

GRANTS ACCOUNTING MANAGEMENT

REGINA HAILEY

FEBRUARY 6, 2014



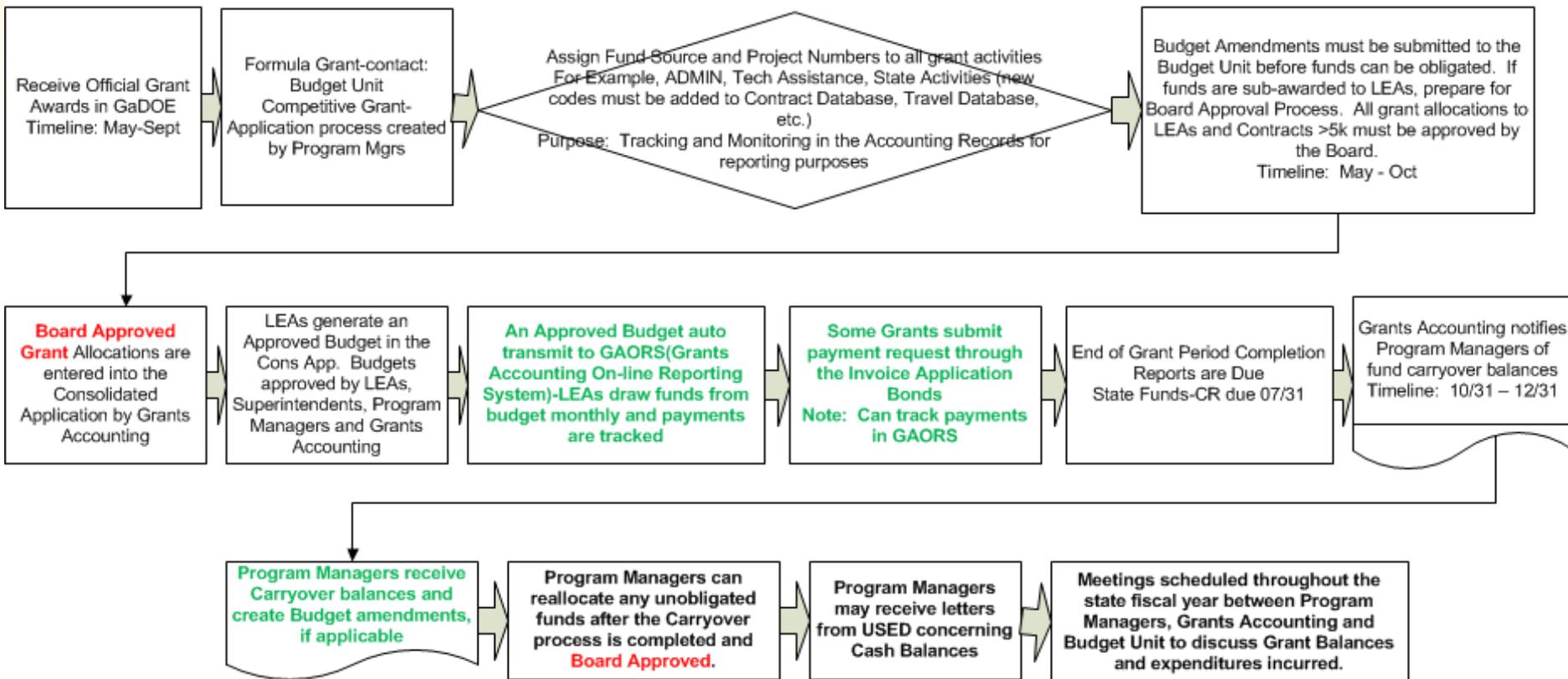
Dr. John D. Barge, State School Superintendent
"Making Education Work for All Georgians"
www.gadoe.org

AGENDA

- Grant Award Process
- Accounting Applications
- Close Out Procedures



Grants Management Process



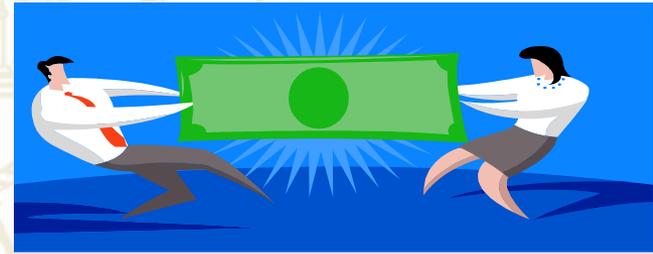
ACCOUNTING APPLICATIONS

- Consolidated Application(CON AP)
- Grants Accounting Online Reporting System(GAORS)
- Invoice Application
- Completion Report Application



CONSOLIDATED APPLICATION

- State Board Approval of Grant Funds
- Allocation Upload in Consolidated Application
- Budget Process
 - Coordinator
 - Superintendent
 - Program Manager
 - Grants Accounting
- Download into GAORS



CONSOLIDATED APPLICATION BUDGET



Welcome to MyGaDOE

You have 1130 new messages.

