



Dr. John D. Barge, State School Superintendent

June 20, 2013

MEMORANDUM

TO: System Test Coordinators

FROM: Tony Eitel
Director for Assessment Administration

SUBJECT: 2013 System Testing Coordinator (STC) Fall Conferences

In preparation for the 2013-2014 school year, the Assessment Division of the Georgia Department of Education (GaDOE) will again be conducting our annual System Test Coordinator Conferences during the month of August 2013.

The purpose of these conferences is to provide important information necessary for the successful administration of the 2013-2014 Georgia Student Assessment Program. All sessions will be held via webinar, using the BlackBoard Collaborate online platform. The URL links for each session can be found below in this memorandum; no password is needed.

All System Test Coordinators are required to attend one of the two half-day General Sessions. We also ask that all System Test Coordinators attend one of the two Student Assessment Handbook overview sessions. The general session will focus on test administration topics common to all programs along with important updates across the state's assessment program. Also, we will discuss highlights and changes for each program for 2013-2014. The session dedicated to providing an overview of the 2013-2014 Student Assessment Handbook is intended to address any changes in the Handbook for the upcoming year and to orient you to the Handbook itself and to its value as a tool in implementing your local system's assessment program.

New System Test Coordinators are required to attend one of the two General Sessions **and** one of the two New System Test Coordinator Overview sessions. The session for new STCs is intended to provide support for system staff new to overseeing the administration of the state assessment program. During this session, more detailed information about each testing program will be provided along with a review of resources available to support new System Test Coordinators. Although this session is developed with new staff in mind, everyone is welcome to attend. We also ask that all new System Test Coordinators attend one of the two Student Assessment Handbook overview sessions.

All System Test Coordinators should register for the conference(s) at the following website, no later than July 31, 2013.

<https://www.surveymonkey.com/s/GMQPW7W>

System Test Coordinators should feel free to invite other interested colleagues, (e.g., Special Education or Title III Coordinators). We ask that all attendees register. The dates and times for each session are listed below. Also included below are the direct URL links that will be necessary to enter each session. Again, no password is required.

"Making Education Work for All Georgians"

Fall 2013 System Test Coordinator Conferences

Date	Session /Time	URL Link to Session
August 2, 2013	General Session 9:00am – 12:00pm	Live Session: https://sas.illuminate.com/m.jnlp?sid=2012003&password=M.FA1F0E9CCB8D91DA116EED9663ED8 Recording: https://sas.illuminate.com/mr.jnlp?suid=M.9EC9BF9F762109D3E3C3BAFDF49D33&sid=2012003
August 6, 2013	Student Assessment Handbook Overview 9:00am – 12:00pm	Live Session: https://sas.illuminate.com/m.jnlp?sid=2012003&password=M.8315EE0242566400CB01D35771CA89 Recording: https://sas.illuminate.com/mr.jnlp?suid=M.804C1FC85CE5A9E981D02851749B6E&sid=2012003
August 8, 2013	New System Test Coordinator Overview 1:00pm – 4:00pm	Live Session: https://sas.illuminate.com/m.jnlp?sid=2012003&password=M.5A8184E603DB9236835A2895EF3334 Recording: https://sas.illuminate.com/mr.jnlp?suid=M.5AB481AA2D63B013AF7C062591F3A7&sid=2012003
August 15, 2013	New System Test Coordinator Overview 9:00am – 12:00pm	Live Session: https://sas.illuminate.com/m.jnlp?sid=2012003&password=M.833955E3A97B8539E0C695AEE7B51 Recording: https://sas.illuminate.com/mr.jnlp?suid=M.9AF69BE7E5A76781E0AA1E03476A3D&sid=2012003
August 15, 2013	General Session 1:00pm – 4:00pm	Live Session: https://sas.illuminate.com/m.jnlp?sid=2012003&password=M.844BF262EAAE6359C2505BB67F3FDA Recording: https://sas.illuminate.com/mr.jnlp?suid=M.0E3142128F75036A322A1BF1BDAEFB&sid=2012003
August 26, 2013	Student Assessment Handbook Overview 9:00am – 12:00pm	Live Session: https://sas.illuminate.com/m.jnlp?sid=2012003&password=M.75580757A227DD9EB41C711247A802 Recording: https://sas.illuminate.com/mr.jnlp?suid=M.0FEDA8BCD3BE8F1410B051733215DB&sid=2012003

Thank you in advance for making plans to attend these important conferences. If you have any questions or need additional information related to these conferences, please contact Ms. Connie Caldwell at (404) 656-2668 or ccaldwel@doe.k12.ga.us.

cc: System Superintendents
 Dr. John D. Barge, State School Superintendent
 Dr. Mike Buck, Chief Academic Officer
 Martha Reichrath, Ph.D., Deputy Superintendent for Curriculum, Instruction, and Assessment
 Melissa Fincher, Ph.D., Associate Superintendent for Assessment and Accountability
 GNETS Directors
 RESA Directors