Georgia Department of Education

Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

Financial Review
DE046 Data File Layout

Department of Education Financial Review
Transmission File Layout Information

All data files transmitted for the Financial Review data collection must meet
the requirements as given in this file layout.

Reminders:

* The requirement to transmit sub-object codes for employee benefits has been removed.

* Benefit account data can be transmitted at the sub-object level or rolled up to the object code level.

* Pension Fund Expense recorded in Funds 9XX, Object 279 should not be rolled up, but reported separately.

* The correct codes for reporting Fund Equity Balance records are: 0001, 0002, and 0004.
   FY should not be reported as part of the identifying code.

* New Account - Special Reporting Data Element for the Title I Consolidation of School Program Pilot Project
   should be reported in positions 29-30.

* Fund 150 - if used for the Title I Consolidation of School Program Pilot Project should not be rolled up,
   but reported separately.

* The DE420 (General Fund QBE Program Expenditure Reports) will be created from the DE046 file transmission.

DE046 Financial Transmission

Position	Field Description	Type	Num of Bytes	Num of Pos	Dec Pos.	Edits	If Edit Fails...
1-2	Fiscal year	Alphanum	2	2	0	Must be for current fiscal year.	Reject Record
3-6	System Code	Alphanum	4	4	0	Must be a valid System code.	Reject Record
7-9	State Fund Code	Alphanum	3	3	0	Must be a valid Fund code.	Reject Record
10	DE046 Indicator	Alphanum	1	1	0	Must be a 1 - No blanks or zeros.	Reject Record
11-14	QBE Program Code	Alphanum	4	4	0	Must contain a valid program code. Program code field must be filled with "0000" for balance sheet. Use program code "9990" for undistributed programs.	Reject Record
15-18	Revenue Source, Function, or Balance Sheet Code	Alphanum	4	4	0	If Expenditure, must be a valid Function Code. If Revenue, must be a valid source code. If Balance Sheet, must be a valid balance sheet code. Use accounts 0001, 0002, and 0004 for Beginning Balances, Adjustments and Ending Balances. Fund equity beginning, adjustment, and ending balance records are required for each fund with activity.	Reject Record
19-23	Object Code	Alphanum	5	5	0	If Revenue or Balance Sheet, must be blank or zeros. If Expenditure, must be a valid object code. Sub-objects on employee benefits will be accepted but will be rolled up to the object level.	Reject Record
24-27	Facility Code	Alphanum	4	4	0	Valid State Facility or School number required. Facility codes are not used for balance sheet accounts. Fill this field with "0000" for balance accounts.	Reject Record
28	Building Code	Alphanum	1	1	0	N/A	No Edit
29-30	Special Reporting Data Element	Alphanum	2	2	0	Should be Zero unless participating in the Title I Consolidation of Schoolwide Program Pilot Project in FY 2017. For Pilot Project, report "11". All other entities report "00" in this location.	Reject Record
31-34	Additional Codes	Alphanum	4	4	0	N/A	No Edit
35-47	Amount Budgeted for this Record's account number. (Revenue, Expense, of Balance Sheet)	Alphanum	13	13	0	Must be blank or zero.	Reject Record
48	Budget Amount Sign	Alphanum	1	1	0	Must be blank.	Reject Record
49-61	Actual amount for this record's account number. (Revenue, Expense, of Balance Sheet)	Alphanum	13	13	0	Must contain the actual amount.	Reject Record
62	Actual Amount Sign	Alphanum	1	1	0	Must be "N" if negative, else blank if positive	Default Blanks
63-64	Filler	Alphanum	2	2	0	Always contain blanks.	Default Blanks

DE046 Budget Transmission

Position	Field Description	Type	Num of Bytes	Num of Pos	Dec Pos.	Edits	If Edit Fails...
1-2	Fiscal year	Alphanum	2	2	0	Must be for current fiscal year.	Reject Record
3-6	System Code	Alphanum	4	4	0	Must be a valid System code.	Reject Record
7-9	State Fund Code	Alphanum	3	3	0	Must be a valid Fund code.	Reject Record
10	DE046 Indicator	Alphanum	1	1	0	Must be a 1 - No blanks or zeros.	Reject Record
11-14	QBE Program Code	Alphanum	4	4	0	Must contain a valid program code. Use Program code "9990" for undistributed programs.	Reject Record
15-18	Source or Function Code	Alphanum	4	4	0	If Expenditure, must be a valid Function Code. If Revenue, must be a valid source code. Use accounts 0001, 0002, and 0004 for Beginning Balances, Adjustments and Ending Balances. Fund equity beginning, adjustment, and ending balance records are required for each fund with activity.	Reject Record
19-23	Object Code	Alphanum	5	5	0	If Revenue, must be blank or zeros. If Expenditure, must be a valid object code. Sub-objects on employee benefits will be accepted but will be rolled up to the object level.	Reject Record
24-27	Facility Code	Alphanum	4	4	0	Valid State Facility or School number required.	Reject Record
28	Building Code	Alphanum	1	1	0	N/A	No Edit
29-30	Special Reporting Data Element	Alphanum	2	2	0	Should be Zero unless participating in the Title I Consolidation of Schoolwide Program Pilot Project in FY 2017. For Pilot Project, report "11". All other entities report "00" in this location.	Reject Record
31-34	Additional Codes	Alphanum	4	4	0	N/A	No Edit
35-47	Amount Budgeted for this Record's account number. (Revenue, or Expense)	Alphanum	13	13	0	Must Contain Budget Amount.	Reject Record
48	Budget Amount Sign	Alphanum	1	1	0	Must be "N" if negative, else blank if positive	Reject Record
49-61	Actual amount for this record's account number. (Revenue, or Expense)	Alphanum	13	13	0	Must be blank or zero.	Reject Record
62	Actual Amount Sign	Alphanum	1	1	0	Must be blank or zero.	Default Blanks
63-64	Filler	Alphanum	2	2	0	Always contain blanks.	Default Blanks