

Post-School Survey for 2021- 2022 Exiters FY2023 Data Collection

**Georgia Department of Education
Division for Special Education Services and Supports**



March 14, 2023



1. Post-School Data Rationale

The monitoring priorities and indicators of the OSEP State Performance Plan (SPP) mandate the gathering of data on the post-school activities of individuals exiting special education. The SPP Monitoring Priority Indicator for post-school transition is defined as “the percent of youth who had IEPs, are no longer in secondary school and who have been competitively employed, enrolled in some type of post-school school, or both, within one year of leaving high school.....

timing the data collection so that at least one year has passed since the students left school.” The specific reporting practices require that we “address all youth who left school, including those who graduated, dropped out and aged out”.

To meet the requirements of the SPP, the Post-School Survey for individuals exiting school during the 2021-2022 school year will be conducted between May 15, 2023 and July 31, 2023. The report must be submitted to the Division for Special Education by July 31, 2023.

The survey will be completed via the MyGaDOE Web Portal. The application will open for reviewing student data on March 10, 2023 and open for data entry May 15, 2023. You must be provisioned in the role of Special Education Director for your district to access the survey. If you have questions about becoming provisioned, please contact the **Information Systems Customer Support Center** by emailing dticket@doe.k12.ga.us or by calling 1-800-869-1011.

2. Post-School Survey Data Element Detail

The Post-School Survey is a pre-populated survey based on exit data submitted by districts in the FY 2022 Student Record on individuals who exited high school during the 2021- 2022 school year. Students reported as returned to school for FY22 in FTE1 are removed from the exit list. Please collect Post-School Activity information between May 15, 2023 and July 31, 2023. Report each individual in the ONE Post-School Activity that best describes his/her post-school status.

Example Survey (Post-School Activity will be blank until the application is open, and data is entered.)

[Post School Outcomes](#) > Post-School Data Collection Entry

School Year: _____ System: _____

School: _____

Save All

GTID	Last Name	First Name	Gender	LEP	Primary Area of Disability	Race / Ethnicity	Exit Status	Post-School Activity
			F	N	Other Health Impairment	White	Special Education Diploma OR ...	Please select...
			M	N	Specific Learning Disability	Black	Graduated from High School	Please select...
			M	N	Specific Learning Disability	White	Dropout	Please select...

2.1 Data Elements

- 2.1.1 **School Name** (pre-populated) Students are reported by secondary school of record at the time of exit.
- 2.1.2 **Georgia Unique Students Testing Identifier – GTID** (Pre-populated)
- 2.1.3 **Student Last Name** (Pre-populated)
- 2.1.4 **Student First Name** (Pre-populated)
- 2.1.5 **Gender** (Pre-populated)
- 2.1.6 **Limited English Proficient – LEP Status** (Pre-populated) Students are reported by LEP status in FY2022 Student Record; yes, no or monitored
- 2.1.7 **Primary Area of Disability** (Pre-populated) Students are reported by IDEA primary Area of Disability reported in in FY2022 Student Record.
- 2.1.8 **Race/ethnicity** (Pre-populated) Students are reported by race/ethnicity as identified in FY2022 Student Record
- 2.1.9 **Exit Status** (Pre-populated) Describes how students with disabilities exited high school during the 2021-2022 school year. This includes any individual who received a Regular High School Diploma, a Special Education Diploma /High school Certificate of Attendance, or Dropped Out.
- 2.1.10 **Post-School Activity** Report each individual in the ONE Post-School Activity from the drop-down list that best describes his/her post-school status. **Drop down list of Post-School Activities with view only capability (prior to May 15, 2023)**

[Post School Outcomes](#) > Post-School Data Collection Entry

School Year: _____ System: _____

School: _____

Save All

GTID	Last Name	First Name	Gender	LEP	Primary Area of Disability	Race / Ethnicity	Exit Status	Post-School Activity
			F	N	Other Health Impairment	White	Special Education Diploma OR ...	Please select...
			M	N	Specific Learning Disability	Black	Graduated from High School	Please select...
			M	N	Specific Learning Disability	White	Dropout	Please select...

Drop Down List of Post-School Activities

Definitions for Post-School Activities

PLEASE READ THESE DEFINITIONS CAREFULLY.

(The Post-School Activity definitions and codes may also be downloaded from the survey application.)

Enrolled in Higher Education (1)

Individuals pursuing a college degree or certification by attending a higher education institution on a full or part time basis for at least 1 complete term, at any time in the year since leaving high school. This includes public and private four-year colleges and universities, two-year community colleges, and technical

colleges that meet the definition of Institution of Higher Education in the Higher Education Act (HEA).

