Career, Technical and Agriculture Education

Winter Professional Learning Conference
February 5-7, 2014

Accountability Unit
Brenda Barker
CTAE Program Manager
Accountability and Finance
1752 Twin Towers East
205 Jesse Hill Jr. Drive
Atlanta, GA 30334
Tel: 404-463-5279
Fax: 404-651-8984
Email: brbarker@doe.k12.ga.us
FY2015
Sequestration Status

Definition: *se·ques·tra·tion* /sëkwiˈstrāSHən/
1. The action of taking legal possession of assets until debt has been paid or other claims have been met. 2. The action of taking forcible possession of something confiscation.
NO REDUCTION IN PERKINS FEDERAL FUNDS
11.1% INCREASE

Estimated $3.8 Million
Request for Proposal

For

Carl D. Perkins

PERKINSplus

Reserve Fund Grants
Fiscal Year 2015

Dissemination Date:
February 6, 2014

Deadline:
April 4, 2014
5:00 p.m.

Georgia Department of Education
Dr. John D. Barge, State School Superintendent
Division of Career, Technical and Agricultural Education
1752 Twin Towers East
Atlanta, GA 30334
Requirements for Submitting Perkinsplus Grant Application

• A completed application with **all required** attachments must be received no later than 5pm on April 4, 2014

• Incomplete applications **will not** be considered for funding

• Applications must be sent via email to [Lplan@doe.k12.ga.us](mailto:Lplan@doe.k12.ga.us) with a copy to your CTE Region Coordinator
Requirements for Submitting Perkinsplus Grant Application (Continued)

• System Directors will receive an email confirmation that their application has been received

• System must notify Lplan immediately if a confirmation is not received within a day of submitting the application

• Forms requiring original signatures must be scanned and submitted through the Lplan@doe.k12.ga.us as part of the grant application
What’s New with the FY2015 Perkinsplus Reserve Grant?

• Four funding options for which you may apply
• **Modifications** have been made to the narrative information required by each option
• **Modifications** have been made to the funds available per grant
• If you are including **Professional Development**, you must outline what the Professional Development is, who is attending, and where it is offered
**Perkinsplus**

**Option 1**

Expand or improve LEA’s performance on the core indicators except 6S1 and 6S2. The proposed budget may not exceed $13,000.

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**COMPLETE APPLICATION FOR OPTION 1 MUST INCLUDE:**

1. App. A – Core Page
2. App. B – Signed Application and Original Signature
3. Core Narrative – Questions 1, 2, and 4
4. App. C – GADSS5 Budget Chart
5. App. D – Budget Narrative

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**Applications must address questions below.**

**Describe the activity and the need for implementation.**

1. Identify the activity to be implemented or improved
2. Indicate the Perkins core indicator(s) to be addressed.
3. What is the current performance level for the indicator(s) listed above?
4. For professional development activities, include a description and identify staff involved.

**Plan of Operation and Timeline**

1. List and describe the specific steps that will occur to support the successful development and implementation of the activity.
2. For each step listed, include a timeline and the person responsible.

**Key Personnel**

1. Identify key coordinator and team members involved in the development of the budget (names, titles, and roles).

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*Georgia Department of Education*

Dr. John D. Barge, State Superintendent

“Making Education Work for All Georgians”

[www.gadoe.org](http://www.gadoe.org)
FY2015 Funding Options

OPTION #1
IMPROVING PERFORMANCE ON CORE INDICATORS

OPTION #2
NON-TRADITIONAL ACTIVITIES

OPTION #3
SPECIAL POPULATIONS

OPTION #4
IMPLEMENTING END-OF-PATHWAY ASSESSMENTS
FY2015 Perkins plus Reserve Funding Levels

- **Option #1** Core Indicators  $15,000
- **Option #2** Non-Traditional  $10,000
- **Option #3** Special Populations  $10,000
FY2015 Perkinsplus Reserve Funding Levels

- Option #4 Assessment will be funded based on your October 2013 CTE FTE count

- FTE 0-300 $15,000
- FTE 301-1,000 $20,000
- FTE 1,000+ $25,000
### FY2015 PERKINSplus BUDGET NARRATIVE TEMPLATE

<table>
<thead>
<tr>
<th>Detailed Item Description</th>
<th>Describe How Item or Activity Will be Used in Program</th>
<th>Function Code</th>
<th>Object Code</th>
<th>Quantity</th>
<th>Cost Per Item</th>
<th>Total Expenditure (Quantity x Cost Per Item)</th>
</tr>
</thead>
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<tr>
<td>Total Perkinsplus Funds</td>
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FY2015 PERKINSplus Budget Narrative 12-16-2013

