Helping Teachers Obtain their GaDOE FIP Online Learning Access Code from the District’s Test Coordinator

http://www.gadoe.org/Curriculum-Instruction-and-Assessment/Assessment/Pages/GeorgiaFIP.aspx
Directions for District Test Coordinators to Locate FIP Codes

• District Test Coordinators have school-unique FIP online learning access codes in their MyGaDOE Portal Account (see page 74 of the August 2019 edition of the Student Assessment Handbook)

• In the MyGaDOE Portal, go to District Assessments. Go to the “Custom Folder.” Scroll near the bottom for a portal notification that contains zip files of FIP Administrative and Learner Access Codes.
Two Types of FIP Access Codes
(FIP portal populates when accounts are created with the appropriate role-based access code and the educator’s district email address)

- FIP access codes are unique to each district and each school.

- FIP access codes include the three-digit state identifier code for the district and the four-digit state identifier code for the school.

- **Administrative Access Codes** end with “-P” (999-0575-B81-P)

- **Administrative** accounts allow the leader to take FIP courses and access the “Management and Reports” tab that IS NOT available FIP Learner accounts.

- **Learner Access Codes** end with “-FP” (999-0575-FP). Learner codes go to teachers and coaches

- Central Office has a FIP Administrative Access Code, and a Learner Access Code.
Georgia Department of Education
FIP Online Learning Team

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