Competitive Employment (2)

Individuals who are competitively employed and working for pay at or above the minimum wage and receiving customary pay rate, benefits and opportunities for advancement as those without disabilities, in a setting with others who are nondisabled for a period of 20 hours a week for **at least 90 cumulative days at any time in the year** since leaving high school **AND ARE NOT** reported as Enrolled in Higher Education. This includes the military. The 90 days are cumulative, need not be consecutive and may include more than one job. **(9)**

Competitive integrated employment means work that -

(i) Is performed on a full-time or part-time basis (including self-employment) and for which an individual is compensated at a rate that-

(A) Is not less than the higher of the rate specified in section 6(a)(1) of the Fair Labor Standards Act of 1938 (29 U.S.C. 206(a)(1)) or the rate required under the applicable State or local minimum wage law for the place of employment;

(B) Is not less than the customary rate paid by the employer for the same or similar work performed by other employees who are not individuals with disabilities and who are similarly situated in similar occupations by the same employer and who have similar training, experience, and skills; and

(C) In the case of an individual who is self-employed, yields an income that is comparable to the income received by other individuals who are not individuals with disabilities and who are self-employed in similar occupations or on similar tasks and who have similar training, experience, and skills; and

(D) Is eligible for the level of benefits provided to other employees; and

(ii) Is at a location -

(A) Typically found in the community; and

(B) Where the employee with a disability interacts for the purpose of performing the duties of the position with other employees within the particular work unit and the entire work site, and, as appropriate to the work performed, other persons (e.g., customers and vendors), who are not individuals with disabilities (not including supervisory personnel or individuals who are providing services to such employee) to the same extent that employees who are not individuals with disabilities and who are in comparable positions interact with these persons; and

(iii) Presents, as appropriate, opportunities for advancement that are similar to those for other employees who are not individuals with disabilities and who have similar positions. (Authority: Sections 7(5) and 12(c) of the Rehabilitation Act of 1973, as amended; 29 U.S.C. 705(5) and 709(c))

Enrolled in Other Post-School Education or Training (3)

Individuals attending a vocational training program that requires less than 2 years for completion and are enrolled on a full or part time basis for at least one complete semester, are not competitively employed, are preparing for gainful employment in a recognized occupation **AND ARE NOT** reported as Enrolled in

Higher Education or Competitive Employment. This includes programs such as job corps, adult education, and workforce development.

Other Employment – Part-Time, Self and Supported Employment (4)

Individuals who are competitively employed and working for pay at or above the minimum wage in a setting with others who are nondisabled for a period of **LESS THAN** 20 hours a week for at least 90 cumulative days at any time in the year since leaving high school **AND ARE NOT** reported as Enrolled in Higher Education, Competitive Employment or Enrolled in Other Post-School Education or Training. This includes the family business, self-employment, and supported employment earning at or above minimum wage. The 90 days are cumulative, need not be consecutive and may include more than one job.

Other Employment – Sheltered Work or Day Habilitation (5)

Individuals who attend sheltered workshops or day habilitation facilities.

Deceased (6)

Individuals who are deceased.

On Waiting List (7)

Individuals who are not currently employed and are on a waiting list of a service agency for supported employment, sheltered work or day habilitation.

Unengaged (8)

Individuals who are not enrolled in any type of post-school program, are not employed full or part-time, are not attending a sheltered program or are waiting for services from another agency. Individuals who are incarcerated at the time of the survey should be reported as unengaged unless they are receiving public school services through either Dept. of Juvenile Justice or Dept. of Corrections since these are both LEAs in GA. If educational services were received from any LEA during the 22-23 school year, then the individual should be reported as Returned to High School.

Returned to High School (9)

Often, students who drop out or receive a certificate will return to school the following year. Please check GUIDE for GTID claims and enrollment information for these students to ensure accurate reporting.

This option is **available** for individuals with an **“Exit Status” of “Dropout” or “Received Certificate/Special Education Diploma”** during the 2021-2022 school year who returned to school in 2022–2023.

If an individual was reported with an **“Exit Status” of “Graduated”** during the 2021-2022 school year and returned to school in 2022–2023, this option will not be available. However, GaDOE can remove this student from your list upon

request using the SE Applications Dashboard support ticket located in the SE Applications Dashboard “Contact State” tab.

Unable to Contact (10)

Individuals who exited school and for whom no post-school data is available.

3. Directions for Viewing and Completing Post-School Survey

This survey will be completed via the Special Education Dashboard in the MyGaDOE Web Portal. You must be provisioned in the role of Special Education Director to access the survey. If you have questions about becoming provisioned, please contact the Information Systems Customer Support Center by emailing dticket@doe.k12.ga.us or by calling 1-800-869-1011.

