REQUEST FOR PROPOSALS (RFP)
World Language Providing Access for Rural Teachers for New Equipment and Resources (PARTNER)
Opportunity Grant
2022-2023
Request for Application: December 6, 2023
Application Deadline: January 12, 2023
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Program Description
The Georgia Department of Education (GaDOE) has allocated ARP funds for the FY23 Providing Access for Rural Teachers for New Equipment and Resources Grant PARTNER. This GaDOE administered, non-renewable, non-transferrable grant provides up to $2,000 to create and/or support sustainable World Language Instruction initiatives in rural Georgia districts. A maximum of $30,000 will be awarded for the PARTNER Grant during the 2022-2023 school year in the amount of up to $2,000 per grantee.

Eligibility
Eligible applicants must be rural public schools. Eligible rural districts are those that are served by the Office of Rural Education and Innovation (REI). The green highlighted districts are REI eligible (115) on the map at this location: https://www.gadoe.org/rural/Pages/default.aspx.

Program Requirements
Awarded funds are specifically for world language equipment, material and supplies related to instruction which occurs during the school day within state-approved world language education course numbers starting with the prefixes 60. XX or 67.XX.

Grant Period
Grant funds must be expended by August 31, 2023.

Programmatic Assurances
The Equipment and/or Consumable Supplies must be used to:
- develop or supplement sustainable initiatives that support quality world language education instruction
- increase access to support world language education instruction
• be implemented as a part of a graded state approved world language education course during the regular school day schedule. These courses begin with the prefix 60.xx or 67.xx.

Reporting Requirements
FY23 Grant awardees must have correctly and completely submitted the required close-out documentation.
  • Completion Report (Microsoft Forms)
  • Detailed Expenditure Report and supporting documents for received goods/services

Authorized Activities
Applicants are encouraged to purchase world language education resources to be used for world language education instruction.

FY23 PARTNER Grant applicants can use funds to purchase the following items: Equipment needed for mastery of the Georgia Standards of Excellence in world language education. Examples may include but are not limited to the following.
  • Classroom consumables used for instruction
  • Instructional materials (books, workbooks, software, etc.)
  • Technology related to instructional needs.
  • Instructionally related subscriptions for online services

Unauthorized Activities
FY23 Grant funds may not be used for:
  • New/improvement construction or capital improvements to existing structures such as carpet, non-freestanding mirrors, laminate coverings, and building renovations.
  • To support after or before school clubs or summer programs.

Proposal Submission

Procedures
• Proposal Portal: To access the application click: World Language PARTNER Grant Submission Link.
• Submit Early: Proposals cannot be accepted after the deadline. Faxed, emailed, or paper proposals are not acceptable and will not be reviewed by GaDOE.
• Use provided proposal template: Supplemental or revised proposal formats, attachments, or information, either from the applicant agency or other sources will not be accepted.
• Grant awardees will be notified after State Board of Education (SBOE) approval and are required to accept the grant award.

• **Multiple Submissions:** Public school districts may have multiple submissions provided each is from a different World Language content area from within a school in each district. For example, Smith High School can have one Spanish submission and one French submission but not two Spanish submissions even if there are multiple Spanish teachers.

**Budget**
There should be a calculation of the budget (via spreadsheet, etc.) and a narrative of the budget (via prose). Each of these offer a lens for understanding how funds meet the identified need and activities. If evaluation or participant travel expenses must be included in the budget of each grantee, indicate that here and indicate an expected amount that must be included. The budget table is included in the grant application and both the narrative response section and budget calculations must be submitted as a single PDF document. The budget portion of the proposal will not be assigned points; however, an inaccurate, unreasonable, unjustified, or non-itemized budget will result in the proposal being excluded from consideration. The proposed budget narrative will be assigned points and must provide clear evidence that the expenditures are appropriate and justified to support the proposed programming/activities.

**Scoring and Funding Recommendations**

**Scoring**
During the review process, each proposal will be reviewed and scored by GaDOE approved and trained reviewer. The reviewer will individually assign and record points (1-100) using the scoring rubric. In the event the number of proposals receiving a qualifying score exceeds the number of available grants, only the highest, rank-ordered proposals will be recommended for funding.

**Rubric - Scoring Components**
All proposals will be scored using a rubric. Each proposal will be reviewed, and points will be assigned based on the merit of the program/activity described. Each section is assigned a maximum allowable number of points. Reviewers will tally all earned points to render a raw score. Grant organizers will verify raw scores and will determine the final scores to be presented to the SBOE.

**Applicant Information Section (34)**

- LEA/School District: Suite 1562 Towers East • 205 Jesse Hill Jr. Drive • Atlanta, GA 30334 • www.gadoe.org

Richard Woods, Georgia’s School Superintendent
An Equal Opportunity Employer
• Full Name of School, Address, and Phone
• Superintendent Name
  o Email
  o Phone
• Name of Federal Programs District Contact
  o Email
  o Phone
• Names of teachers involved with grant implementation.
  o Email(s)
  o Phone
• Number of students impacted
• Impacted state-approved world language course(s) (prefix numbers 60.xx or 67.xx. only) taught during the school day.

**Proposed World Language Education Activity Description (33)**
• How will the grant funding be used in a graded course during the school day?
• Which world language education Georgia Standards/Standards of Excellence are addressed in the proposed activities?

**Budget Narrative (33)**
• Budget narrative aligned to course/instructional practices.
• Budget narrative provides overview and justification for purchases.