



Dr. John D. Barge, State School Superintendent

August 2, 2012

MEMORANDUM

TO: System Test Coordinators
System Curriculum Coordinators

FROM: Tony Eitel
Director for Assessment Administration

SUBJECT: CRCT-M Nomination of Educators for Item and Data Review (September 2012)

The Georgia Department of Education (GaDOE) is seeking recommendations for highly qualified educators to participate in the upcoming Georgia Criterion-Referenced Competency Tests-Modified (CRCT-M) Item and Data Review Workshop. This meeting is scheduled for **September 25–26, 2012**. The sessions will be held from **8:30 am to 5:00 pm**, at a hotel in the Atlanta area. The event includes two major tasks:

1. Participants will review items for content, bias, sensitivity, depth of knowledge, and alignment to Common Core Georgia Performance Standards (CCGPS) for Mathematics, Reading and English/Language Arts (ELA). Items may be approved, rejected or edited. Approved items may be field tested during the Spring 2013 CRCT-M administration.
2. Participants will review the performance data for items field-tested during the Spring 2012 CRCT-M administration. Items may be approved, rejected or edited. Edited items will be field-tested again during a future administration. Approved items may be used as operational items in future administrations.

To ensure that an adequate representation of educators from around Georgia is selected, we are seeking nominations from System Test Coordinators and/or System Curriculum Coordinators in the areas of ELA, Reading, and Mathematics. We are also seeking highly qualified educators in special education. **You may submit up to 3 nominations per system.** Please consider educators from your system who:

- 1) demonstrate depth of knowledge in their content area;
- 2) demonstrate instructional expertise;
- 3) increase student achievement through the use of proven research-based practices;
- 4) participate in ongoing professional learning, including CCGPS training;
- 5) provide leadership among their colleagues;
- 6) represent the ethnic and regional diversity of your system;
- 7) teach diverse and/or exceptional student populations, including vision and hearing impaired students;
- 8) receive recognition for their contributions to teaching and learning; and
- 9) bring a fresh perspective to the CRCT-M development process.

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To ensure a balanced, representative committee, not all nominees will be selected. Systems are encouraged to nominate first-time participants. All nominees should be approved by a school administrator and the system testing director.

Selected participants will be assigned to groups based on the information submitted in the nomination form including teaching position and experience, reported demographics, and review group preferences.

Please submit nominations by August 22, 2012. It is required that participants selected for these sessions attend the event in its entirety. Please note that nominations do not guarantee participation. Only those who receive a final confirmation letter may attend the workshop.

If selected, participants will be notified no later than the week of September 4, 2012. Selected participants will be contacted with hotel registration information. Nominees not selected to participate will also be notified once the participant list is finalized. Those not selected are considered alternates for participation if needed.

NOMINATION PROCESS:

1. Click on [CRCT-M Nomination Form](#). Fill out one online nomination form for each nominee. All nominations must be received through this online system no later than Wednesday, August 22, 2012.
2. An e-mail confirming receipt of the nomination form will be sent to the nominee at the school e-mail address provided. This notice only confirms that the nomination was received, and does not guarantee participation in this event.
3. **Selected nominees will receive an invitation to the workshop**, and will be required to send a response confirming their plans to attend. Only those who receive a final confirmation letter may attend the workshop. Nominees not selected to participate will be notified of that fact.

Reimbursements for substitute teachers (where appropriate), mileage at the rate stipulated by state travel regulations, accommodations, and per diem expenses will be provided for qualifying participants. Breakfast and lunch will be provided to participants. The dinner reimbursement cost is capped at \$20.00.

If you have any questions regarding nominations or the meetings, please contact Mary Nesbit-McBride, Ph.D. at the Georgia Department of Education at mnesbit@doe.k12.ga.us or (404) 232-1207.

If you have questions regarding the use of the registration site, reimbursements, or hotel accommodations please contact Stephanie Lai at Georgia Center for Assessment at slai823@uga.edu or (706) 542-6606.

Thank you for your help with this important part of the CRCT-M program.

cc: System Superintendents

Dr. John D. Barge, State School Superintendent

Dr. Mike Buck, Chief Academic Officer

Martha Reichrath, Ph.D., Deputy State Superintendent for Curriculum, Instruction, and Assessment

Melissa Fincher, Associate Superintendent for Assessment and Accountability

GNETs Directors

RESA Directors

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