3.1 My GaDOE Web Portal

Users must first log in to the MyGaDOE Web Portal. The portal can be accessed through the Georgia Department of Education (GaDOE) Website at <http://www.gadoe.org/>.

3.2 Post-School Survey Location

On your homepage, scroll until “SE Applications Dashboard” is displayed on the left-hand side of the page. Dependent upon your portal access, you will see a listing like the display below. Click on SE Applications Dashboard to open the dashboard.

The screenshot shows a navigation menu on the left and a main content area on the right. The navigation menu includes the following items: School Nutrition Account, News, SES Student Data Collection, SES Providers Online, Message Center, GSEG Home, Security Administration, MSIX Administration, SE Applications Dashboard, and TIF Approve. A red arrow points to the 'SE Applications Dashboard' item. The main content area shows a 'No Daily Events' notification and a 'Surveys' section. The 'Surveys' section has three tabs: 'New (0)', 'Saved (0)', and 'Submitted (10)'. Below the tabs, it states 'No new surveys available'.

Post School Outcomes

Indicator 14

Number of students exiting secondary education during the prior year:

School Year

Status: Submitted

Indicator	Count	Per%	Indicator	Count	Per%
Enrolled in Higher Education		17.53%	Deceased		0%
Competitive Employment		14.94%	On Waiting List		1.3%
Enrolled in Other Postsecondary Education or Training		11.69%	Unengaged		25.97%
Other Employment - Part-Time, Self and Supported Employment		23.38%	Returned to High School		1.95%
Other Employment - Sheltered Work or Day Habilitation		5.19%	Unable to Contact		14.29%
			Total Respondents		NA
			Survey Rate of Return		86.03%

Due Date: _____

Last Submitted By: _____ on _____

Timeliness: _____

View Application

3.3 Entering Data after May 15, 2023

Follow directions in 3.1 and 3.2 to access the SE Applications Dashboard, locate Post-School Outcomes, and then select View Application.

3.4 Report Post-School Outcomes

3.4.1 Select a School

Data will be displayed by school.

School ID	School Name	Total Students	Total Students Completed
1000	Freedom County High School	10	10
1500	Georgia High School	12	10

Click on School Name to access students

Submit

3.4.2 Report Post-School Activity

Report each individual in the ONE Post-School Activity from the drop-down list that best describes his/her post-school status.

Post School Outcomes

Post-School Data Collection Entry

School Year: _____

System: _____

School: _____

Save All

GTID	Last Name	First Name	Gender	LEP	Primary Area of Disability	Race / Ethnicity	Exit Status	Post-School Activity
			F	N	Other Health Impairment	White	Special Education Diploma OR ...	Please select...
			M	N	Specific Learning Disability	Black	Graduated from High School	Please select...
			M	N	Specific Learning Disability	White	Dropout	Please select...

Drop Down List of Post-School Activities

3.4.3 Save Post-School Activity

The survey can be completed in more than one sitting. Select “Save All” to retain all data entered. Select “Data Submission” to return to the prior page. You may save a copy of your data at any time by following the directions for downloading student data in the next section of this document.

3.5 Report Post-School Outcomes by Exporting and Uploading an Excel File (Optional – not recommended for smaller districts)**3.5.1 Export Survey Select “Download Student Data”.**

[Download Student Data](#) [Load Student Data with Activity Information](#) [Download Activity Codes](#)

School ID	SCHOOL_NAME	Total Students	Total Students Completed
1000	Freedom County High School	10	10
1500	Georgia High School	12	10

Please click the 'Submit' button below to submit your changes. Once the 'Submit' button is clicked, You can't make any changes.

Submit

3.5.2 Save Export Save the exported file as an Excel Workbook file. (File extension is .xls) You **MUST** save the file before opening. Do **NOT** change the file or sheet name.

The screenshot shows a survey summary on the left with categories like Postsecondary Education (4, 20%), Other Employment (5, 25%), and UnEngaged + Waiting List (2, 10%). A pie chart on the right visualizes this data. A red callout bubble points to a 'File Download' dialog box with the text 'Save as Excel (.xls)'. The dialog box asks 'Do you want to open or save this file?' and shows file details: 'Name: Postsecondary Education 2022ed + Waiting List', 'Type: Microsoft Office Excel 97-2003 Worksheet', and 'From: portaluat.doe.k12.ga.us'. Below the dialog is a table with columns: School ID, SCHOOL_NAME, Total Students, and Total Students Completed. The table lists Freedom County High School (1000) and Georgia High School (1500).

