eDIRECT: Monitor Student Progress
Quick Start Guide
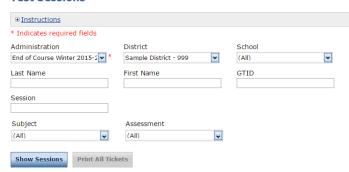
Finding Sessions "In Progress"

- https://ga.drcedirect.com/
- Log on to the eDIRECT website.
- Choose **Test Management** then click on **Manage Test Sessions.**

All Applications ▶
Test Management   Manage Test Sessions

- Choose the correct **Administration**
- Choose the **school** if required
- Click the **Status Summary** Tab
- Click **Show Sessions**
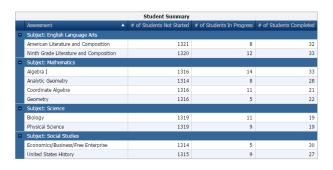 - o This shows all students who are in the system.
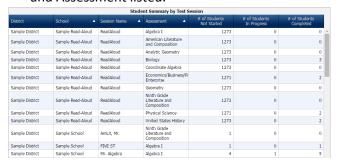
Test Sessions

⊞ Instructions
* Indicates required fields

Administration	District	School
End of Course Winter 2015-2	Sample District - 999	(All)

Last Name	First Name	GTID

Session

Subject	Assessment
(All)	(All)

[Show Sessions] [Print All Tickets]

- The **Session Summary** will show the total number of Sessions in Progress

Session Summary

Status	Session Count
Not Started	12
In Progress	32

- The **Student Summary** will show the number of Students in Progress for each course.

Student Summary

Assessment	# of Students Not Started	# of Students In Progress	# of Students Completed
Subject: English Language Arts			
American Literature and Composition	1321	8	32
Ninth Grade Literature and Composition	1320	12	33
Subject: Mathematics			
Algebra I	1316	14	33
Analytic Geometry	1314	8	28
Coordinate Algebra	1316	11	21
Geometry	1316	5	22
Subject: Science			
Biology	1319	11	19
Physical Science	1319	9	19
Subject: Social Studies			
Economics/Business/Free Enterprise	1314	5	30
United States History	1315	9	27

- The **Student Summary by Test Session** will show the number of students in progress with School, Session and Assessment listed.

Student Summary by Test Session

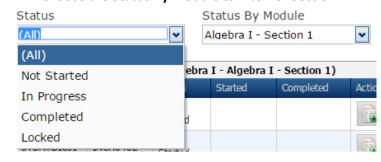| District	School	Session Name	Assessment	# of Students Not Started	# of Students In Progress	# of Students Completed
Sample District	Sample Read-Aloud	ReadAloud	Algebra I	1273	0	0
Sample District	Sample Read-Aloud	ReadAloud	American Literature and Composition	1273	0	0
Sample District	Sample Read-Aloud	ReadAloud	Analytic Geometry	1273	0	0
Sample District	Sample Read-Aloud	ReadAloud	Biology	1273	0	3
Sample District	Sample Read-Aloud	ReadAloud	Coordinate Algebra	1273	0	0
Sample District	Sample Read-Aloud	ReadAloud	Economics/Business/Free Enterprise	1271	0	2
Sample District	Sample Read-Aloud	ReadAloud	Geometry	1273	0	0
Sample District	Sample Read-Aloud	ReadAloud	Ninth Grade Literature and Composition	1273	0	0
Sample District	Sample Read-Aloud	ReadAloud	Physical Science	1271	0	2
Sample District	Sample Read-Aloud	ReadAloud	United States History	1273	0	2
Sample District	Sample School	AmLit, Mr.	Ninth Grade Literature and Composition	1	0	0
Sample District	Sample School	FIVE ST	Algebra I	1	0	1
Sample District	Sample School	Mr. Algebra	Algebra I	4	1	5

Unlocking Test Sessions

- In **Test Sessions**, click on the **Sessions** tab.
- Choose your **School**, **Subject** and **Assessment**.
- Click **Show Sessions.**
- Choose **Edit/Print Ticket Status** for the correct Session.
- Search for students by the Status of **In Progress** or **Locked**. The status of a section that is **In Progress** will change to **Locked** overnight.
- Choose the **Status By Module** to filter for **Section**.

Status	Status By Module
(All)	Algebra I - Section 1

(All)
Not Started
In Progress
Completed
Locked

...ebra I - Algebra I - Section 1)

	Started	Completed	Actio...

- Click the **Unlock** icon to Unlock the student's test.