[Help - Dticket](#) | [Online Documentation](#)

Site Navigation

- Home
- Logout

Office of Finance and Business Operations

- Administration
- Application
- Reports
- Online Help

Regina Hailey

- Account Information
- Add to Favorites
- Help - Dticket

Hide Navigation

Consolidated Application

[Application > Programs](#)

Budget

District Name : Appling County **District Code :** 601
Fiscal Year : 2014 **Program :** CTAE - Extended Day - Original
Status : Approved (Date: 09/27/2013 10:54:02) **Superintendent Sign off date :**

Program Information	Budget	Audit Trail	Assurances	Programs
---------------------	--------	-------------	------------	----------

[Print](#) | [Sign-Off](#) | [Request Revision](#) | [Create Amendment](#)

Program : CTAE - Extended Day

Current FY Allocation :	\$49,510.00
Additional Allocation :	\$0.00
Carry Over :	\$0.00
Total Grant Award :	\$49,510.00
Transfer Amount :	\$0.00
Total Amount to be Budgeted :	\$49,510.00
Not Budgeted Funds :	\$14,276.00

Budget Detail											Show ALL
Fiscal Year	From Program	School	To Sub-Grant	To Program	Function	Object	Units	Price	Amount	Description	
2014	CTAE - Extended Day			CTAE - Extended Day	1000	115	1	\$31,380	\$31,380		
2014	CTAE - Extended Day			CTAE - Extended Day	1000	230	1	\$3,854	\$3,854		
Total :								\$35,234			

Best viewed with Internet Explorer 6.0 or higher and Screen Resolution 1024 x 768 or greater

[Privacy Policy](#) | [Terms of Use](#) | [Site Requirements](#) | [Feedback](#)

Copyright © 2005-2009 Georgia Department of Education



Dr. John D. Barge, State School Superintendent
 "Making Education Work for All Georgians"
www.gadoe.org

GAORS

Grants Accounting On-line Reporting System

- Approved Grants
 - State - 12 months of availability
- Reimbursement Request
 - DE0147 (12 payment request available)
- Program Managers Grant Status Report
 - Percentage of funds requested



INVOICE APPLICATION

- Allow districts to submit invoices to Program Managers for review prior to payment
- Grants that use invoice application
 - Bonds (Invoices must be submitted to GSFIC prior to payment)..
- Must submit invoices in order to get reimbursed
 - 12 reimbursement request (DE147)
- Approval Process
 - District submits
 - Program Manager reviews
 - Grants Accounting processes and sends to GSFIC
 - GSFIC approves
 - Payment made to district by Grants Accounting



COMPLETION REPORTS



- Allow systems to close out grant
- Due 30 days after end of grant period
- Based on last approved budget in Consolidated Application
- Must use function/object codes that are approved by program
- District, Program Managers and Accounting must **COMMUNICATE!!!!!!**



COMPLETION REPORT

GRANTS - Windows Internet Explorer

https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&id=Ebod=46043

File Edit View Favorites Tools Help

GRANTS

GEORGIA DEPARTMENT OF EDUCATION Welcome to MyGaDOE
 You have 401 new messages. Help - Docket | Online Documentation

Grants Application

Grants Details:

System ID: Fiscal Year:

Grant Name: Version No:

Grant Start Date: Grant End Date:

LUA Fund Code: Status:

[Completion Report](#) [Reports](#)

Search [Grant Expenditures](#) [Refund Payment](#) [Contact Info](#) [Audit Trail](#) [Variance](#)

[ReOpen](#) [Print](#)

Expenditure Details:

Approved Grant	Funds Received / Requested	7/1/2008-6/30/2009 Expenditures	7/1/2009-9/30/2009 Expenditures	Total Expenditures	Received Amount (Cash Shortage)	Variance
	\$46,576.00	\$46,576.00	\$0.00	\$46,576.00	\$0.00	100%

Grant Budget

Function	Object	Amount Budgeted	7/1/2008-6/30/2009 Expenditures	7/1/2009-9/30/2009 Expenditures	Variance	Budget vs Expenses Diff
1000 - INSTRUCTION		\$44,173.00	\$44,173.00	\$0.00	100.00%	\$0.00
	116 - PROFESSIONAL DEVELOPMENT STIPENDS	\$0.00	\$544.53			(\$544.53)
	200 - EMPLOYEE BENEFITS	\$0.00	\$53.12		\$0.00	(\$53.12)
	580 - TRAVEL - EMPLOYEES	\$15,000.00	\$15,000.00			\$0.00
	580 - TRAVEL - EMPLOYEES	\$8,000.00	\$2,305.40			\$5,694.60
	580 - TRAVEL - EMPLOYEES	\$2,800.00	\$150.00			\$2,650.00
	610 - SUPPLIES	\$4,000.00	\$11,587.28			(\$7,587.28)

Start Regina Halley ... Hot Spot ATL ... Microsoft Pow... GRANTS - Win... CTAEFY10.xls ... Completion Re... Lotus Notes

Internet 125% 2:57 PM



Dr. John D. Barge, State School Superintendent
 "Making Education Work for All Georgians"
 www.gadoe.org

GRANTS ACCOUNTING TEAM

- DELLA KILPATRICK – ACCOUNTING MANAGER
(404-651-8139) dkilpatr@doe.k12.ga.us
- DARLENE LESLIE – GRANTS ADMINISTRATOR
(404-656-5553) dleslie@doe.k12.ga.us
- REGINA HAILEY – GRANTS ACCOUNTANT
(404-656-4676) rhailey@doe.k12.ga.us