School ID	SCHOOL_NAME	Total Students	Total Students Completed
1000	Freedom County High School	10	10
1500	Georgia High School	12	12

Please click the 'Submit' button below to submit your changes. Once the 'Submit' button is clicked, You can't make any changes.

- 3.5.3 **Enter Post-School Activity** The excel file will include any data completed online. **Enter only the Post-School Activity ID code** It is not required that the Post-School Activity Name be entered.
- 3.5.4 **Save Post-School Activity** When you have entered the activity ID codes, select “SAVE AS” and save as an Excel Workbook file.

LAST_NAME	FIRST_NAME	POST_ACTIVITY_ID	POST_ACTIVITY_NAME	EXIT_STATUS_DESCRIPTION	SCHOOL_ID	SCHOOL_NAME	Disability_Description	LEP	GENDER	Race_Description
	James			Dropout	1000	Freedom County High School	Emotional/Behavioral Disorder	N	M	White
	Junior		Other Employment - Sheltered Work or 5 Day Habilitation	Graduated from High School	1000	Freedom County High School	Mild Intellectual Disability	N	M	Black
	Justin		7 On Waiting List	Special Education Diploma or Certificate of Attendance	1000	Freedom County High School	Specific Learning Disability	Y	M	Hispanic
	Lynsia			Graduated from High School	1000	Freedom County High School	Specific Learning Disability	Y	F	White
	Alex		1 Enrolled in Higher Education	Special Education Diploma or Certificate of Attendance	1000	Freedom County High School	Autism	Y	M	White
	Kathy			Graduated from High School	1000	Freedom County High School	Emotional/Behavioral Disorder	N	F	White
	Darryl			Dropout	1000	Freedom County High School	Other Health Impairment	N	M	White
	Bobby			Graduated from High School	1000	Freedom County High School	Specific Learning Disability	N	F	Black
	Marlene			Graduated from High School	1000	Freedom County High School	Other Health Impairment	N	F	White
	Eliza			Special Education Diploma or Certificate of Attendance	1000	Freedom County High School	Severe Intellectual Disability	N	F	White
	Jon			Dropout	1500	Georgia High School	Specific Learning Disability	N	M	White
	Tyler			Graduated from High School	1500	Georgia High School	Emotional/Behavioral Disorder	N	M	White

3.5.5 Upload Survey Select “Upload Student Data with Activity Information.”

[Download Student Data](#) [Upload Student Data with Activity Information](#) [Download Activity Codes](#)

School ID	SCHOOL_NAME	Total Students	Total Students Completed
1000	Freedom County High School	10	10
1500	Georgia High School	12	10

Please click the 'Submit' button below to submit your changes. Once the 'Submit' button is clicked, You can't make any changes.

Submit

Choose file and upload the appropriately saved file.

System Data Submission > Post-School Data Collection File Upload

To upload a survey, follow these steps:

- 1) Click **Browse**.
- 2) Select the file containing the survey's data.
- 3) Enter comments as needed.
- 4) Click **Upload** to merge the file into the system database.

Filename:
 No file chosen

Comment:

3.5.6 File Edits You will not be able to upload your data if one of these errors has occurred.

- GTID not reported by district as student exiting secondary school in the prior school year.
- GTID reported by district as a student exiting with a regular diploma but reported with a Post-School Activity code of 9, returned to High School in the Post-School Survey. Activity code 9 is not a valid value for students who have earned a regular diploma. See related guidance on page 5.
- No Post-School Activity reported.
- Post-School Activity reported is not a valid Post-School Activity code (1-10).

4. Track Reported Data

A dashboard inside the tile is available to track the number and percentage of responses in each Post-School Activity. The survey response rate will not be calculated until after the survey is submitted.

