**Cluster Area:** Health Science

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| **Career Pathway:**  Health Informatics/Health Information Management – Medical Office | Students must successfully pass the following three courses in order to sit for the End-of-Pathway Assessment:   * 25.52100 Introduction to Healthcare Science * 25.44000 Essentials of Healthcare * 25.49700 Health Information Management – Medical Office |
| **Credentialing Exam:** | National Certified Medical Office Assistant (NCMOA)  **NOTE:** Students in the 10th, 11th, and 12th grades may sit for this credentialing exam, students passing the exam will receive their certification upon high school graduation. |
| **Testing Agency:** | National Center for Competency Testing (NCCT)  <https://www.ncctinc.com> |
| **Exam Blueprint:** | To view the competencies that will be tested on this exam, go to the following link:  <https://www.ncctinc.com/Documents/MOA%20Detailed%20Test%20Plan%202020.pdf> |
| **Exam Cost:** | $90.00 per student |
| **Duration of Exam:** | 3 hours |
| **Number of Questions:** | 150 questions |
| **Exam Cut-Score:** | 70 (scale 0-100) |
| **Test Ordering Information:** | **1. Seeking program eligibility and eligibility as a test site:**  Please contact Dave Douglas at 913-344-7247 or email [dave.d@ncctinc.com](mailto:dave.d@ncctinc.com) for more information.  **2. Candidate Application:** Once program and testing sites are approved; students will need to fill out and submit an application. The application can be found at the following link:  <https://www.ncctinc.com/certifications/moa>  **3. Review Materials:** Available review materials can be found at the NCCT store: <https://www.ncctinc.com/store/products/67> |
| **Proctoring Guidelines:** | As part of the test site application process, the school will receive information about our proctoring options. Proctors must meet specific criteria to be approved. All proctors candidates are required to complete a proctor application and will receive training from NCCT’s staff.  An **NCCT Proctor** will:   * ensure that all exam materials are secure at all times * follow the on-line administration procedures * maintain complete and quiet control of the testing session * prevent any collaboration or cheating by notifying NCCT of any circumstances during testing that might affect outcomes |
| **Testing Format:** | On-line |
| **Required Computer Software Specifications:** | * Minimum 256 MB of Ram (512 or greater would be better) * Windows 7 or greater * The most current version of a web browser (IE, Firefox, Google Chrome, or Safari) |
| **Test Availability:** | Year round availability |
| **Testing Agency Contact:** | Name: Dave Douglas  Title: Sales Manager  Telephone Number: 913-344-7247  Email Address: [dave.d@ncctinc.com](mailto:dave.d@ncctinc.com) |
| **GaDOE Contact for Credentialing:** | Name: Mamie Hanson  Telephone Number: 470-728-6052  Email: [mhanson@doe.k12.ga.us](mailto:mhanson@doe.k12.ga.us) |
| **GaDOE Contact for Curriculum Area:** | Name: Sandra Martin  Telephone Number: 404-606-2348  Email: [sandra.martin@doe.k12.ga.us](mailto:sandra.martin@doe.k12.ga.us) |