



Dr. John D. Barge, State School Superintendent

March 19, 2012

MEMORANDUM

TO: System Test Coordinators
System Curriculum Coordinators

FROM: Tony Eitel
Director, Assessment Administration

SUBJECT: 2012 CRCT Nomination of Educators for Item and Data Review

The Georgia Department of Education (GaDOE) is seeking recommendations for highly qualified educators to participate in the upcoming Georgia Criterion-Referenced Competency Tests (CRCT) Item and Data Review Workshop. This meeting is scheduled for **July 16–19, 2012**. The sessions will be held from **8:30 am to 4:30 pm**, at a hotel in the Atlanta area. The Item Review includes two major tasks:

1. Participants will review items for content, bias, sensitivity, depth of knowledge, and alignment to Common Core Georgia Performance Standards (CCGPS) for Mathematics, Reading and English/Language Arts, and Georgia Performance Standards (GPS) for Science and Social Studies. Items may be approved, rejected or edited. Approved items may be field tested during the Spring 2013 CRCT administration.
2. Participants will review the performance data for items field-tested during the Spring 2012 CRCT administration. Items may be approved, rejected or edited. Edited items will be field-tested again. Approved items may be used as operational items in future administrations.

The actual dates will vary by content area and grade level. Please refer to the chart below.

Content Area	Grade	Dates
Reading/ELA	3 – 8	July 16 – 19
Mathematics	3, 4, 6, 7	July 16 – 18
	5 & 8	July 16 – 19
Science	3 – 8	July 16 – 18
Social Studies	3 – 8	July 16 – 18

To ensure that an adequate representation of educators from around Georgia is selected, System Test Coordinators and/or System Curriculum Coordinators should submit the names of qualified teachers in ELA, Reading, Mathematics, Science, and Social Studies. We are also seeking highly qualified educators in special education. **You may submit up to 3 nominations per system.** Please consider educators from your system who:

- 1) demonstrate depth of knowledge in their content area;
- 2) demonstrate instructional expertise;
- 3) increase student achievement through the use of proven research-based practices;
- 4) participate in ongoing professional learning including GPS or CCGPS training;

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- 5) provide leadership among their colleagues;
- 6) represent the ethnic and regional diversity of your system;
- 7) teach diverse and/or exceptional student populations, including vision and hearing impaired students;
- 8) receive recognition for their contributions to teaching and learning; and
- 9) bring a fresh perspective to the CRCT development process.

To ensure a balanced, representative committee, not all nominees will be selected. Systems are encouraged to nominate first-time participants. All nominees should be approved by a school administrator and the system testing director.

Participants are assigned to groups based on the information submitted in the nomination form including teaching position and experience, reported demographics, and review group preferences.

Please submit nominations March 19–April 20, 2012. It is imperative that participants selected for these sessions be committed to attending the entire time. Due to the overwhelming response to these events, **nomination does not guarantee participation.** Only those who receive a final confirmation letter may attend the workshop.

Participants will be notified the week of May 14, 2012, if they are selected to participate in this event. Once selected, participants will be contacted with hotel registration information. Nominees not selected to participate will also be notified once the participant list is finalized. Until such time, those not selected are alternates for participation.

NOMINATION PROCESS

1. Go to www.CTB.com/GaCRCT and click on the “CRCT Item Review” link. A PDF file will be posted to view the form before you begin. Fill out one online nomination form for each nominee. All nominations must be received through this online system no later than **Friday, April 20, 2012.**
2. An email confirming receipt of the nomination form will be sent to the nominee at the email addresses provided. This notice only confirms that the nomination was received and does not guarantee participation in this event.
3. Nomination information will be submitted by the CRCT vendor CTB/McGraw-Hill to the Georgia Department of Education. Approved nominees will receive an invitation to the workshop, and will be required to send a response. Only those who receive a final confirmation letter may attend the workshop. Nominees not selected will be notified as well.

For questions about the nomination process, reimbursements or hotel accommodations, please contact Nadia Greer at CTB/McGraw-Hill by email at nadia_greer@ctb.com or by phone at (800) 538-9547, extension 7049.

If you have any questions regarding nominations or the meetings, please contact Joe Blessing at jblessin@doe.k12.ga.us or (404) 656-2589.

Thank you for your help with this important part of the CRCT program.

cc: System Superintendents
Dr. John D. Barge, State School Superintendent
Martha Reichrath, PhD, Deputy State Superintendent, Curriculum, Instruction and Assessment
Melissa Fincher, Associate Superintendent, Assessment and Accountability
GNETS Directors
RESA Directors