Your GA CB Team

Cale Golden
Senior Director, K-12
State and District Partnerships
cgolden@collegeboard.org

Cassie Barker-Carr
Director, K-12
State and District Partnerships
cbarkercarr@collegeboard.org
New Circumstances = New Questions

- As schools continue to navigate uncertainties due to the coronavirus, the top priorities for College Board are the health and safety of students and educators.

- We know there are uncertainties and challenges with providing our assessments this year. States, districts, and schools are currently discussing how to safely open schools and may face last-minute closures.

- To make it easier for schools to meet health guidelines and requirements, College Board is offering flexibility with administration dates and has adapted policies and procedures to support schools in administering SAT®, PSAT/NMSQT®, or PSAT™ 8/9, and Advanced Placement.

- Today’s presentation is a follow-up from our last webinar which shared an overview of AP exams for 2021. Today we’ll focus on digital exams and share key take-aways from the AP Digital Testing guide.
Our 2020-21 Webinars

August 19 & 20, 2020
Starting the year off right with APRO and AP Classroom; A look at resources to support you

October 10, 2020
Supporting students on their college readiness journey regardless of environment
*Creating a CB Account

December 2, 2020
Accessing and using PSAT and SAT data
*AP Potential

January 20, 2020
Best practices from school and district leaders in using AP Classroom

February 10, 2021
AP Potential: Promoting Equity and Access to Georgia’s Advanced Placement Programs

February 24, 2021
Key updates for 2021 AP Exams testing, including new exam schedule and digital testing
Final Ordering Deadline - March 12, 2021 11:59pm E.T.

- All order changes and new orders must be submitted in APRO.
- *Ensure all students who intend to test have an “Order Exam” status of “Yes” I AP Registration and Ordering.
- *Check for Exam Only Orders – independent/self-study students, GA Virtual (and other virtual school) students, homeschool students.
- Check APRO for UNSUBMITTED CHANGES.
- Submit EARLY and can update until the deadline!
1. Remind students to **update their College Board accounts** to be sure it has correct Email address and school information 
   *Students must be able to access CB account to take their exams*

2. Check your school’s **shipping address** [March 12]

3. Confirm sorting preference for your school’s **AP ID Labels Sheet** [March 12]

4. Indicate **fee reduction status** for each student [April 30]

5. Remind students to take advantage of **free score sends** [June 20]
The AP coordinator should focus on making sure all students who intend to test during any exam administration have an “Order Exam” status of “Yes” in AP Registration and Ordering.

By March 12 (11:59 p.m. ET), AP coordinators should:

1. Ensure that exams for every student who plans to test this year—including students in spring semester classes, transfer students, and homeschooled students who may test at your school—are included in your exam order in AP Registration and Ordering.

2. Assign students to a later test date if your school is certain that the students won’t be able to test during Administration 1.

3. Keep students in Administration 1 if your school isn’t certain whether students will need to test later, since you can shift them to Administration 2 or 3 after March 12.
Additional Resources

Planning Your Exam Administration

1. 2021 AP Exam Schedule with dates and times, by course, for 2021 AP Exams
   cb.org/apexamdates

2. AP Exam Administration Planning Guide for AP coordinators and administrators to use when considering planning in-school and/or at-home AP testing.
   cb.org/ap2021planningguide

3. 2021 AP Exam Administration Timeline to keep track of key 2021 exam dates and deadlines to plan ahead and see when additional testing information will be available.
   cb.org/ap2021timeline

4. AP Exam Format Information to identify course-specific details for 2021 AP Exams.
   cb.org/ap2021examformat

5. Frequently Asked Questions to get answers to the most asked questions about 2021 AP Exams.
   cb.org/ap2021faqs
# AP Exam Administration Planning Guide

**FACTORS TO CONSIDER AS YOU PLAN YOUR 2021 AP EXAM ADMINISTRATION**

Schools can use any of these testing options, as needs and circumstances warrant, and are free to use multiple options, if available, during a given exam administration window.

