

2015 CTAE Winter Conference EOPA On-Line Application Submission Process

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Georgia's School Superintendent
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FY2015 EOPA Data Submission Process

Webinar Training Dates:

- Thursday, February 19, 2015 @ 2:00 pm
- Thursday, May 7, 2015 @ 2:00 pm
- Links to participate have been sent electronically

Participants:

- CTAE Administrators
- Student Record Coordinators
- GaDOE Technology Services Help Desk Personnel
- Other Personnel

Topics Covered



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- **Complete overview of the EOPA On-Line Application Process**
- **How student data is pre-populated in the EOPA Application**
- **Error review**
- **Overview of the EOPA Eligibility Report**
 - Available at the end of March
 - Utilizing the report
 - "In Progress" Status
- **Manual adds, uploads and other items**

Topics Continued



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• *Superintendent Sign-Off*

- Required in the EOPA On-Line Application
- Superintendent should have portal access and be provisioned to sign off on EOPA On-Line Application
- Only the superintendent can sign off and submit
- Superintendent sign off required for all local educational agencies
- Local Security Officer can provision superintendent for sign off



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EOPA On-Line Application Submission Dates

- ***Submit between June 1 – 30, 2015***
 - Only after local system has signed off on Student Records Data
 - Student Records Sign Off Period:
 - June 1-17, 2015
 - Re-opening EOPA On-Line Application after submitting
 - Possible until June 30, 2015
 - Superintendent must request re-open
 - Superintendent must sign off again and resubmit

Pre-Testing



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- ***Vendor Alert!!!!***
- Pre-testing is not required
- Pre-testing is permissible during second course, or at the end of second course
- EOPA State Guidance does not allow for pre-testing during the last course of the pathway
 - A number of pre-tests and post-tests are the same
 - Not all systems can afford pre-testing
- Practice tests are permissible in any course

EOPA On-Line Testing Format



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- Exam delivery method is referenced on Assessment Information Sheets
- Vast majority of exams given on-line
- Very few exceptions to utilize paper exams
- Ensure that test site coordinators are ordering on-line formats



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NOCTI Security Issues

- Avoid **security inquiries** from NOCTI by ensuring that:
 - No instructors are given access to the NOCTI Client Services Center
 - Training is provided to your test site coordinator for dispensing NOCTI exams
 - **NOCTI Test Coordinator 101 Training:**
 - Wednesday, February 11, 2015 @3:00 pm
 - Thursday, February 24, 2015 @10:00 am
 - Thursday, March 12, 2015 @ 2:00 pm
 - Wednesday, March 25, 2015 @ 9:00 am
 - Link: <http://www.nocti.org/WebinarRegistration.cfm>

Testing Security



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- **Test Security Violations as referenced in the EOPA State Guidance Document:**

- fails to follow security regulations set forth by the testing agency for on-line testing;
- *fails to properly secure administrative passcodes and usernames dispensed by the testing agency to test site coordinators;*
- *fails to properly secure pass codes and usernames supplied by testing agencies to be used by examinees;*

Updated Assessment Information Sheets

- Refer back to Updated Assessment Information Sheets before placing orders
 - Vendor price increases; prices increased after Assessment Information Sheets were posted
 - NOCTI Exam Prices
 - MBA Research Exam Prices
 - New exams added to the inventory
 - Links that have changed since Assessment Information Sheets were posted
 - CTAE Assessment Web Page Link:
 - <http://www.gadoe.org/Curriculum-Instruction-and-Assessment/CTAE/Pages/CTAE-Georgia-Assessments.aspx>

w3schools HTML & HTML5



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- **Web & Digital Design Pathway:**
 - Assessment Information Sheet updated with correct ordering information & email addresses
 - Must utilize PayPal or a credit card to pay for exams
 - One system reported relative ease in ordering and dispensing the exams
 - Email correspondence
 - Five additional EOPA exam options available for this pathway

NCCER Level 1 Certifications



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- EOPA Exam Options for Certified Programs
- Level 1 Certifications in:
 - *Carpentry*
 - *Electrical*
 - *HVACR*
 - *Masonry*
 - *Plumbing*
 - *Sheet Metal*
 - *Welding*
- End of Module performance reported on NCCER Form 200
- Documentation available from NCCER database