



---

Dr. John D. Barge, State School Superintendent

**June 6, 2014**

**MEMORANDUM**

**TO:** System Test Coordinators

**FROM:** Tony Eitel  
Director for Assessment Administration

**SUBJECT:** 2014 System Test Coordinator (STC) Fall Conferences

In preparation for the 2014-2015 school year, the Assessment Division of the Georgia Department of Education (GaDOE) will again be conducting our annual System Test Coordinator Fall Conference during the month of August 2014.

The purpose of these sessions is to provide important information necessary for the successful administration of the 2014-2015 Georgia Student Assessment Program. All sessions will be held via webinar. The links for each session can be found below in this memorandum; no password is needed. We encourage all participants to join the live sessions as noted below.

**All System Test Coordinators are required to attend each of the following live sessions (two dates to choose from for each session):**

- Session: *Test Administration/General Session* (Select Aug. 1 or Aug. 5, 2014)
  - Important information regarding planning/preparations for secure and successful test administrations will be discussed during this session. Among the topics will be scheduling, materials management, test security, ethics, the MyGaDOE Portal, and other related topics. Also, we will provide reminders and updates for those assessment programs that will continue in their current form in 2014-2015.
- Session: *Assessment Program Updates for 2014-2015* (Select Aug. 18 or Aug. 25, 2014)
  - This session will address important changes to the Georgia Student Assessment Program beginning in the 2014-2015 school year, including the new Georgia Milestones Assessment System (Georgia Milestones).

---

*"Making Education Work for All Georgians"*

**We encourage all System Test Coordinators to attend the live session noted below. A recording will be made if you are unable to join on the date of the live delivery. All STCs are required to attend live or view the recording.**

- Session: *Student Assessment Handbook (SAH) Overview for 2014-2015* (Aug. 26, 2014)
  - This session returns again this fall to provide STCs an overview of the important changes to the SAH for 2014-2015 and ways in which the Handbook can serve as a valuable resource and training tool for local systems.

**Please register for each session at the following weblink, no later than July 31, 2014:**

<https://www.surveymonkey.com/s/GMQPW7W>

System Test Coordinators are welcome to invite other interested colleagues, (e.g., Curriculum, Special Education, or Title III Coordinators). We ask that all attendees register. The dates and times for each session are listed below. Also included below are the direct links that will be necessary to enter each session. Again, no password is required.

### Fall 2014 System Test Coordinator Conferences

Date	Session/Topic/Time	Links to Session
August 1, 2014	General Session/Test Administration  9:00 am – 12:00 pm	Live Session: <a href="https://sas.illuminate.com/m.jnlp?sid=2012003&amp;password=M.DBB18D72D5984CB850E4A61AC982E4">https://sas.illuminate.com/m.jnlp?sid=2012003&amp;password=M.DBB18D72D5984CB850E4A61AC982E4</a>  Recording: <a href="https://sas.illuminate.com/mr.jnlp?suid=M.DC2C4EA888A377BD873895F475CED3&amp;sid=2012003">https://sas.illuminate.com/mr.jnlp?suid=M.DC2C4EA888A377BD873895F475CED3&amp;sid=2012003</a>
August 5, 2014	General Session/Test Administration  9:00 am – 12:00 pm	Live Session: <a href="https://sas.illuminate.com/m.jnlp?sid=2012003&amp;password=M.2BB250B5EA1DC60CDA0F06BDD81E7D">https://sas.illuminate.com/m.jnlp?sid=2012003&amp;password=M.2BB250B5EA1DC60CDA0F06BDD81E7D</a>  Recording: <a href="https://sas.illuminate.com/mr.jnlp?suid=M.007B8E44C6500D7C4FB0A124F3F415&amp;sid=2012003">https://sas.illuminate.com/mr.jnlp?suid=M.007B8E44C6500D7C4FB0A124F3F415&amp;sid=2012003</a>



---

Dr. John D. Barge, State School Superintendent

August 18, 2014	Assessment Program Updates 2014-2015 1:00 pm – 3:00 pm	Live Session: <a href="https://sas.elluminate.com/m.jnlp?sid=2012003&amp;password=M.9332A0DA19DC40651987BF8BEF42D3">https://sas.elluminate.com/m.jnlp?sid=2012003&amp;password=M.9332A0DA19DC40651987BF8BEF42D3</a> Recording: <a href="https://sas.elluminate.com/mr.jnlp?suid=M.80196642A839671B1454FACAECDEBC&amp;sid=2012003">https://sas.elluminate.com/mr.jnlp?suid=M.80196642A839671B1454FACAECDEBC&amp;sid=2012003</a>
August 25, 2014	Assessment Program Updates 2014-2015 1:00 pm – 3:00 pm	Live Session: <a href="https://sas.elluminate.com/m.jnlp?sid=2012003&amp;password=M.3ADE93EA6A4F1C2C725DE7FFAF7A17">https://sas.elluminate.com/m.jnlp?sid=2012003&amp;password=M.3ADE93EA6A4F1C2C725DE7FFAF7A17</a> Recording: <a href="https://sas.elluminate.com/mr.jnlp?suid=M.0022562966FC107A2B357D4658DE06&amp;sid=2012003">https://sas.elluminate.com/mr.jnlp?suid=M.0022562966FC107A2B357D4658DE06&amp;sid=2012003</a>
August 26, 2014	Student Assessment Handbook Overview 9:00 am – 12:00 pm	Live Session: <a href="https://sas.elluminate.com/m.jnlp?sid=2012003&amp;password=M.0D0FD506A7688A8E278D21BDCFA591">https://sas.elluminate.com/m.jnlp?sid=2012003&amp;password=M.0D0FD506A7688A8E278D21BDCFA591</a> Recording: <a href="https://sas.elluminate.com/mr.jnlp?suid=M.EF3350640C72E4BFF17A649B2E3C7A&amp;sid=2012003">https://sas.elluminate.com/mr.jnlp?suid=M.EF3350640C72E4BFF17A649B2E3C7A&amp;sid=2012003</a>

Thank you in advance for making plans to attend these important sessions. If you have any questions or need additional information related to these events, please contact Ms. Connie Caldwell at (404) 656-2668 or [ccaldwel@doe.k12.ga.us](mailto:ccaldwel@doe.k12.ga.us).

cc: System Superintendents  
Dr. John D. Barge, State School Superintendent  
Dr. Mike Buck, Chief Academic Officer  
Martha Reichrath, Ph.D., Deputy Supt. for Curriculum, Instruction, and Assessment  
Melissa Fincher, Ph.D., Associate Supt. for Assessment and Accountability  
GNETS Directors  
RESA Directors

*"Making Education Work for All Georgians"*