<table>
<thead>
<tr>
<th>TECHNOLOGY/EQUIPMENT</th>
<th>PAPER AND PENCIL IN SCHOOL</th>
<th>DIGITAL IN SCHOOL</th>
<th>DIGITAL AT HOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Typical technology and equipment requirements and recommendations, as outlined in the AP Coordinator’s Manual, Part 2.</td>
<td>Each student will need their own computer to complete the readiness steps and take their exam. This can be a personal device or one assigned by the school. Schools should not assign the same device to multiple students.</td>
<td>Each student will need their own computer to complete the readiness steps and take their exam. This can be a personal device or one assigned by the school. Schools should not assign the same device to multiple students.</td>
<td></td>
</tr>
<tr>
<td>Schools offering Chinese and Japanese exams should review the technology requirements for the new online exam platform in the AP Coordinator’s Manual, Part 2.</td>
<td>The computer must be able to maintain a charge for the duration of the exam or be plugged in, if needed.</td>
<td>The computer must be able to maintain a charge for the duration of the exam or be plugged in, if needed.</td>
<td></td>
</tr>
<tr>
<td>An internet connection is required to test, but students will be able to keep testing even if their connection drops momentarily.</td>
<td></td>
<td>An internet connection is required to test, but students will be able to keep testing even if their connection drops momentarily.</td>
<td></td>
</tr>
</tbody>
</table>

This image is clickable.
## Exam Dates

### 2021 AP Exam Schedule

<table>
<thead>
<tr>
<th>Administration 1</th>
<th>8:00 a.m. Local Time</th>
<th>12:00 p.m. Local Time</th>
<th>2:00 p.m. Local Time</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WEEK 1: Paper, In School</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday, May 3, 2021</td>
<td>United States Government and Politics</td>
<td>Physics C: Mechanics</td>
<td>Physics C: Electricity and Magnetism</td>
</tr>
<tr>
<td>Tuesday, May 4, 2021</td>
<td>Calculus AB</td>
<td>German Language and Culture</td>
<td>Human Geography</td>
</tr>
<tr>
<td></td>
<td>Calculus BC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wednesday, May 5, 2021</td>
<td>English Literature and Composition</td>
<td>Japanese Language and Culture (computer based)</td>
<td>Physics 1: Algebra-Based</td>
</tr>
<tr>
<td>Thursday, May 6, 2021</td>
<td>United States History</td>
<td>Art History</td>
<td>Computer Science A</td>
</tr>
<tr>
<td>Friday, May 7, 2021</td>
<td>Chemistry</td>
<td>European History</td>
<td>Physics 2: Algebra-Based</td>
</tr>
<tr>
<td></td>
<td>Spanish Literature and Culture</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2021 AP Exams Timeline

Use this master timeline to plan ahead, understand when additional testing information will be available, and keep track of key 2021 exam dates and deadlines.

For a more in-depth view for managing your AP program, refer to the AP coordinator calendar.

2021 February
- Plan Your Exam Administration
  AP teachers, coordinators, and school leaders should discuss the testing options and make tentative decisions about which to use.
  More Details →

Mid-February
- 2020-21 AP Coordinator's Manual, Part 2 Available
  The coordinator's manual explains the policies and procedures for administering paper and pencil exams.

March 2
- Digital Testing Update
  We'll provide the AP Digital Testing Guide and additional logistical details for AP coordinators on in-school and at-home digital testing, including: assigning students to later exam dates, technical requirements, installing the exam app on school-managed devices, accommodations, and readiness procedures and practice options.
2021 AP Exam Format Information

The 2021 AP exams will be administered three times, and some subjects will have exams administered in a digital format in addition to the traditional format. Some exams have different formats for paper and digital, and the differences vary by subject. The following table details the exam administration modes and differences, if any, for each course.

Please note that all 2021 AP Exams, paper and digital, will be full length and will cover the full scope of course content described in the course and exam description (CED) for each course.

Exams will be administered on three test dates, in early May, late May, and early June. For a given subject, each test administration will be either all paper/traditional or all digital. Educators and students will be able to practice answering multiple-choice and free-response questions within the 2021 digital exam app, available in early April.

**EXAMS**

**2021 EXAM INFORMATION**

- French Language
- German Language
- Italian Language
- Spanish Language
- Spanish Literature

**EXAM MODES**

- All exams must be administered in schools or school-proctored locations. Students' access to online translation applications and other tools means that a full-length exam can't be securely and fairly administered at home. All exams will be administered and submitted in their traditional format (including reading, listening, writing, and speaking tasks).

**EXAM SECTIONS**

- These exams will contain the typical multiple-choice and free-response sections.
Frequently Asked Questions

We know you have a lot of questions about how AP Exams will work this year. On this page, find answers to some of the most common questions we get from students, parents, and educators.

**FAQ**

**Can my school offer both paper and pencil and digital exams?**

Yes. Schools can choose the exam administration options that work best for them—paper and pencil exams administered at school, digital exams administered at school, digital exams taken at home, or a mix—provided the school meets all requirements for each option.

