***FY22 Perkins V Monitoring & Risk Assessment Review Plan***

**FY22 Monitoring & Risk Assessment Process – Timeline**

|  |  |  |
| --- | --- | --- |
| **Timeframe** | **Person(s) Responsible** | **Required Action** |
| January 26, 2021 | CTAE Director/Supervisor | Attend FY22 MRA Orientation |
| January – August | CTAE Director/Supervisor | Complete Self-Study Documents (Section A), Exhibits A, B, C, Local, State, and Federal Grant Budget Spending Data, CLNA Process, Stakeholders Engagement/Coordination, Equipment Inventory, and Other Documents |
| June - August | CTAE Director/Supervisor and Regional Coordinator | Contact CLNA Stakeholders and Prepare/Practice Virtual Meeting Platform |
| 3 Weeks Before Visit | CTAE Director/Supervisor | Upload all required documentation to One Drive platform through the link provided by your CTAE Regional Coordinator |
| January 2022 | CTAE Division Staff | Finalize and email Perkins V Monitoring & Risk Assessment Summary Report |
| January – May | CTAE Director/Supervisor | Develop and submit (via Con App upload) Plan of Improvement based on recommendations in the Perkins V Monitoring & Risk Assessment Summary Report |
| Ongoing | CTAE Division Staff | Monitor Plan of Improvement based on recommendations in Perkins V Monitoring & Risk Assessment Summary Report |

**Day of Virtual Visit Agenda Schedule**

**8:30 am – 9:00 am Check Virtual Connections of All Locations**

**9:00 am – 9:30 am Introductions and CTAE Director Presentation**

**9:30 am – 10:30 am CLNA Stakeholders Input**

**10:30 am – 11:00 am Break**

**11:00 am – 11:30 am Meet w/ CTAE Director**

**11:30 am – 12:30 pm Follow-up & Exit Interviews w/ Other Staff**

**FY22 Monitoring and Risk Assessment Schedule**

**North Region**

Sept 15 **Gwinnett County**

Sept 21 **Gordon County**

Sept 22 **Walker County**

Sept 23 **Trion City**

Sept 28  **Decatur City**

Sept 29 **DJJ**

Oct 5 **Madison County**

Oct 6 **White County**

Oct 7 **Rome City**

Oct 12 **Marietta City**

Oct 13 **Stephens County**

Oct 14  **Dalton City**

Oct 19   **Social Circle**

**Central Region**

Sept 15            **Burke County**

Sept 16            **Wilkes County**

Sept 21            **Taliaferro County**

Sept 22            **Morgan County**

Sept 28            **State Schools**

Oct 5               **Upson County**

Oct 6               **Peach County**

Oct 7               **Houston County**

Oct 19             **Washington County**

Oct 20             **Wilkinson County**

Oct 21             **Johnson County**

Oct 27             **Webster County**

Oct 28             **Muscogee County**

**South Region**

Sept 23 **Toombs County**

Sept 28 **Jeff Davis County**

Oct 5  **Decatur County**

Oct 6 **Grady County**

Oct 14 **Cook County**

Oct 19 **Tattnall County**

Oct 21 **Wilcox County**

Oct 26 **Turner County**

Oct 28 **Screven County**

Nov 2 **Clinch County**

Nov 3 **Irwin County**

Nov 9 **Telfair County**

**Career, Technical, and Agricultural Education**

**Perkins V Monitoring & Risk Assessment**

**FY22 Checklist**

* Use timeline as a guide for the review process
* Compile all required system level documentation
* Communicate date for Virtual Desktop Review (Virtual Meeting)
* Invite all participants for Virtual Desktop Review
* Practice Virtual Platform (Teams)
* Selected CLNA Stakeholders
* Finance Director
* CPI Coordinator
* Upload all required documentation to One Drive platform through the link provided by your CTAE Regional Coordinator no later than three (3) weeks prior to the visit
* Watch for updates and follow-up communication (via email, website, and telephone) from State staff as plans are finalized for the FY22 review process
* Seek technical assistance from your CTAE Regional Coordinator as needed:
  + North Region – Delmas Watkins [dwatkins@doe.k12.ga.us](mailto:dwatkins@doe.k12.ga.us) 404-805-7279
  + Central Region - Sharon Bonner [sbonner@doe.k12.ga.us](mailto:sbonner@doe.k12.ga.us) 404-805-9633
  + South Region - Julie Kenny [jkenny@doe.k12.ga.us](mailto:jkenny@doe.k12.ga.us) 404-805-9904

**Stakeholder Input Session Participants and Questions**

**CLNA Stakeholder List** ***(Involved in CLNA Process)***

Postsecondary Career and Technical Education Faculty and Administrators

Business & Industry Representatives (3-10)

State or Local Workforce Boards

Others

***Team Members (Involved in CLNA Process)***

Superintendent/Assistant Superintendent

School Administrator

CTAE Director

Selected CTAE Staff

**CLNA Stakeholder Interview Questions**

1. How does your company, industry, or department directly impact the CTAE pathways offered in this school district?
2. What Overarching need(s) was created due to your engagement during the time you collaborated with the school district?
3. What did you learn about CTAE during the CLNA process and how will it impact your collaboration during the coming year?