

PCGenesis
Budget System
Create Final Budget

Gary Jenkins
Payroll/Personnel Officer
Jasper Co. Charter System

Create Final Budget

Create Reports

Budget System

BUDGMENU

FKey

Master Menu

- 1** -- Create Budget SANDBOX
- 2** -- SANDBOX Update Menu
- 3** -- Create SANDBOX Reports and CSV External File for Budget Load
- 4** -- Recalculate Cycle Gross, State, Local, Other Salary, Annual Con
- 5** -- SANDBOX Special Functions Menu
- 20** -- SANDBOX File Reorganization

**Gross salary, ER shares,
ER contributions**

Create Final Budget

Budget Sandbox Report

REPORT ID: BUDCLR02		CREATE BUDGET SANDBOX REPORT										PAGE 1		
REPORT DATE: 10/27/2016														
87354	BU7KHART, JA7EL	01	CLASSROOM TEACHERS					CERT						
Bud S	Adv/Inhibit	New Yrs 11	Exp	Cert Lv T4	New Pay Step L1	Tot Ann Sal 43,376.00	Prorated Ann Sal 43,376.00	Cycle Salary 3,614.67	Emp Wrk Days 190	Budget Category				
Proc Type	Account					Pay Rate	Reg Hrs	Ovt Hrs	Reg Gross	Ovt Gross	Bud Flg			
S	16 100 0 1051 1000 11000 0100 1 000000								3,094.52		S			
S	16 100 0 2111 1000 11000 0100 1 000000								382.43		S			
S	16 100 0 1053 1000 11000 0100 1 000000								122.54		S			
S	16 100 0 2113 1000 11000 0100 1 000000								15.18		S			
D	16 100 0 1051 1000 11000 0100 1 000000					1.91					N			
D	16 100 0 2111 1000 11000 0100 1 000000					197.27					N			
D	16 100 0 1053 1000 11000 0100 1 000000					24.38					N			
D	16 100 0 2113 1000 11000 0100 1 000000					7.82					N			
D	16 100 0 9990 2400 19100 0100 1 000000					.97					N			
S	16 100 0 9990 2400 19100 0100 1 000000								29.17		N			
87362	HU7TLEY, CO7RINNE	01	CLASSROOM TEACHERS					CERT						
Bud S	Adv/Inhibit	New Yrs 11	Exp	Cert Lv T5	New Pay Step L1	Tot Ann Sal 49,881.00	Prorated Ann Sal 49,881.00	Cycle Salary 4,156.75	Emp Wrk Days 190	Budget Category				
Proc Type	Account					Pay Rate	Reg Hrs	Ovt Hrs	Reg Gross	Ovt Gross	Bud Flg			
S	16 100 0 1011 1000 11000 0195 1 000000								4,156.75		S			
S	16 100 0 1013 1000 11000 0195 1 000000								147.50		L			
87374	AP3NTE, RE3D	01	CLASSROOM TEACHERS					CERT						
Bud S	Adv/Inhibit E=INHIBIT EXPERI	New Yrs 10	Exp	Cert Lv T4	New Pay Step 7	Tot Ann Sal 42,113.00	Prorated Ann Sal 42,113.00	Cycle Salary 3,509.42	Emp Wrk Days 190	Budget Category				
Proc Type	Account					Pay Rate	Reg Hrs	Ovt Hrs	Reg Gross	Ovt Gross	Bud Flg			
S	16 404 0 2824 1000 11000 0108 1 000000								3,509.42		S			
S	16 404 0 2824 1000 11000 0108 1 000000								114.16		L			

Create Final Budget

Gross Pay Distribution

REPORT ID: PAY20-GROS-BUDG
 REPORT DATE: 11/03/2014

BUDGET GROSS PAY DISTRIBUTION

FOR 08/26/14

PAGE 1

										***** TOTALS *****			
YR	FND	F	PRGM	FNCT	OBJCT	FCTY	B	ADDT'L	ACCOUNT DESCRIPTION	AMOUNT	OBJECT	FNCT	FUND
15	100	0	1011	1000	11000	3050	0	000000	KG TEACHERS STATE SALARIES	416,114.04	416,114.04		
15	100	0	1011	1000	11800	3050	0	000000	KG TEACHER ART MUSIC PE	22,266.24	22,266.24		
15	100	0	1011	1000	14000	3050	0	000000	KG TEACHER AIDE SALARIES	141,711.72	141,711.72		
15	100	0	1011	1000	16100	3050	0	000000	SALARY: TECHNOLOGY COORD	5,147.52	5,147.52		
15	100	0	1011	1000	17200	3050	0	000000	SALARIES: COUNSELOR	16,141.08	16,141.08		
15	100	0	1013	1000	11000	3050	0	000000	KG LOCAL TEACHER SALARIES	9,647.16	9,647.16		
15	100	0	1013	1000	11800	3050	0	000000	KG TEACHER ART MUSIC PE	330.00	330.00		
15	100	0	1013	1000	17200	3050	0	000000	SALARIES: COUNSELOR	366.72	366.72		