**Will my school need approval to offer exams during Administration 2 or Administration 3?**

No. Your school will be approved to offer exams during Administration 2 and Administration 3 as long as your school meets all requirements for the exam administration options it chooses.
Key Takeaways from the AP® Digital Testing Guide

Preparing for 2021 Digital AP Exams
Presentations About This Year’s AP Exams

Highlights for school and district leaders

February 2021:
Presentation that gives an overview of the testing options for 2021 so that school and district leaders have the details needed to make decisions for this year’s AP Exam administration.
cb.org/ap2021examoverview

Announcement: February 4
Webinar for Administrators: February 11

March 2021:
Presentation that highlights key takeaways from the AP Digital Testing Guide so that school and district leaders can support AP coordinators and technology staff.
cb.org/ap2021digitaltakeaways

Announcement: March 2
Webinar for Administrators: March 4
Preview of the AP Digital Testing Guide

What is the testing guide?

What it is
This downloadable PDF, released March 2, provides schools and districts with information about administering 2021 digital AP Exams. Access the guide at cb.org/ap2021digitalguide.

How to use it
Use the AP Digital Testing Guide in conjunction with the online resources at cb.org/ap2021 to understand how digital AP Exams work.

Purpose of this presentation
This PowerPoint presentation, Key Takeaways from the AP Digital Testing Guide, is designed to introduce the AP Digital Testing Guide, but it’s not intended to serve as a replacement for the guide.
WHAT THIS IS NOT

This presentation isn't a replacement for the *AP Digital Testing Guide*.

Go to the *AP Digital Testing Guide*
cb.org/ap2021digitalguide
Topics

1. Introduction to the *AP Digital Testing Guide*
2. Digital Testing: The Basics
3. Actions in AP Registration and Ordering
4. Readiness Steps for Students
5. Digital Testing: The Experience
6. Additional Notes About Digital AP Exams
7. Resources to Help Prepare
Introduction to the *AP Digital Testing Guide*
Information Release Schedule

March 2 and April 8

Initial Release
March 2

With More Details
April 8

Coming Soon!
Topics in the AP Digital Testing Guide

What’s in it?

Digital Testing Overview
- Digital Testing Basics
- Exam Security
- Comparing Digital and Paper and Pencil Exams
- Timeline
- Role of the AP Coordinator
- Role of School or District Technology Staff
- Digital Exam Schedule
- Digital Exam Start Times
- Resources to Help Students and Educators Prepare for Digital Exams

Moving Students to a Later Testing Date
- Deadlines to Switch a Student to a Later Exam Administration
- How to Switch a Student to a Later Exam Administration
- Indicate Reason for Changing Exam Date
- Confirming Accommodations for Digital Exams

Technical Requirements
- Testing Devices
- Operating Systems
- Hardware Considerations
- Network Connectivity
- Downloading and Installing the Digital Testing App on School-Managed Devices

Preparing for Digital AP Exams
- Readiness Steps
- Managing Student Readiness and Digital Makeup Requests
- College Board Account
- Email Address
- Exam Day Checklist
- Preparing the Home Testing Environment

Taking Digital AP Exams
- Step 1: Download and Install the Digital Testing Application
- Step 2: Practice with Sample Questions in the Digital Testing Application
- Step 3: Complete Exam Setup
- Step 4: Check In to the Exam
- Tools and Features
- Answering Multiple-Choice Questions
- Break Between Sections
- Answering Free-Response Questions
- Answer Submission
- Testing Issues

Administering Digital AP Exams In School
- Policies and Procedures
- Exam Security
- Exam Timing and Synchronous Start Times
- Technology Staff
- Proctors
- Devices
- Exam Locations/Exam Rooms
- Preparing Students for Digital Exams In School
- Exam Day Activities
- AP Coordinator Checklist: In School Digital AP Exams

Accommodations for Digital AP Exams
- Accommodations Essentials
- Moving Students with Accommodations from a Paper Exam to a Digital Exam
- Types of Digital Accommodations
- Accommodations Details and Testing Considerations
- Waiving Accommodations
- Temporary Supports
Digital Testing: The Basics
Digital Testing: Locations and Admin Windows

Schools can mix and match between locations and exam dates, if a digital testing option is available.

