



Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

July 12, 2017

MEMORANDUM

TO: System Test Coordinators

FROM: Sandy Greene, Ed.D.
 Director of Assessment

SUBJECT: 2017-2018 Assessment Webinar Schedule

The Assessment Division of the Georgia Department of Education (GaDOE) will be hosting various on-line webinars over the course of the 2017-2018 school year. Please refer to the table below for the schedule as of this date. Please be aware that sessions in addition to those listed below should be anticipated and that the schedule below is subject to change.

Date	Program	Description	Time
7/25/17	Georgia Milestones	Fall 2017 EOC Mid-Month INSIGHT/eDIRECT Training & EOC Enrollment count Training	9:00 am – 12:00 pm
8/1/17	Georgia Milestones	Fall 2017 EOC Mid-Month INSIGHT/eDirect Training & EOC Enrollment Count Training (*)	1:00 pm – 4:00 pm
8/8/17	Assessment	Fall Assessment Conference – Part 1	9:00 am – 12:00 pm
8/10/17	Assessment	Fall Assessment Conference – Part 1 (*)	1:00 pm – 4:00 pm
8/15/17	Assessment	Georgia Online Formative Assessment Resource (GOFAR) Overview	10:00 am – 12:00 pm
8/16/17	Assessment	Georgia Online Formative Assessment Resource (GOFAR) Overview	2:00 pm – 4:00 pm
8/22/17	GAA	Georgia Alternate Assessment (GAA) Fall Pre-Administration Training Modules	1:00 pm – 4:00 pm

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8/23/17	GKIDS	Georgia Kindergarten Inventory of Developing Skills	10:00 am – 11:30 am
8/24/17	GAA	Georgia Alternate Assessment (GAA) Fall Pre-Administration Training Modules	1:00 pm – 4:00 pm
8/30/17	GKIDS	Georgia Kindergarten Inventory of Developing Skills (*)	1:00 pm – 2:30 pm
8/31/17	Assessment	Fall Assessment Conference – Part 2	9:00 am – 12:00 pm
9/7/17	Assessment	Fall Assessment Conference – Part 2 (*)	1:00 pm – 4:00 pm
9/12/17	Georgia Milestones	Reading and Evidence-Based Writing Field Test Pre-Administration Training	10:00 am – 11:30 pm
9/14/17	Assessment	Fall Assessment Conference – Part 3	9:00 am – 12:00 pm
9/19/17	Georgia Milestones	Reading and Evidence-Based Writing Field Test Pre-Administration Training	2:00 pm – 3:30 pm
9/25/17	ACCESS for ELLs	ACCESS for ELLs Fall Training Modules Available	11:00 am – 12:30 pm
9/26/17	Georgia Milestones	INSIGHT Installation/eDIRECT Training	10:00 am – 12:00 pm
9/28/17	Georgia Milestones	INSIGHT Installation/eDIRECT Training (*)	1:00 pm – 3:00 pm
10/2/17	NAEP	NAEP Pre-Administration (Sampled Systems/Schools Only)	10:00 am – 12:pm
10/4/17	NAEP	NAEP Pre-Administration (Sampled Systems/Schools Only) (*)	1:00 pm – 3:00 pm
10/18/17	Georgia Milestones	End of Course (EOC) Winter Pre-Administration	10:00 am – 12:00 pm
10/20/17	Georgia Milestones	End of Course (EOC) Winter Pre-Administration (*)	1:00 pm – 3:00 pm
10/25/17	Georgia Milestones	Winter 2017 EOC Main/Spring 2018 Mid-Month eDIRECT Test Set-up Training	9:00 am – 12:00 pm
10/27/17	Georgia Milestones	Winter 2017 EOC Main/Spring 2018 Mid-Month eDIRECT Test Set-up Training (*)	1:00 pm – 4:00 pm
11/9/17	ACCESS for ELLs	ACCESS for ELLs Technology Q & A	10:00 am – 11:00 am
11/14/17	ACCESS for ELLs	Alternate ACCESS for ELLs Pre-Admin.	10:00 am- 12:00 pm

