Helping Educators Obtain Unique GaDOE FIP Online Learning Access Codes from the District’s Test Coordinator

http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Assessment/Pages/GeorgiaFIP.aspx
Directions for District Test Coordinators to Locate FIP Codes

• District Test Coordinators have school-unique FIP online learning access codes in their MyGaDOE Portal Account. More information can be found in the Student Assessment Handbook.

• In the MyGaDOE Portal, go to District Assessments. Go to the “Custom Folder.” Scroll near the bottom for a portal notification that contains zip files of FIP Administrative and Learner Access Codes.
Location of FIP Codes in My GaDOE Portal Account of District Test Coordinator
Two Types of FIP Access Codes
(FIP portal populates when accounts are created with the appropriate role-based access code and the educator’s district email address)

• FIP access codes are **unique** to each district and each school.

• FIP access codes include the three-digit state identifier code for the district and the four-digit state identifier code for the school.

• **Administrative Access Codes** end with “-P” (999-0575-B81-P)

• **Administrative** accounts allow the leader to take FIP courses and access the “Management and Reports” tab that is NOT available FIP Learner accounts.

• **Learner Access Codes** end with “-FP” (999-0575-FP). Learner codes go to teachers and coaches

• Central Office has a FIP Administrative Access Code, and a Learner Access Code.
Georgia Department of Education
FIP Online Learning Team

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