12/16/2013
### Appendix E

#### FY2014 PERKINSplus BUDGET NARRATIVE TEMPLATE

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<th>Detailed Item Description</th>
<th>Describe How Item or Activity Will be Used in Program</th>
<th>Function Code</th>
<th>Object Code</th>
<th>Quantity</th>
<th>Cost Per Item</th>
<th>Total Expenditure (Quantity x Cost Per Item)</th>
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<td>English Instructor</td>
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<td>Social Studies Instructor</td>
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<td>iPad with retina display (10-pack)</td>
<td>Used for collaborative projects with CTAE, social studies, and science</td>
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<td></td>
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<td>55.00</td>
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<tr>
<td>iPad mobile charging station - 10 user</td>
<td>Used to store and charge new iPads</td>
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Provide Specific Detail

Copy of FY2014-APPENDIX-E-PERKINSplus-Budget-Narrative

4/3/2013
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<tr>
<th>Program Concentration</th>
<th>Career Pathway</th>
<th>Available Pathway Exams</th>
<th>Pathway Sub Category Exams Available</th>
<th>Cost Per Exam</th>
<th>Number of Exams</th>
<th>Total Cost of Exams</th>
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<td>Plant Science/Horticulture</td>
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<tr>
<td></td>
<td>Veterinary Science</td>
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<td></td>
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<tr>
<td>Architecture, Construction, Communications &amp; Transportation</td>
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</tr>
<tr>
<td></td>
<td>Transportation Logistic Support (Ground/Marine)</td>
<td>NA Seminar Automotive Service Technology Skills Standards Assessment</td>
<td>One or all of the following exams can be taken for the single exam cost</td>
<td></td>
<td></td>
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</tbody>
</table>
DRAFT – FY2015 EOPA Funding Worksheet

- Please be cognizant this is a **DRAFT** Copy
- Intended to be used to assist systems with preparing EOPA **Perkinsplus** Grant budgets
- Some new assessments have been added for FY2015; others may be added
- Actual assessment inventory may change before July 1, 2014
- Final assessment inventory will be shared at GACTE
# Scoring Rubric

## APPENDIX

**GEORGIA DEPARTMENT OF EDUCATION**

**CTAE Transformation Grant**

**Scoring Rubric for Options 1-4**

Using the following matrix, reviewers will assign numerical scores and prepare comments. The review team will meet to determine consensus.

<table>
<thead>
<tr>
<th>Plan Criteria</th>
<th>Level 3</th>
<th>Level 2</th>
<th>Level 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity description and the use of data to support the need for the activity.</td>
<td><strong>25 Points</strong></td>
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<td></td>
</tr>
<tr>
<td><strong>Plan of Execution and Timeline</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A detailed timeline including specific dates for the implementation process is provided. Personnel responsible are named. As implementation is given, it is clear the implementation process will be executed.</td>
<td><strong>15 Points</strong></td>
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</tr>
<tr>
<td>Key personnel are identified by name, title, and role.</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Budget Narrative</td>
<td><strong>30 Points</strong></td>
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</tr>
<tr>
<td>Budget is clear, reasonable, and cost-effective. Budget narrative provides detailed explanation of expenditures. Budget contains a few errors.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Budget is consistently accurate and meets objectives. Items are not charged to the appropriate account.</td>
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<tr>
<td><strong>Total Points:</strong></td>
<td><strong>65</strong></td>
<td><strong>35</strong></td>
<td><strong>0</strong></td>
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</table>
A Complete FY2015 Perkinsplus Reserve Grant Application Includes

• Appendix A - Proposal Cover Page
• Appendix B – Assurances with original signatures signed and scanned
• Grant Narrative - Questions I, II and III
• Appendix C - Grant Budget Chart
• Appendix D - Perkinsplus Budget Narrative Template
• Appendix E - CTAE Assessment Funding Worksheet (Option #4 Only)
Criteria for Funding

Systems Qualifying for funding in Round #1

• Systems adversely affected by funding formula;
• Systems classified as rural areas;
• Areas with high percentages of CTE students or;
• Areas with high numbers of CTE students.

