# Program Improvement Grant

## Budget Caps for Fiscal Year 2013

<table>
<thead>
<tr>
<th>Function Code</th>
<th>What function code should be used to budget funds?</th>
<th>Object Code</th>
<th>Description</th>
<th>CAP Percentage of Program Improvement Award</th>
</tr>
</thead>
</table>
| 1000 or 2210  | 1000 - Used when expenses are directly related to student instruction  
2210 - Used when expenses are directly related to instructional staff (planning, developing, evaluating, etc.) | 610, 611, & 642 | Supplies (610), Technology Supplies (611), & Supplemental Materials (642) | Less than or equal to 10% |
| 1000 or 2210  | 1000 - Used when equipment and software are directly related to student instruction  
2210 - Used when equipment and software are predominantly used by the instructor | 612, 615, 616, 730, & 734 | Software (612), Expendable Equipment (615), Expendable Computer Equipment (616), Equipment (730), Computer Equipment (734) | Less than or equal to 70% |
| 1000 or 2210  | 1000 - Used when expenses are directly related to student instruction  
2210 - Used when expenses are directly related to instructional staff (planning, developing, evaluating, etc.) | Other Categories: 100, 300, 400, 500, & 800 | Examples: Substitutes (113), Prof Services (300), Rental/Maintenance (432), Travel (580), Dues/Fees (810) | 15% or Greater*  
*{This category will be greater if the system spends less than the CAPPED amount in 610, 611, & 642; 612-616, 730-734; and for admin 100-800) |
| 2230, 2300 or 2400 | 2230 - Expenditures for CTAE director  
2300 - Expenditures for indirect costs & audit fees  
2400 - Expenditures for CTAE supervisor | 100, 200, 300, 400, 500, 600, 700, & 800 | Administrative Expenses (Federal Requirement) | Less than or equal to 5% |

**Total: 100%**