Create Final Budget

Gross Pay Distribution

REPORT ID: PAY20EMP-BUDG
REPORT DATE: 11/03/2014

BUDGET GROSS PAY DISTRIBUTION FOR 08/26/14

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LOC	EMP	NAME	AMOUNT	ACCOUNT
		*** TOTAL BY FUNCTION	105,793.56	**
		*** TOTAL BY PROGRAM	105,793.56	***
		*** TOTAL BY FUND/FISC	105,793.56	****
		*** TOTAL BY OBJECT		*
9030	89792	BR9SWELL, SU9DAY	10,008.48	15 602 0 9990 3100 18400 3050 0 000000
9030	89726	EL3AS, VA3GHN	12,761.16	15 602 0 9990 3100 18400 3050 0 000000
9030	88435	LE6TZ, LI6COLN	10,008.48	15 602 0 9990 3100 18400 3050 0 000000
9030	88377	M18TON, WI8BURN	12,106.68	15 602 0 9990 3100 18400 3050 0 000000
9030	88908	MU5LIGAN, CL5VELAND	12,167.16	15 602 0 9990 3100 18400 3050 0 000000
9030	88431	UL2ICH, NU2	23,297.88	15 602 0 9990 3100 18400 3050 0 000000
9030	89837	VO4T, HA4LAN	11,912.52	15 602 0 9990 3100 18400 3050 0 000000
9030	88422	WE3THERS, LA3ERNE	6,459.96	15 602 0 9990 3100 18400 3050 0 000000
		*** TOTAL BY OBJECT	98,722.32	*
		*** TOTAL BY FUNCTION	98,722.32	**
		*** TOTAL BY PROGRAM	98,722.32	***
		*** TOTAL BY FUND/FISC	98,722.32	****
		*** TOTAL BY OBJECT		*
9030	88470	CA3DWELL, ER3OL	13,675.20	15 603 0 9990 3100 18400 0111 0 000000
9020	87915	CH6PA, MI6KEY	21,949.92	15 603 0 9990 3100 18400 0111 0 000000
9030	88641	KN8TSON, SH8NIKA	12,745.08	15 603 0 9990 3100 18400 0111 0 000000
9020	87586	QU7EN, LA7OMA	12,179.88	15 603 0 9990 3100 18400 0111 0 000000
9030	89527	ST2RKEY, CL2RISA	12,745.08	15 603 0 9990 3100 18400 0111 0 000000
		*** TOTAL BY OBJECT	73,295.16	*
		*** TOTAL BY FUNCTION	73,295.16	**
		*** TOTAL BY PROGRAM	73,295.16	***
		*** TOTAL BY FUND/FISC	73,295.16	****
		*** GRAND TOTAL	8,779,050.48	*****

Create Final Budget

Employer Benefit Distribution

REPORT ID: PAY20-BENE-BUDG		BUDGET EMPLOYER BENEFIT DISTRIBUTION							FOR 08/26/14		PAGE	1
REPORT DATE: 11/03/2014												
YR FND F		22000 ***** 22000 ***** 21000 ***** 21000 *****										
PRGM FNCT OBJCT FCTY B ADDT'L	SALARY GROSS	FICA OASDI+HI	EMPLOYER GROSS AMT	MED HI	EMPLOYER GROSS AMT	PENSION (OBJECT) TYPE	PENSION GROSS AMOUNT	C GHI AMT	N GHI AMT	(OBJECT) PEN EMPR SHR/EMPL		
ACCOUNT DESCRIPTION		OASDI+HI		HI								
15 100 0												
1011 1000 11000 3050 0 000000	416,114.04	380,277.36					416,114.04					
KG TEACHERS STATE SALARIES		29,089.44				TRS	54,719.16	68,040.00				
1011 1000 11800 3050 0 000000	22,266.24	19,806.84					22,266.24					
KG TEACHER ART MUSIC PE		1,515.00				TRS	2,928.00	5,670.00				
1011 1000 14000 3050 0 000000	141,711.72	128,749.92					141,711.72					
KG TEACHER AIDE SALARIES		9,849.24				TRS	18,634.80		50,080.80			
1011 1000 16100 3050 0 000000	5,147.52	4,890.48					5,147.52					
SALARY: TECHNOLOGY COORD		374.16				TRS	676.92		7,154.40			
1011 1000 17200 3050 0 000000	16,141.08	14,177.76					16,141.08					
SALARIES: COUNSELOR		1,084.68				TRS	2,122.56	3,779.64				
1013 1000 11000 3050 0 000000	9,647.16	8,632.92					9,647.16					
KG LOCAL TEACHER SALARIES		662.04				TRS	1,268.64					
1013 1000 11800 3050 0 000000	330.00	293.40					330.00					
KG TEACHER ART MUSIC PE		22.20				TRS	43.44					
1013 1000 17200 3050 0 000000	366.72	322.08					366.72					
SALARIES: COUNSELOR		24.24				TRS	48.24					

