

eDIRECT: Student Setup Quick Start Guide

Student Setup

- <https://ga.drctdirect.com/>
- Log on to the eDIRECT website.
- Choose **Student Management** and then click **Manage Students**.

All Applications ▶

Student Management Manage Students

- Choose the correct **Administration**
- Choose the **school**
- Click **Find Students**
 - This shows all students who are in the system.

Manage Students

Manage Students Upload Multiple Students

[Instructions](#)

* Indicates required fields

Administration
End of Course Winter 2015-2016 *

District
Sample District - 999

School
Sample School - 9999

Last Name
First Name
GTID

Accommodation Content Area
Accommodation Type
Accommodation

Grade
Content Area
Session

Online Test Status
Session Assignment

Find Students Clear

- Click **Add Student**
- Enter **Student Details** such as Name, GTID etc

Last Name * First Name * Middle Initial * GTID *

Student Detail Accommodations Demographics Testing Codes

Administration
End of Course Winter 2015-2016 *

District
Sample District - 999 *

School
Sample School - 9999 *

Date of Birth *
(mm/dd/yyyy)

Grade (Select) * Gender (Select) *

- Click to enter **Accommodations** for each Content Area

Student Detail	Accommodations	Demographics	Testing Codes	Test Sessions
Type	Accommodation	English Language Arts	Mathematics	Science
Online	Human Reader/Human Signer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	Video Sign Language (VSL)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	Audio Text-to-Speech Items and Passages (Conditional)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	Audio Text-to-Speech Items Only (Standard)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	Braille (Transcription form only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	Large Print/Marked Answers in Test Booklet (Transcription form only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	Scribe (Transcription)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	Color Chooser	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	Contrasting Text	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online	Masking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Click to enter **Demographics**

Student Detail Accommodations Demographics Testing Codes

Please provide a value for Ethnicity and one or more values for Race. If applicable, provide values for other SRC fields and/or a value for SDU A.

Ethnicity - Hispanic or Latino

☐ Race - American Indian or Alaska Native

☐ Race - Asian

☐ Race - Black or African American

☐ Race - Native Hawaiian or Other Pacific Islander

☐ Race - White

Primary SRC

☐ SRC Code 13 (EL)






☐ SRC Code 14 (Section 504)

☐ SRC Code 16 (Title 1 Reading)

- Enter **Testing Codes** after the student has been entered into a session.

Student Detail	Accommodations	Demographics	Testing Codes	Test Sessions
		American Literature and Composition	Ninth Grade Literature and Composition	
Purpose for Taking the EOC		1 - Completion of Course	1 - Completion of Course	
GAVS				
PTNA				
Accommodation resulted in Conditional Administration				
Irregularity Status				
Irregularity Code				

- See details of **Test Sessions** after the student has been entered into a session. Enter Test Sessions to print a test ticket and unlock test tickets.

Student Detail	Accommodations	Demographics	Testing Codes	Test Sessions			
Student Session Detail							
District	School	Session Name	Assessment	Status	Begin Date	End Date	Action
Sample District	Sample School	Mr. Algebra	Algebra 1 - Section 1	Completed	11/10/2015 08:08 AM ET	11/10/2015 08:13 AM ET	
Sample District	Sample School	Mr. Algebra	Algebra 1 - Section 2	Not Started			
Sample District	Sample School	Mr. Amlit	American Literature - Section 1	Not Started			
Sample District	Sample School	Mr. Amlit	American Literature - Section 2	Not Started			
Sample District	Sample School	Mr. Amlit	American Literature - Section 3	Not Started			
Sample District	Sample School	Mr. Science	Biology - Section 1	Not Started			