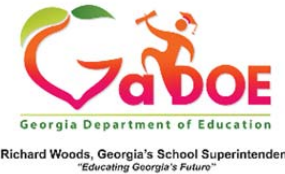


# Student Plan of Study – Business Accounting



Name \_\_\_\_\_ Date \_\_\_\_\_ School \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_ Advisor/Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Current Area of Interest: Finance/Business Accounting** - This PLAN OF STUDY should serve as a guide for the next four years. **Courses listed in this plan are only recommended coursework and should be individualized to meet each student's educational and career goals. All plans will meet minimum high school graduation requirements.** Applicants to the University System of Georgia and the Technical College System of Georgia institutions should be advised that meeting minimum requirements will not guarantee admission. Postsecondary institutions may set additional requirements.

Grade Level	I. English/Language Arts Total 4 credits	II. Math Total 4 credits	III. Science Total 4 credits	IV. Social Studies Total 3 credits	V. Health/Personal Fitness Total 1 credit	VII. Possible electives in additional pathways (students should check the local course description catalog for these and other electives) Total 4 credits
9	9 <sup>th</sup> Literature & Composition or Approved Dual Enrollment Course  1 credit Credit Earned <input type="checkbox"/>	1 CCGPS Cord Algebra 2 CCGPS Analytic Geom 3 CCGPS Accel Cord Algebra/Analytic Geometry 4 CCGPS Accel Analytic Geometry B/Adv. Algebra  1 credit * Credit Earned <input type="checkbox"/>	Biology or Approved Dual Enrollment Course  1 credit * Credit Earned <input type="checkbox"/>	American Government/Civics or AP Government/ Politics US or Approved Dual Enrollment Course  ½ credit Credit Earned <input type="checkbox"/>	Health ½ credit Credit Earned <input type="checkbox"/> Personal Fitness ½ credit Credit Earned <input type="checkbox"/>	<b>Advanced Academic Pathways</b> English/Language Arts, Math, Science, Social Studies An advanced academic pathway may be followed in any one of the content subjects listed above. Upon graduation, students earn an advanced academic pathway when they complete the required coursework to include at least one AP or one IB or one <a href="#">Dual Enrollment</a> course. An advanced academic pathway should also include at least two credits in one world language. AP, Dual Enrollment and <a href="#">Georgia Virtual School</a> courses may be available.
					<b>VI. CTAE Pathway</b> Total 3 credits	
10	10 <sup>th</sup> Literature & Composition or World Literature & Composition or Approved Dual Enrollment Course  1 credit Credit Earned <input type="checkbox"/>	1 CCGPS Analytic Geometry 2 CCGPS Adv Algebra 3 CCGPS Accel Analytic Geometry/Adv. Algebra 4 CCGPS Pre-Calculus 1 credit * Credit Earned <input type="checkbox"/>	Physical Science or Physics or AP Physics or Approved Dual Enrollment Course  1 credit * Credit Earned <input type="checkbox"/>	World History or AP World History or Approved Dual Enrollment Course  1 credit Credit Earned <input type="checkbox"/>	07.44130 Introduction to Business & Technology or Approved Dual Enrollment Course  1 credit Credit Earned <input type="checkbox"/>	<b>World Language Pathways</b> **Two credits are required for admissions to University System Institutions. For a listing of world language courses offered at your high school, please check with your advisor, counselor, or local course description catalog. A world language pathway may be followed in any of the world language areas included in the state list of approved courses. Upon graduation, students earn a world language pathway when they complete three credits in one language. The third course may reflect an AP, IB or <a href="#">Dual Enrollment</a> designation. <a href="#">Georgia Virtual School</a> and ACCEL courses may be available.
11	American Literature/Composition or AP English Language & Composition/American Lit or Approved Dual Enrollment Course 1 credit Credit Earned <input type="checkbox"/>	1 CCGPS Adv. Algebra 2 CCGPS Pre-Calculus 3 CCGPS Accel Pre-Cal 4 CCGPS Cal or AP Cal  1 credit * Credit Earned <input type="checkbox"/>	Chemistry or Environmental Science or Earth Systems or AP/IB or Approved Dual Enrollment Course 1 credit * Credit Earned <input type="checkbox"/>	United States History or AP US History or IB History of the Americas or Approved Dual Enrollment Course 1 credit Credit Earned <input type="checkbox"/>	07.42600 Financial Literacy or Approved Dual Enrollment Course  1 credit Credit Earned <input type="checkbox"/>	<b>Fine Arts/Performing Arts Pathways</b> Visual Arts, Dance, Music, Journalism, Theatre A fine arts pathway may be followed in any one of the five areas listed above. Upon graduation, students complete a fine arts/performing arts pathway when three courses have been successfully completed in any one of the five areas. A student should consult a counselor or advisor for related coursework. AP, <a href="#">Dual Enrollment</a> and <a href="#">Georgia Virtual School</a> courses may be available.
<b>At the end of the 11<sup>th</sup> grade, students planning to enter a University System of Georgia Institution or Technical College System of Georgia Institution should take the appropriate admissions test (SAT, ACT, Compass).</b>						<b>Legend:</b> *Science: Approved <a href="#">4th Sciences</a> may be used to meet both the required science and required elective in a Career, Technical and Agricultural Education (CTAE) sequence of courses; see Fourth Science Requirements for more information. Student may take science courses in any sequence. **Math: Select Math sequence 1, 2, 3, 4, based on 9 <sup>th</sup> grade entry course. ***Students must complete two credits of the same world language for admission to University System of Georgia institutions. **** Students should complete a CTAE pathway and take the related end of pathway assessment.
12	Advanced Composition or British Literature or AP English Literature & Composition or Approved Dual Enrollment Course 1 credit Credit Earned <input type="checkbox"/>	CCGPS Pre-Cal or Adv Math Decision Making or Math of Ind & Govern or AP Stats or IB Math or Approved Dual Enrollment Course 1 credit * Credit Earned <input type="checkbox"/>	Any other of the previous courses or Ecology or Geology or Approved Dual Enrollment Course 1 credit * Credit Earned <input type="checkbox"/>	Econ/Business/Free Enterprise or AP Macro Econ or AP Micro Econ or IB Econ or Approved Dual Enrollment Course ½ credit Credit Earned <input type="checkbox"/>	07.41100 Principles of Accounting I or Approved Dual Enrollment Course  1 credit Credit Earned <input type="checkbox"/>	
Sample Elective Courses	<b>Other English Elective Courses:</b> Literary Types/Composition Journalism Oral/Written Communication Speech	<b>Other Math Elective Courses:</b> Calculus AP Calculus Math of Finance	<b>Other Science Elective Courses:</b> Astronomy or AP/IB Science	<b>Other Social Studies Elective Courses:</b> Humanities or AP/IB Soc Studies or Psychology or Sociology	<b>Other CTAE Elective Courses:</b> Other CTAE electives are available to complete a related pathway	NOTE: Local systems may offer core course in a different sequence; not all local systems offer every pathway. Students should explore all credit possibilities including <a href="#">Georgia's Virtual School Program</a> , <a href="#">Dual Enrollment</a> , Advanced Placement (AP), International Baccalaureate (IB) and Work-Based Learning (WBL) to reach their educational and career goals.