Create Final Budget

Employer Benefit Distribution by EE

REPORT ID: PAYPR103-BUDG
 REPORT DATE: 11/03/2014

BUDGET EMPLOYER BENEFIT DISTRIBUTION BY EMPLOYEE FOR 08/26/14

PAGE 1

EMP. #	EMPLOYEE NAME	SALARY GROSS	22000 ***** 22000 *****		PENSION (OBJECT) TYPE	PENSION GROSS AMOUNT	21000 ***** 21000 *****	C GHI AMT	N GHI AMT	(OBJECT) PEN EMPL SHR/EMPL
			OASDI GROSS OASDI AMT	HI GROSS HI AMT						
AD2ER, TAZ 88127		13,827.96	13,827.96 857.28	13,827.96 200.52	TRS	13,827.96 1,818.36				
AD3M, SA3 89094		56,357.04	48,155.04 2,985.60	48,155.04 698.28	TRS	56,357.04 7,410.96	11,340.00			
AL2NZO, EF2EN 87223		32,466.12	26,058.60 1,615.68	26,058.60 377.88	TRS	32,466.12 4,269.24	11,340.00			
AR2GON, AL2SA 89823		9,837.12	9,837.12 609.96	9,837.12 142.68						
AR4IS, RE4NALDO 89253		16,959.96	16,959.96 1,051.56	16,959.96 245.88	TRS	16,959.96 2,230.20				
AR9STEAD, TASHINA 88944		60,669.12	59,127.36 3,665.88	59,127.36 857.40	TRS	60,669.12 7,977.96				
AS5CRAFT, JASIKA 89068		36,499.92	35,002.68 2,170.20	35,002.68 507.48	TRS	36,499.92 4,799.76				
AS5EW, DASTON 87468		51,377.04	48,087.84 2,981.40	48,087.84 697.32	TRS	51,377.04 6,756.12	11,340.00			

