



# September 19, 2019

Exciting Opportunity to enroll your staff members in NEW Online Course for CTAE Teachers, Administrators, and School Counselors

## ***CTAE 101: An Introduction to Georgia Career, Technical, and Agricultural Education***

Beginning today, you have the opportunity to register yourself and/or a designated number of district staff for the new online course, "CTAE 101: An Introduction to Georgia Career, Technical, and Agricultural Education".

The course is offered through the CTAE Resource Network and was designed in collaboration with the National Center for College and Career Transitions (NC3T), with national pathways expert Hans Meeder as lead author.

### WHO?

The course is designed for anyone who is new to Career, Technical, and Agricultural Education, such as –

- A new CTAE teacher coming out of business and industry,
- A school administrator who now has responsibility for CTAE and supervision,
- A school counselor helping students better understand their CTAE options, or
- Anyone who wants to get the big picture of how Georgia CTAE works.

### LIMITED AVAILABILITY

Based on the respective CTAE staffing in each school system, CTAERN will issue a number of course uses per system for the current school year (CTAERN pays a fee for each course taken, so each course use is allocated to stay within the budget). Additional course uses may be requested from CTAERN.

### WHAT

CTAE 101 is an 8-module, self-paced course. Each module takes between 60-90 minutes to complete with a video briefing, reading, a quiz, and suggested discussion questions. For course completers, CTAERN will provide a Certificate of Completion. Course credit will be posted on CTAERN quarterly (there may be a delay between completion and credit).

## WHEN

CTAE 101 will be live and open for use on October 1, 2019.

## IMMEDIATE ACTION

System CTAE administrators can IMMEDIATELY register their first group of course students. All you have to do is insert names and some information about the student into a simple Google Sheet that CTAERN/NC3T have provided in a Google Drive. There is a separate sheet for each school system, and there are easy-to-follow instructions.

Click on the following link to find the Google Drive: <https://tinyurl.com/y5tgecur>

If you have any questions, contact Cindy Lamsey at CTAERN at [hotline@ctaern.org](mailto:hotline@ctaern.org) or by calling 866-454-2823 Monday thru Thursday from 9:00 to 4:00 pm.

## MORE ABOUT CTAE 101

Each module is designed to complete in between 60 and 90 minutes. The modules all include the following:

- A module introduction
- An overview video (10-20 minutes in length)
- Downloadable and Printed Reading Material
- A Quiz
- Prompts for Discussion with Colleagues

Also, in each module, we're providing a downloadable and printable PDF document that the student can hold onto as a reference long after they've finished the course.

## Overview of the Modules

Module 1. Getting started with Career Technical Education and Georgia CTAE

Module 2. The history and transformation of CTE in the United States

Module 3. How CTAE in Georgia is governed and supported

Module 4. Understanding career development, career clusters, and pathways

Module 5. Key elements of high quality CTAE programs

Module 6. Funding and accountability for CTAE programs

Module 7. How teachers, administrators, and counselors are supported in CTAE

Module 8: The future of CTAE in Georgia (including new Strategic Plan)