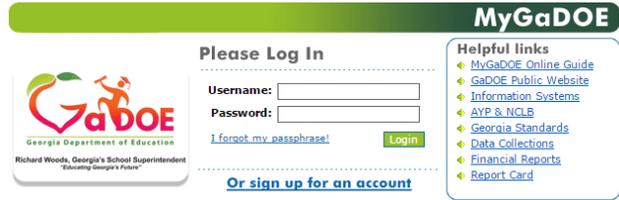


Navigation Guide for Accessing Data Reports from MyGaDOE

1. Go to <https://portal.doe.k12.ga.us> . Type in your username and password. For assistance, email dticket@doe.k12.ga.us or call the Help Desk at 1-800-869-1011.



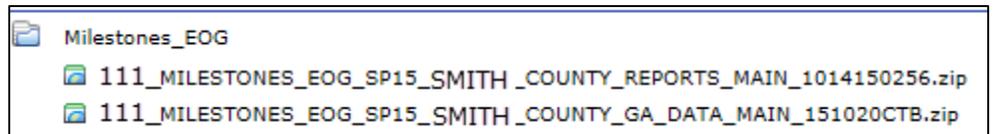
2. Once you are logged in successfully, click on your system's name at the top left. This will refresh the page.



3. Locate 'District Assessments' in the middle of the page.



4. Select which data reports you'd like to download by clicking on the assessment, then click the specific file.



5. Save the file to your computer. Be sure to note the name of the file so that it can be easily identified after download. Some files may take a while to download.