Create Final Budget

Distribution of Benefits

REPORT ID: PAYDR102-BUDG
 REPORT DATE: 06/18/2014 14:30

BUDGET Distribution of Benefits
 Detail Items by Account for Period 06/17/2014

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Empno	Name	Yr	Fnd	F	Prgm	Funct	Objct	Fcty	B	Addt'l	Ded	Cd	Ded Company	Amount
Account Total														3,982.08
88732	WHITT, GRSHAM	14	606	0	9990	3100	19100	0199	0	000000	1		06	1,287.36
88732	WHITT, GRSHAM	14	606	0	9990	3100	19100	0199	0	000000	8			913.20
88732	WHITT, GRSHAM	14	606	0	9990	3100	19100	0199	0	000000	12			83.64
Account Total														2,284.20
88586	EDWARDS, LATOHA	14	607	0	9990	3100	18400	0103	0	000000	1		06	514.56
88586	EDWARDS, LATOHA	14	607	0	9990	3100	18400	0103	0	000000	8			913.20
88586	EDWARDS, LATOHA	14	607	0	9990	3100	18400	0103	0	000000	12			33.48
89560	BASNEY, SIGAS	14	607	0	9990	3100	18400	0103	0	000000	1		06	622.92
89560	BASNEY, SIGAS	14	607	0	9990	3100	18400	0103	0	000000	8			913.20
89560	BASNEY, SIGAS	14	607	0	9990	3100	18400	0103	0	000000	12			40.44
89988	STSVALL, HISDI	14	607	0	9990	3100	18400	0103	0	000000	1		06	379.68
89988	STSVALL, HISDI	14	607	0	9990	3100	18400	0103	0	000000	8			913.20
Account Total														4,330.68
88229	UP40N, ELASEO	14	607	0	9990	3100	19100	0103	0	000000	1		06	1,124.04
88229	UP40N, ELASEO	14	607	0	9990	3100	19100	0103	0	000000	12			79.08
Account Total														1,197.12
87954	HITALGO, ALBERTA	14	608	0	9990	3100	18400	0109	0	000000	1		06	564.24
87954	HITALGO, ALBERTA	14	608	0	9990	3100	18400	0109	0	000000	8			913.20
87954	HITALGO, ALBERTA	14	608	0	9990	3100	18400	0109	0	000000	12			36.72
89306	LETESQUE, TH7D	14	608	0	9990	3100	18400	0109	0	000000	1		06	681.36
89306	LETESQUE, TH7D	14	608	0	9990	3100	18400	0109	0	000000	8			913.20
89306	LETESQUE, TH7D	14	608	0	9990	3100	18400	0109	0	000000	12			44.28
89311	SI2K, TO2A	14	608	0	9990	3100	18400	0109	0	000000	1		06	512.16
89311	SI2K, TO2A	14	608	0	9990	3100	18400	0109	0	000000	8			913.20
89311	SI2K, TO2A	14	608	0	9990	3100	18400	0109	0	000000	12			33.24

Create Final Budget

Employer Deduction Contribution

REPORT ID: PAYDR100-BUDG
 REPORT DATE: 06/18/2014

BUDGET EMPLOYER DEDUCTION CONTRIBUTION REPORT
 BY ACCOUNT FOR 06/17/14

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ANNUITY CO. #: 06 VANGUARD FIDUCIARY TRUST CO
 VENDOR #: 1581 VENDOR 001581

CONTRIBUTION TYPE: 2

1 = FIXED AMOUNT
 2 = % OF ANNUITY GROSS
 3 = % OF EMPLOYEE CONTRIBUTION
 4 = % OF ANNUITY GROSS, W/ MAX

EMPLOYER OBJECT: 28000 EMPLOYER BLNC: 0421

YR	FND	F	FRM	FNCT	OBJCT	PCY	S	ADDT'L	ACCOUNT DESCRIPTION	EMPLOYER CONTRIBUTION AMOUNT
14	604	0	9990	3100	19000	8010	0	000000	SCHOOL NTR DIRECTOR SAL	2,544.52
FUND TOTAL 14-604-0										2,544.52
14	605	0	9990	3100	18400	0198	0	000000	DCHS LR WORKERS SALARY	2,874.60
14	605	0	9990	3100	19100	0198	0	000000	DCHS LR MGR SALARY	1,287.36
14	605	0	9990	3100	19110	0198	0	000000	DCHS LR ASST MANAGER SALARY	736.92
FUND TOTAL 14-605-0										4,898.88
14	606	0	9990	3100	18400	0199	0	000000	EMES LR WORKERS SALARY	1,166.64
14	606	0	9990	3100	19100	0199	0	000000	EMES LR MGR SALARY	1,287.36
FUND TOTAL 14-606-0										2,454.00
14	607	0	9990	3100	18400	0103	0	000000	WES LR WORKERS SALARY	1,517.16
14	607	0	9990	3100	19100	0103	0	000000	WES LR MGR SALARY	1,124.04
FUND TOTAL 14-607-0										2,641.20
14	608	0	9990	3100	18400	0109	0	000000	DCMS LR WORKERS SALARY	2,439.12
14	608	0	9990	3100	19100	0109	0	000000	DCMS LR MGR SALARY	1,287.36
FUND TOTAL 14-608-0										3,726.48
14	609	0	9990	3100	18400	0111	0	000000	RVES LR SALARIES	1,148.88
14	609	0	9990	3100	19100	0111	0	000000	RVES LR MGR SALARY	1,154.52
FUND TOTAL 14-609-0										2,303.40