Finance

SAMPLE Pathway OCCUPATIONS			
See * <a href="#">Georgia's HOT Careers to 2020</a> for more information on high-skilled, high-wage and high-demand occupations.			
Occupation Specialties	Entry Level of Education Needed	2012 Annual Wage	Annual Openings 2012-2020
Financial Managers	Bachelor Degree	\$106,600	450
*Tax Preparers	High School Diploma	\$44,600	160
*Financial Analysts	Bachelor's Degree	\$71,600	250

Source: Georgia Department of Labor/ONET

*Related Pathway Occupations:	Other Related Finance Occupations:
Accountants	Agents and Business Managers
Auditors	Appraisers
Bookkeeping, Accounting & Auditing Clerks	Budget Analysts
Bill & Account Collectors	Claims Adjusters
Budget Analysts	Credit Counselors
Financial Analysts	
Purchasing Managers	*ONET Online

**For more information about your education and career planning, including valuable financial aid information that includes grants and scholarships, see your school counselor.**

**\*\*\*[Current Georgia Graduation Rule](#)**

Coursework	Credits	Coursework	Credits
I. English/Language Arts	4	V. Health & Physical Education	1
II. Math	4	VI. **Career, Technical & Agricultural Education and/or ***World Languages, and/or Fine Arts	3
III. *Science	4	VII. Electives	4
IV. Social Studies	3	<b>TOTAL</b>	<b>23</b>

\*Selected [4th Science](#) courses may be used to meet both the required science and required elective in a CTAE sequence of courses.  
 \*\*Students must complete three credits to complete a CTAE pathway and take the end of pathway assessment.  
 \*\*\*Students must complete two credits of the same world language for admission to Georgia Board of Regents colleges/universities.  
 \*\*\*\* Current graduation requirements should be met in all content areas.  
 NOTE: This plan represents minimum graduation requirements. Local systems may require additional coursework.

**Postsecondary Transition:**

- Students who will continue their education in a Program of Study at one of the University System of Georgia institutions should prepare to take the ACT or SAT for admissions. Tests for admissions may vary from institution to institution. Contact the selected institution for specific testing information. Additional admissions information can be found at Staying On Course. ([www.usg.edu/student\\_affairs/documents/Staying\\_on\\_Course.pdf](http://www.usg.edu/student_affairs/documents/Staying_on_Course.pdf))
- Students who will continue their education in a Program of Study at one of the Technical College System of Georgia institutions should prepare to take the COMPASS test for admissions.
- Students who will continue their education and training in the US Military should take the ASVAB assessment.
- Students should utilize electronic college and career databases to select the most appropriate postsecondary opportunities to match their selected career field, including registered apprenticeships.
- Georgia's dual-credit programs have been combined into one program entitled Move on When Ready, in which high school students may earn their high school course credits while taking college courses.

**Possible Student Pathway Credentialing Opportunities:**

Students completing a pathway are eligible to take a Credentialing/End of Pathway Assessment (EOPA) upon successful completion of the three required courses in the pathway. For specific assessment information, refer to <http://www.gadoe.org/Curriculum-Instruction-and-Assessment/CTAE/Pages/CTAE-Georgia-Assessments.aspx>

**Business Accounting**

Business Accounting applies principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction. Additionally, people in this field are involved in strategic planning and financial literacy, resource allocation, human resources modeling, leadership technique, production methods, and coordination of people and resources.

The business accounting field requires the ability to communicate with stockholders or other investors to provide information or to raise capital and to develop or analyze information to assess the current or future financial status of firms. Business accountants need to establish and maintain relationships with individual or business customers or provide assistance with problems these customers may encounter and be able to establish procedures for custody or control of assets, records, loan collateral, or securities to ensure safekeeping.

Other tasks include evaluating financial reporting systems, accounting or collection procedures, or investment activities and make recommendations for changes to procedures, operating systems, budgets, or other financial control functions. At times there may be a need to evaluate networks within communities to find and attract new business, oversee the flow of cash or financial instruments, plan, direct, and coordinate risk and insurance programs of establishments to control risks and losses, and prepare financial or regulatory reports required by laws, regulations, or boards of directors.