Systems Qualifying for Funding in Round #2

• All LEAs not meeting the above criteria.
<table>
<thead>
<tr>
<th>School Name</th>
<th>Systems Quality in Core Area</th>
<th>Systems Qualifying with High Incidence of CTE Students</th>
<th>Systems Qualifying with Adequate Preparation for CTE</th>
<th>Systems Qualifying for Higher Retention Rate</th>
<th>Systems Qualifying for Non-Lower Retention</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
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<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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</table>
FY2013 Carryover Funds

- Reallocation of funds
- Allocation by formula

Grant awarded based on:
- Availability of funds
- Reduced by funds returned by LEA in FY2013
- Follow Perkins Budget Guidance
- No Caps (except 5% Admin)
- Must encumber by June 30

<table>
<thead>
<tr>
<th>System Number</th>
<th>System Name</th>
<th>Total Population</th>
<th>Relevant Age 0-17</th>
<th>Relevant Age 0-17 to 17 in Poverty</th>
<th>FY2013 Total Perkins IV Carryover Allocation</th>
<th>FY2013 Total Perkins IV Carryover Funds</th>
</tr>
</thead>
<tbody>
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<td>601</td>
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</tbody>
</table>

Dr. John D. Barge, State School Superintendent
"Making Education Work for All Georgians"
www.gadoe.org
FY2013 Carryover Funds

• Carryover funds may be used for:
  - GACTE Registration
  - CTSO Advisor Travel
  - EOPA Expenses
  - Other Allowable Perkins Expenditures

• No additional funds will be provided for GACTE registration or CTSO Advisor Travel other than mentioned above.
Do You Know How Much of Your Funds Have Been Expended?

• Review your system allocations, then ask yourself these questions?
  – When was the last time you met with your bookkeeper to compare CTAE budget and expenditures?
  – Has your system encumbered at least 50% of your grant funds by now?
  – Has your system expended adequate local funds to match the Program Improvement grant award?
Dates for Amendments, Expending Funds & Closing out Grants

• All amendments must be submitted for approval **no later than June 6, 2014**.
• All funds must be expended by **June 30, 2014**.
• All funds must be drawn down by **July 31, 2014**.
• If your system knows that it **will not** be using grant funds, notify us **NOW via an email to LPlan!**
• CTAE Completion Reports are due to Grants Accounting by **July 31, 2014** (must have a status of **CLOSED**).
On August 1, 2014, all FY2015 funds will be frozen for all CTAE grants if the LEA has not submitted the required completion reports with a **CLOSED** status.
### Three-Year History of Funds not Requisitioned

**as of January 23, 2014**

<table>
<thead>
<tr>
<th>System Number: 601</th>
<th>System Name: XYZ County</th>
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<td>Approved Budget</td>
<td>$40,135</td>
<td>$33,215</td>
<td>$38,966</td>
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<tr>
<td>Funds not Requisitioned</td>
<td>$1,816</td>
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<td>-</td>
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</tbody>
</table>

- **Total Grant Funds Received in Three Years:** $112,316
- **Total Funds not Requisitioned in Three Years:** $1,816
- **% of Funds not Requisitioned in Three Years:** 1.62%
CTAE Timeline
March 2014 - December 2014

March 1
- Ag Budget Worksheet available at gadoe.org website or from
  Ag Regional Coordinators

March 4
- OCR Technical Assistance Workshop – Macon (Selected LEAs)

March 13
- FY14 CRE Close Out Workshop – Warner Robins (Selected LEAs)

March 11
- Spring Update Meeting - Dublin – Doonoe Fall Line Technical College

March 12
- Spring Update Meeting - Macon – Macon-Milledgeville Vocational Center

March 18
- Spring Update Meeting - Cartersville – Clarence Brown Conference Center

March 19
- Spring Update Meeting - Brunswick – Golden Isles Career Academy

March 25
- Spring Update Meeting - Tifton – Tifton USA Campus Conference Center

March 27
- FY14 Annual Report opens for CTE teachers currently with a POW
  (All Annual Reports must be completed before a teacher can gain access to either
  the FY14 POW or the FY14 Improvement Plan)

March 31
- FY14 POW Improvement Plan opens for CTE teachers who have not satisfactorily
  completed all areas of the FY14 POW. (The Improvement Plan must be submitted and
  approved before the teacher is given access to the FY15 POW)

March 31
- FY15 POW application window will be open for CTE teachers. (NOTE: FY14 POW
  Annual Reports and FY14 POW Improvement Plans must have already been
  approved by the CTAE directors.)