Create Final Budget

Employer Deduction Contribution

REPORT ID: PAYDR101-BUDG
 REPORT DATE: 06/18/2014

BUDGET EMPLOYER DEDUCTION CONTRIBUTION REPORT
 BY EMPLOYEE FOR 06/17/14

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DEDUCTION #: 08 STATE HEALTH -NON CERT
 VENDOR #: 0011 GHI-WON-CERT

CONTRIBUTION TYPE: 1

1 = FIXED AMOUNT
 2 = % OF PROC TYPE GROSS
 3 = % OF EMPLOYEE CONTRIBUTION

EMPLOYER OBJECT: 21000

EMPLOYER BLNC: 0421

EMP. #	NAME	EMPLOYER CONTRIBUTION AMOUNT	SOC. SEC. NO.
88657	RESVES, OLSIE	913.20	999-08-8657
89533	RO4LEY, CARLO	913.20	999-08-9533
88901	RO4Y, DA4IAN	913.20	999-08-8901
89372	ROSINETTE, MYSES	913.20	999-08-9372
89267	ROBERT, MEGANIA	1,826.40	999-08-9267
89295	SAFTERFIELD, ROSAL	913.20	999-08-9295
88618	SA7DANA, RA7LENE	913.20	999-08-8618
88271	SC2REIBER, MO2N	913.20	999-08-8271
88347	SC6LES, C6SILLE	913.20	999-08-8347
89194	SC7OGGINS, CH7EXO	913.20	999-08-9194
88458	SC7UMACHER, RO7	913.20	999-08-8458
89311	SI2K, TO2A	913.20	999-08-9311
88933	SI4SON, SH4LA	1,826.40	999-08-8933
89507	SKELTON, BR6TTANEY	913.20	999-08-9507
89101	SL4DGE, AU4USTUS	913.20	999-08-9101
87372	SM6LLS, MYSES	1,826.40	999-08-7372
89367	ST2EN, DE2ERA	913.20	999-08-9367
88167	ST2EN, WI2TON	913.20	999-08-8167
89988	ST6VALL, WISDI	913.20	999-08-9988
89011	ST6NFIELD, BR6DLY	913.20	999-08-9011
87811	ST6NFIELD, YE6ENA	913.20	999-08-7811
88012	TAS, BESE	913.20	999-08-8012
89542	TH3RP, ED3IS	913.20	999-08-9542
88695	VE2NON, FA2ZIMAN	913.20	999-08-8695
89837	VO4T, HA4LAN	1,826.40	999-08-9837
87846	WA3DROF, VA3CE	913.20	999-08-7846
89269	WA4CNER, MI4ARELA	913.20	999-08-9269
88696	WA8ORON, CASMEN	1,826.40	999-08-8696

DEDUCTION TOTAL CONTRIBUTION AMOUNT 260,903.11

Create Final Budget

Recalculate Totals

Budget System

BUDGMENU

FKey

Master Menu

- 1** -- Create Budget SANDBOX
- 2** -- SANDBOX Update Menu
- 3** -- Create SANDBOX Reports and CSV External File for Budget Load
- 4** -- Recalculate Cycle Gross, State, Local, Other Salary, Annual Contract
- 5** -- SANDBOX Special Functions Menu
- 20** -- SANDBOX File Reorganization

