1. First step in the process is a scheduled advisement session for the counselor, student, and parent/guardian. All parties must participate to fulfill the requirement of the law.

2. Provide copies of all necessary forms and resources needed for the advisement session.

3. Give explanation of what MOWR is and the opportunities available through dual enrollment.

4. Review checklist and MOWR program guidelines and respond to any questions about the program or student expectations and responsibilities.

5. Complete and have all parties sign the MOWR Student Participation Form. If the student has not been accepted yet by college, proceed to the next step (6). If the student has been accepted already, proceed to step (7).

6. Copies of MOWR Student Participation Form are provided to parent, the high school counselor, and a copy is made available for the postsecondary institution of interest.

7. Student would apply to the postsecondary institution of interest for participation as MOWR student if they have not already done so for approval for participation.

8. Student and parent complete Georgia Student Finance Commission’s student and parent section (Section 1) of the on-line MOWR application and the high school counselor would complete the high school section of the MOWR application (Section 2). College will complete the third section. These must be completed in sequence.
9. Student would ensure the high school counselor is included in the scheduling of the MOWR college courses and provided a copy of the final scheduled college courses.

10. Student would contact counselor during the semester when scheduling MOWR courses for the next semester and completing a new MOWR Application and MOWR Student Participation Form by required deadlines.

11. Student agrees they will not drop any MOWR course or make any other course changes without contacting and receiving approval from the high school counselor.

12. Student and parents understand violating any of these requirements could suspend and/or prevent the student from continuing to participate in MOWR.