu	e Menu I			
	<u>31</u> 20	CPI Special I	Functions Men	u			
Mas F16	tter User _{list}	PAY VEND MONITOR MONITOR					17.04.00
l	Action						
(Continue (CPI process	ing as not	rmal, or s	elect Master	(Master) to	o return to the Bu