**Cycle Gross, State,
Local, Other, Contract**

Create Final Budget

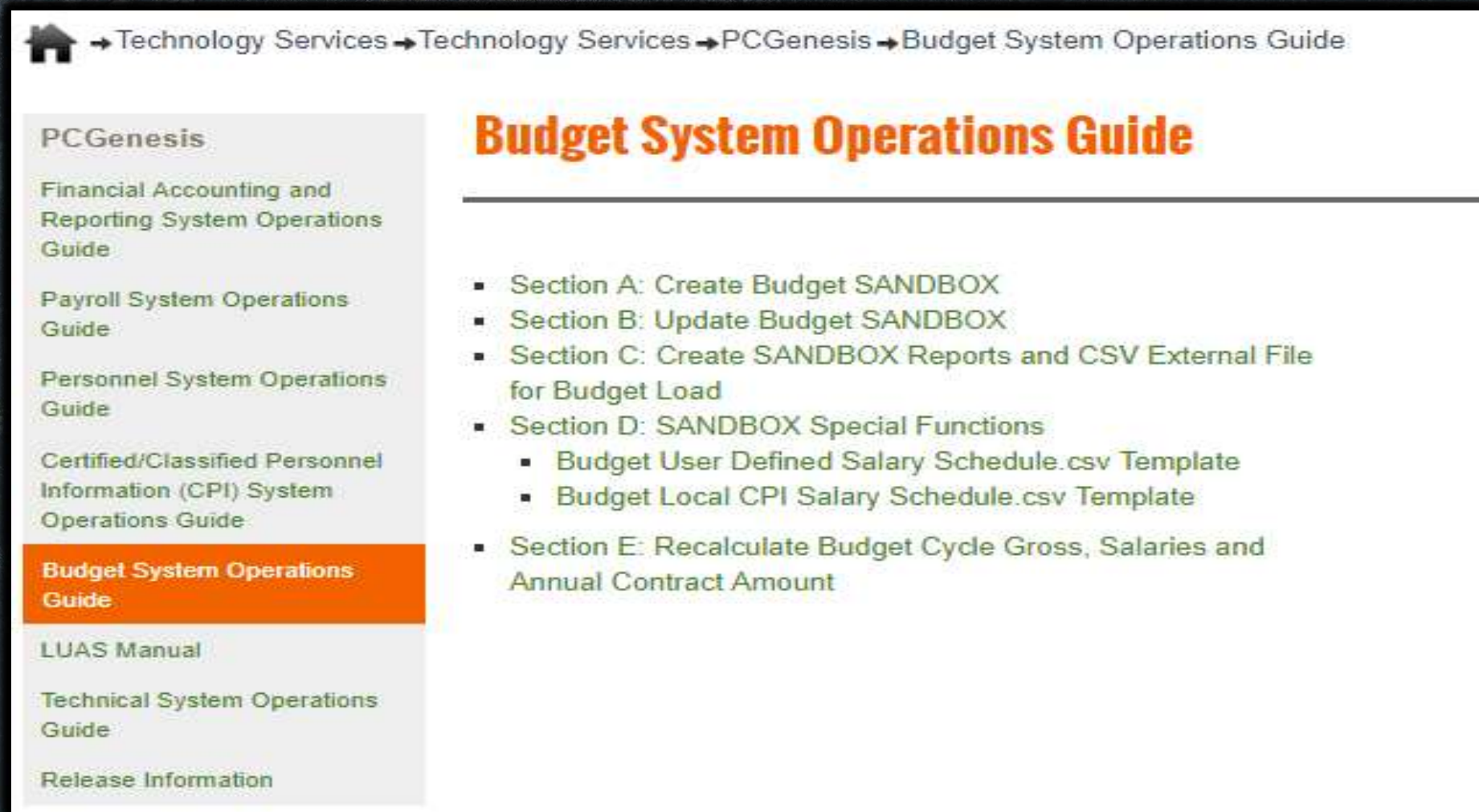
Complete!

- When satisfied with reports
- Update gross data in Excel
 - F5, F2, F2, F11
- Load budget into FAR
 - F1, F1, F4
- Import into payroll
 - F2, F13, F8, F2



Gross Data, Budget Flag, Salary Schedule

<http://www.gadoe.org/Technology-Services/PCGenesis/Pages/Budget-System-Operations-Guide.aspx>



The screenshot shows a web page with a breadcrumb trail at the top: Home → Technology Services → Technology Services → PCGenesis → Budget System Operations Guide. On the left is a navigation menu with the following items: PCGenesis, Financial Accounting and Reporting System Operations Guide, Payroll System Operations Guide, Personnel System Operations Guide, Certified/Classified Personnel Information (CPI) System Operations Guide, Budget System Operations Guide (highlighted in orange), LUAS Manual, Technical System Operations Guide, and Release Information. The main content area features the title 'Budget System Operations Guide' in orange, followed by a list of five sections: Section A: Create Budget SANDBOX, Section B: Update Budget SANDBOX, Section C: Create SANDBOX Reports and CSV External File for Budget Load, Section D: SANDBOX Special Functions (with sub-items: Budget User Defined Salary Schedule.csv Template and Budget Local CPI Salary Schedule.csv Template), and Section E: Recalculate Budget Cycle Gross, Salaries and Annual Contract Amount.

→ Technology Services → Technology Services → PCGenesis → Budget System Operations Guide

Budget System Operations Guide

- Section A: Create Budget SANDBOX
- Section B: Update Budget SANDBOX
- Section C: Create SANDBOX Reports and CSV External File for Budget Load
- Section D: SANDBOX Special Functions
 - Budget User Defined Salary Schedule.csv Template
 - Budget Local CPI Salary Schedule.csv Template
- Section E: Recalculate Budget Cycle Gross, Salaries and Annual Contract Amount

Overview & Setup

<http://www.gadoe.org/Technology-Services/PCGenesis/Documents/GASBO%202016%20New%20Budget%20Process.pdf>

PCGenesis Training New PCGenesis Budget System

GASBO

Augusta, GA

November 9, 2016