April 1
- Quarterly Report deadline for systems required to develop Improvement Plan for
  Pending Core Indicators. Submit updated plans to lPlan@doe.K12.ga.us

April 1
- Deadline for notifying 9th-11th grade students of Dual Enrollment options (Board Rule
  IDCH 150-4-2-34)

April 1
- Budget Request Worksheet for Ag Education submitted to Ag Region Coordinator

April 4
- Perkins Plus completed application submitted to lPlan@doe.K12.ga.us and
  CTE Region Coordinator by 5:00 p.m.

April 6
- Technical Assistance Meeting – Floyd County College & Career Academy, Rome GA

April 6
- Technical Assistance Meeting – Houston County BOE, Perry GA

April 9
- Technical Assistance Meeting – Clayton County BOE, Covington GA

April 10
- Technical Assistance Meeting – Gwinnett County BOE, Lawrenceville GA

April 15
- Technical Assistance Meeting – Paulding County BOE, Dallas GA

April 16
- Technical Assistance Meeting – DeKalb County BOE, Stone Mountain GA

April 17
- Technical Assistance Meeting – Douglas County BOE, Douglasville GA

April 25
- FY14 Annual Report for WBL (one per WBL teacher) submitted via the on-line process

April 28
- YAP Program Assessment (one report per system) submitted via the on-line process
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
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<tbody>
<tr>
<td>MATH 101</td>
<td>Calculus I</td>
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<td>First course in calculus</td>
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<tr>
<td>CS 101</td>
<td>Introduction to Computer Science</td>
<td>4</td>
<td>Basic programming concepts</td>
</tr>
<tr>
<td>ENGL 201</td>
<td>English Composition</td>
<td>3</td>
<td>Development of writing skills</td>
</tr>
<tr>
<td>PHYS 101</td>
<td>Introduction to Physics</td>
<td>4</td>
<td>Basic principles of physics</td>
</tr>
<tr>
<td>BIO 101</td>
<td>Biology I</td>
<td>4</td>
<td>Study of living organisms</td>
</tr>
<tr>
<td>CHEM 101</td>
<td>Chemistry I</td>
<td>4</td>
<td>Introduction to chemical principles</td>
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<tr>
<td>PSYCH 101</td>
<td>Psychology</td>
<td>3</td>
<td>Study of psychology and behavior</td>
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<tr>
<td>ART 101</td>
<td>Art History</td>
<td>3</td>
<td>History of art and culture</td>
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<tr>
<td>MUS 101</td>
<td>Music Theory</td>
<td>3</td>
<td>Study of musical composition</td>
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<tr>
<td>SOC 101</td>
<td>Sociology</td>
<td>3</td>
<td>Study of society and culture</td>
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</table>

**Non-Traditional Courses**

- MATH 201: Advanced Calculus
- CS 201: Advanced Computer Science
- ENGL 202: Advanced English Composition
- PHYS 201: Advanced Physics
- BIO 201: Advanced Biology
- CHEM 201: Advanced Chemistry
- PSYCH 201: Advanced Psychology
- ART 201: Advanced Art History
- MUS 201: Advanced Music Theory
- SOC 201: Advanced Sociology

**Pathway Related Courses**

- MATH 301: Special Topics in Calculus
- CS 301: Special Topics in Computer Science
- ENGL 302: Special Topics in English Composition
- PHYS 301: Special Topics in Physics
- BIO 301: Special Topics in Biology
- CHEM 301: Special Topics in Chemistry
- PSYCH 301: Special Topics in Psychology
- ART 301: Special Topics in Art History
- MUS 301: Special Topics in Music Theory
- SOC 301: Special Topics in Sociology

**FY2014 CTAE Program Concentration**

- MATH 101, MATH 201, CS 101, CS 201, ENGL 201, ENGL 202, PHYS 101, PHYS 201, BIO 101, BIO 201, CHEM 101, CHEM 201, PSYCH 101, PSYCH 201, ART 101, ART 201, MUS 101, MUS 201, SOC 101, SOC 201