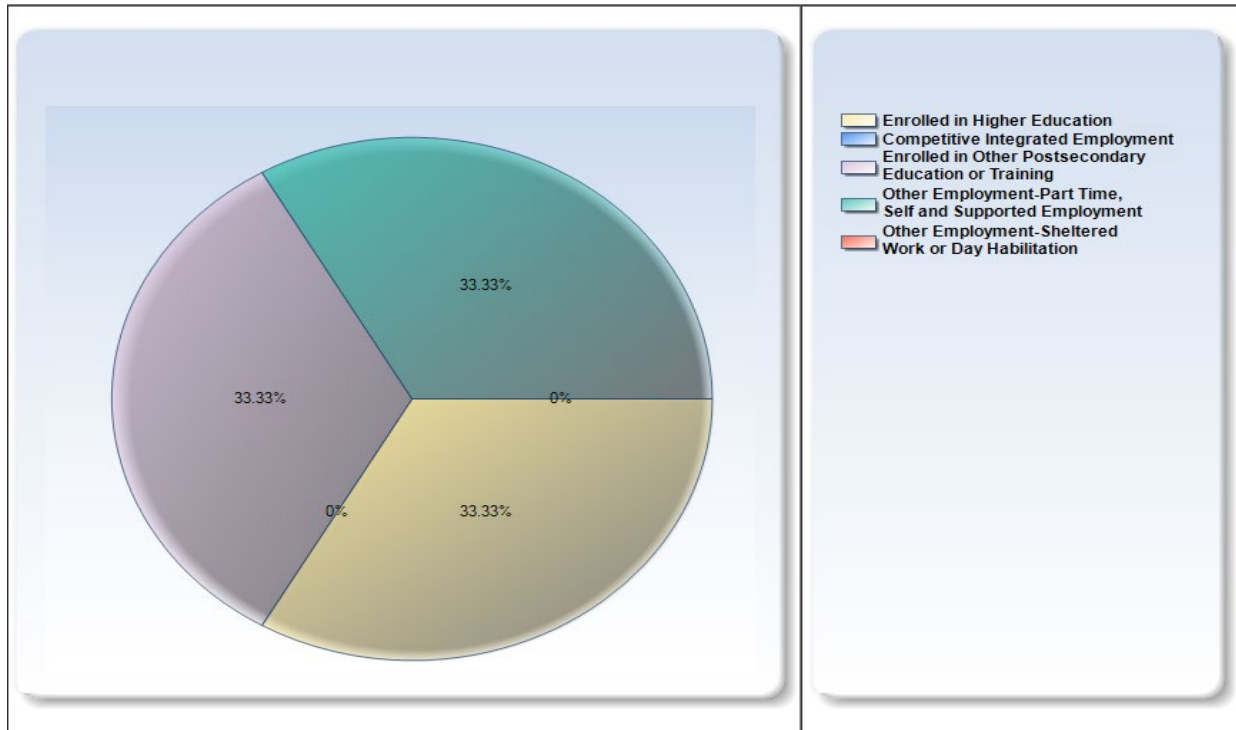
School Year:
 System Name:

Total number of special education students exiting secondary education during the prior school year (Systemwide): 4

Indicator Description		Count	Percentage
Total SWD Exiting Secondary Education during the prior year		4	
Deceased		0	
Returned to High School		0	
Unable to Contact		1	
Non Respondents (Deceased + Returned to High School + Unable to Contact)		1	
Total Respondents		3	
Response Rate			75.00%
On Waiting List		0	
Unengaged		0	
Total Unengaged Respondents = (On Waiting List + Unengaged) / Total Respondents		0	0.00%

Category	Indicator Description	Count	Percentage
1	Enrolled in Higher Education	1	33.33%
	Indicator 14A		33.33%
2	Competitive Integrated Employment	0	0.00%
	Indicator 14B		33.33%
3a	Enrolled in Other Postsecondary Education or Training	1	33.33%
3b	Other Employment-Part Time, Self and Supported Employment	1	33.33%
3c	Other Employment-Sheltered Work or Day Habilitation	0	0.00%
	Category 3 Total	2	66.67%
	Indicator 14C		100.00%

Legend	
Indicator 14A	(Category 1) / Total Respondents
Indicator 14B	(Category 1 + Category 2) / Total Respondents
Indicator 14C	(Category 1 + Category 2 + Category 3) / Total Respondents



The dashboard will also show the percentage of respondents in each Post-School Activity.

5. Directions for Submitting Post-School Survey

The Post-School Survey can be accessed multiple times but once submitted, the survey cannot be changed.

Whether you complete your survey online or by uploading the data, you must submit the survey. On the survey page, select “**Submit**”. This will submit the survey. You will not be allowed to submit your survey until there is a valid Post-School Activity code for all individuals included in the survey. If you receive an error, select the school with missing information, make corrections and re-submit.

[Download Student Data](#) [Upload Student Data with Activity Information](#) [Download Activity Codes](#)

School ID	SCHOOL_NAME	Total Students	Total Students Completed
1000	Freedom County High School	10	10
1500	Georgia High School	12	9

Please click the 'Submit' button below to submit your changes. Once the 'Submit' button is clicked, You can't make any changes.

Submit

Can not submit data as the Post-School Activity information for 3 student(s) is incomplete.

Please submit a support ticket in the dashboard or contact Dawn Kemp with questions at dkemp@doe.k12.ga.us