<table>
<thead>
<tr>
<th>MAY 2021</th>
<th>JUNE 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sunday</td>
<td>Sunday</td>
</tr>
<tr>
<td>Monday</td>
<td>Monday</td>
</tr>
<tr>
<td>Tuesday</td>
<td>Tuesday</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Wednesday</td>
</tr>
<tr>
<td>Thursday</td>
<td>Thursday</td>
</tr>
<tr>
<td>Friday</td>
<td>Friday</td>
</tr>
<tr>
<td>Saturday</td>
<td>Saturday</td>
</tr>
</tbody>
</table>

In School: ADMIN 2 Digital Exams
At Home: ADMIN 3 Digital Exams

NOTE: Digital exams, offered either in school or at home, are available for 17 AP courses during Administration 2 and for 25 AP courses during Administration 3.
## Digital Testing: Overview

### Reminders about digital testing

<table>
<thead>
<tr>
<th><strong>Length, Schedule, and Locations</strong></th>
<th><strong>Technology and Access</strong></th>
<th><strong>Registration and Readiness</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Length:</strong> Digital AP Exams are full-length exams that test the same knowledge and skills as paper and pencil exams; most have multiple-choice and free-response sections.</td>
<td><strong>Devices:</strong> Exams are taken on desktop and laptop computers (Mac, Windows, school-managed Chromebooks) and may not be taken on smartphones; the computer must have a power cord.</td>
<td><strong>Registration:</strong> No student can take a digital AP Exam unless their AP coordinator has assigned them to that exam in AP Registration and Ordering.</td>
</tr>
<tr>
<td><strong>Exam Dates:</strong> Digital exams are available for specific AP subjects in Administration 2 and 3 and the digital format is the only exam format available for those subjects on those dates.</td>
<td><strong>Internet:</strong> An internet connection is required, but students will be able to continue testing even if their connection drops momentarily.</td>
<td><strong>Readiness Steps:</strong> Students need to complete a few steps before exam day to confirm that their testing computer is ready for the exam; beginning in April, educators will have access to a dashboard that helps them track students’ progress preparing for and completing digital AP Exams.</td>
</tr>
<tr>
<td><strong>Start Times:</strong> Exams have synchronous start times, worldwide at 12 p.m. or 4 p.m. Eastern Daylight Time (EDT). For exams with 2 sections, the second section starts automatically, after the scheduled break.</td>
<td><strong>Accommodations:</strong> Digital AP Exams will be accessible to students with disabilities who have received approval for testing accommodations by the College Board Services for Students with Disabilities office. Students will not need to reapply for accommodations to take digital AP Exams.</td>
<td><strong>Practice:</strong> Beginning April 8, students and educators will be able to access the digital testing application and practice with each type of multiple-choice and free-response question students will see on exam day. Digital exam practice will also confirm students’ technology and let students practice using the tools and features in the digital testing application.</td>
</tr>
<tr>
<td><strong>Testing Locations:</strong> Exams can be administered in schools or off-site testing locations; the AP coordinator can also authorize the exams to be taken at home.</td>
<td><strong>Sign-in:</strong> Students will need to use their College Board username/password to access digital exams.</td>
<td></td>
</tr>
</tbody>
</table>
# Digital Testing: Schedule and Start Times

## Key Terms
- **Check-in**: final pre-exam step students must complete on exam day, 30 minutes before their scheduled exam.
- **Start time**: the moment students taking a given exam can begin seeing and answering questions.

## Key Details
- Digital AP Exams have synchronous start times worldwide and automatically begin at 12 p.m. EDT and 4 p.m. EDT.
- The time each exam resumes after the scheduled break is also synchronous.
- The start time for digital AP Exams is controlled by the digital testing application and can’t be adjusted by students or school staff.
- When administering digital AP Exams in school, students must be seated and ready to test at the exam start time and start of the second section of the exam or they’ll lose time on their exam.
- All students are required to check in to their digital exam 30 minutes before the official start time to complete final pre-exam steps.

## Administration 2 Digital Exams

### WEEK 1
- **12 noon Eastern Daylight Time (EDT)**
- **4 p.m. Eastern Daylight Time (EDT)**

<table>
<thead>
<tr>
<th>Monday, May 10, 2021</th>
<th>English Literature and Composition</th>
<th>Computer Science A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, May 19, 2021</td>
<td>European History</td>
<td>Art History</td>
</tr>
<tr>
<td></td>
<td>United States History</td>
<td>Macroeconomics</td>
</tr>
<tr>
<td>Thursday, May 20, 2021</td>
<td>United States Government and Politics</td>
<td>World History: Modern</td>
</tr>
<tr>
<td></td>
<td>Psychology</td>
<td></td>
</tr>
</tbody>
</table>