- MATH 201, MATH 301, CS 201, CS 301, ENGL 202, ENGL 302, PHYS 201, PHYS 301, BIO 201, BIO 301, CHEM 201, CHEM 301, PSYCH 201, PSYCH 301, ART 201, ART 301, MUS 201, MUS 301, SOC 201, SOC 301
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<tr>
<th>Program Concentration</th>
<th>Pathway</th>
<th>Specific courses to include</th>
<th>ASSESSMENT CODE</th>
<th>END-OF-PATHWAY ASSESSMENT (EOPA) EXAM TITLE</th>
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<tr>
<td>Architecture, Construction, Communication &amp; Transportation</td>
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<td>Construction (Electrical)</td>
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<td>NCCE Certified Digital File Preparation</td>
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<td>NCCE Certified Office Press Operations</td>
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FY2014 EOPA Exam Codes

• FY2014 EOPA Exam Codes Document:
  – Now posted on the CTAE Assessment Web Page
  – Updated to reflect the new EOPA Exam Options added for FY14
  – Updated to reflect any deleted EOPA Exam Options
  – Includes FY14 CTAE EOPA Course Numbers and Titles that constitute pathway completion
  – Provided to SIS Vendors in November 2013 by the GaDOE Data Collection Division
  – EOPA Data entered into Student Records:
    • June 24 – 30, 2014
“SUPER CIRCULAR”

“How the Super Circular will change Grant Administration”

A Battle Over the Future Direction of Federal Grants Management

OMB vs OIG

• 1st Battleground
  Time and Effort Certifications

• 2nd Battleground
  Employee Morale, Health and Welfare Costs

• 3rd Battleground
  Food/Meetings/Conferences
  Three way battle
  OMB/OIG/ED

• 4th Battleground
  Single Audit Thresholds
A Battle Over the Future Direction of Federal Grants Management

• 5th Battleground
  Should computers be classified as “supplies?”

• 6th Battleground
  Cash Management

• 7th Battleground
  Administrative Costs

• 8th Battleground
  Audit Resolution

OMB vs OIG
• The House Appropriations Committee is recommending no reduction in current FY2014 funding

• Proposing an additional $158,000 to FY2014 amended budget for CTAE Extended Day/Year funding

• Significant because for the first time in 10 years not only is our funding not being cut, but the House has now proposed an increase

• Governor’s proposed budget contains FY2015 $2 million dollars for the purpose of purchasing CTAE Lab Equipment

• HB 766 by Rep. Eddie Lumsden – Known as the Work Based Learning Act, this bill makes changes to the original Youth Apprenticeship law. The intent is to increase the number of students and employers participating in work-based learning programs.
CTAE Leaders
“Save The Dates”
Spring 2014

Spring Region Update for CTAE Administrators

March 11, 2014 - Dublin
March 12, 2014 - Macon
March 18, 2014 - Athens
March 19, 2014 - Cartersville
March 25, 2014 - Brunswick
March 26, 2014 - Tifton
CTAE Leaders
“Save The Dates”
Spring 2014

FY2014 Local Plan Technical Assistance Workshops

April 08, 2014  North, Central, South
April 09, 2014  South
April 10, 2014  Central
April 15, 2014  North, Central, South
April 16, 2014  North, South
April 17, 2014  North, Central
FY14 -- SAVE THE DATES

FY14 CTE Winter Conference
February 1-4, 2014 – Atlanta Center, Atlanta, GA

Spring Region Update Meetings
March 11, 2014 – Central Region – Dublin – Cracker Fall Line Technical College
March 12, 2014 – Central Region – Macon – Macon Mason City Center
March 19, 2014 – North Region – Atlanta – Classic Center
March 25, 2014 – South Region – Cartersville – Cartersville Career Academy
March 26, 2014 – South Region – Tifton – GA, Tifton Campus Conference Center

Technical Assistance Workshops for FY15 State and Federal Grants
April 9, 2014 – North Region – Floyd County College & Career Academy, Rome GA
Central Region – Houston County BOE, Perry GA
South Region – Liberty County BOE, Hinesville GA

April 10, 2014 – South Region – Golden Isles Career Academy, Brunswick GA

April 14, 2014 – Central Region – Upson Lee High School, Thomaston GA

April 15, 2014 – North Region – Gwinnett County BOE, Suwanee GA
Central Region – Lincoln County High School, Lincolnton GA
South Region – Lowndes County BOE, Valdosta GA

April 16, 2014 – North Region – Peters Baza, Cleveland GA
South Region – Worth County High School, Sylvester GA

April 17, 2014 – North Region – Douglas County College & Career Academy, Douglasville GA
Central Region – Washington County BOE, Sandersville GA
Questions?