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11/16/17	ACCESS for ELLs	ACCESS for ELLs Pre-Administration	10:00 am – 12:00 pm
12/12/17	ACCESS for ELLs	ACCESS Accommodations Q & A	10:00 am – 11:00 am
1/4/18	Georgia Milestones	eDIRECT Enrollment Count Training	10:00 am – 12:00 am
1/9/18	Georgia Milestones	eDIRECT Enrollment Count Training (*)	1:00 pm – 3:00 pm
1/10/18	ACCESS for ELLs	ACCESS for ELLs Questions & Answer Session	10:00 am – 11:00 am
2/7/18	GAA	Georgia Alternate Assessment (GAA) Mid-Administration Training	1:00 pm – 3:00 pm
2/8/18	GAA	Georgia Alternate Assessment (GAA) Mid-Administration Training (*)	1:00 pm – 3:00 pm
2/13/18	Georgia Milestones	INSIGHT Installation/eDIRECT Training	10:00 am – 12:00 pm
2/20/18	Georgia Milestones	INSIGHT Installation/eDIRECT Training (*)	1:00 pm – 3:00 pm
2/27/18	Georgia Milestones	End of Grade (EOG)/End of Course (EOC) Spring 2018 Pre-Administration	10:00 am – 12:00 pm
2/28/18	GKIDS	Georgia Kindergarten Inventory of Developing Skills (GKIDS) Mid-Administration	10:00 am – 11:00 am
3/1/18	Georgia Milestones	End of Grade (EOG)/End of Course (EOC) Spring 2018 Pre-Administration (*)	1:00 pm – 4:00 pm
3/6/18	Georgia Milestones	Spring/Summer 2018 EOG & EOC EDIRECT Test Set-up Training	9:00 am – 12:00 pm
3/13/18	Georgia Milestones	Spring/Summer 2018 EOG & EOC eDIRECT Test Set-up Training (*)	1:00 pm – 4:00 pm
5/10/18	ACCESS for ELLs	Alternate ACCESS for ELLs Post-Administration	TBA
5/15/18	ACCESS for ELLs	ACCESS for ELLs Post-Administration	TBA
5/30/2018	Georgia Milestones	EOG/EOC Post-Assessment Training	10:00 am – 11:30 pm
6/5/18	GAA	Georgia Alternate Assessment Post-Administration - Tentative	TBA

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Please note that sessions marked with an asterisk (*) are anticipated as live redeliveries of a session of the same name that occurred on a previous date.

The majority of these events are required pre-administration trainings – the contents of which shall be redelivered to local School Test Coordinators and others. In addition, there are sessions designed to assist System Test Coordinators with the ordering of materials, preparations for online test administration, and other critical tasks. Representatives from the Georgia Department of Education, and in some instances GaDOE contractors, will conduct the workshops. Any additional sessions, or changes to this schedule, will be announced by email to System Test Coordinators.

All System Test Coordinators are expected to attend one of each set of webinars noted above. Each webinar will be recorded and available for participants who are unable to attend – but one must pre-register for the webinar to gain access to the recording. In most instances, the presentations will be posted on the GaDOE webpage for each specific assessment program.

IMPORTANT WEBINAR PLATFORM INFORMATION:

GaDOE's webinar platform requires pre-registration for each session. System Test Coordinators will receive the notification, and a link to use to pre-register for the webinars above, in advance through email. After pre-registering, System Test Coordinators will receive a unique link to use to log-in at the appointed time. Pre-registration will also generate automatic reminders prior to the session. System Test Coordinators will be able to share the invitation with others in their system that would benefit from a session. Additional attendees will be required to pre-register as well – and will receive their own unique URL after doing so. Recordings of each session will be available, but only for those who pre-register.

Please note the following details:

- After pre-registering, you will receive a unique link to use to enter the actual webinar session on its scheduled date/time. Your pre-registration will also generate automatic reminders (that will be sent to the email address you provide) prior to the session.
- You will be able to share the invitation link with others in your office/system that may need to attend the session. They too will be required to pre-register – and upon doing so will receive their own unique link to enter the session.
- As a feature of the webinar platform, users will be offered options in terms of audio availability (via headphones, computer speakers, or phone). It will be important to have any microphones/phones on mute to prevent disruptive audio feedback.
- Please check with your local technology team to ensure that your local email service allows for the following email addresses to pass through your local filters:
customercare@gotowebinar.com
customercare@gototraining.com
customercare@gotomeeting.com

Please contact your assessment specialist at 404/656-2669 or 800/634-4106 should you have questions.

cc: System Superintendents
Richard Woods, State School Superintendent
Matt Jones, Chief of Staff
Melissa Fincher, Ph.D., Deputy Superintendent for Assessment & Accountability