### WEEK 2
- **12 noon Eastern Daylight Time (EDT)**
- **4 p.m. Eastern Daylight Time (EDT)**

<table>
<thead>
<tr>
<th>Wednesday, May 20, 2021</th>
<th>English Language and Composition</th>
<th>Computer Science Principles Seminar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, May 27, 2021</td>
<td>Biology</td>
<td>Environmental Science</td>
</tr>
<tr>
<td>Friday, May 28, 2021</td>
<td>Comparative Government and Politics</td>
<td>Human Geography</td>
</tr>
<tr>
<td></td>
<td>Macroeconomics</td>
<td></td>
</tr>
</tbody>
</table>

## Administration 3 Digital Exams

### WEEK 1
- **12 noon Eastern Daylight Time (EDT)**
- **4 p.m. Eastern Daylight Time (EDT)**

<table>
<thead>
<tr>
<th>Tuesday, June 1, 2021</th>
<th>English Literature and Composition</th>
<th>Computer Science A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, June 2, 2021</td>
<td>European History</td>
<td>Art History</td>
</tr>
<tr>
<td></td>
<td>United States History</td>
<td>Macroeconomics</td>
</tr>
<tr>
<td>Thursday, June 3, 2021</td>
<td>United States Government and Politics</td>
<td>World History: Modern</td>
</tr>
<tr>
<td></td>
<td>Psychology</td>
<td></td>
</tr>
</tbody>
</table>

### WEEK 2
- **12 noon Eastern Daylight Time (EDT)**
- **4 p.m. Eastern Daylight Time (EDT)**

<table>
<thead>
<tr>
<th>Monday, June 7, 2021</th>
<th>English Language and Composition</th>
<th>Computer Science Principles Seminar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, June 8, 2021</td>
<td>Comparative Government and Politics</td>
<td>Human Geography</td>
</tr>
<tr>
<td></td>
<td>Macroeconomics</td>
<td></td>
</tr>
<tr>
<td>Wednesday, June 9, 2021</td>
<td>Calculus AB</td>
<td>Physics 1: Algebra-Based Physics C: Mechanics</td>
</tr>
<tr>
<td></td>
<td>Calculus BC</td>
<td></td>
</tr>
<tr>
<td>Thursday, June 10, 2021</td>
<td>Chemistry</td>
<td>Physics 2: Algebra-Based Statistics</td>
</tr>
<tr>
<td></td>
<td>Physics C: Electricity and Magnetism</td>
<td></td>
</tr>
<tr>
<td>Friday, June 11, 2021</td>
<td>Biology</td>
<td>Environmental Science</td>
</tr>
</tbody>
</table>
## Digital Testing: Device Requirements

### What’s allowed

<table>
<thead>
<tr>
<th>Allowed*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Desktop or laptop computer</td>
<td><img src="image" alt="Desktop or laptop computer" /></td>
</tr>
<tr>
<td>Windows PC</td>
<td><img src="image" alt="Windows PC" /></td>
</tr>
<tr>
<td>Mac</td>
<td><img src="image" alt="Mac" /></td>
</tr>
<tr>
<td>School-managed Chromebook</td>
<td><img src="image" alt="School-managed Chromebook" /></td>
</tr>
</tbody>
</table>

*Provided the device meets the technical requirements outlined in the AP Digital Testing Guide.*
## Digital Testing: Technical Requirements

### Summary

<table>
<thead>
<tr>
<th></th>
<th>PC</th>
<th>Mac</th>
<th>Chromebook</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating System</strong></td>
<td>Windows 8.0/8.1/10</td>
<td>OS X 10.11–10.15 &amp; 11.0+</td>
<td>Chrome OS v83+</td>
</tr>
<tr>
<td><strong>Processor</strong></td>
<td>1 GHZ</td>
<td>1 GHZ</td>
<td></td>
</tr>
<tr>
<td><strong>RAM</strong></td>
<td>2 GB RAM (64-bit)</td>
<td>2 GB RAM (64-bit)</td>
<td></td>
</tr>
<tr>
<td><strong>Disk Space</strong></td>
<td>200 MB free</td>
<td>200 MB free</td>
<td>100 MB free</td>
</tr>
<tr>
<td><strong>Screen size and resolution</strong></td>
<td></td>
<td>10&quot; diagonal, 1024 x 768 pixels</td>
<td></td>
</tr>
<tr>
<td><strong>Device management</strong></td>
<td>Managed or unmanaged</td>
<td>Managed or unmanaged</td>
<td>Google Workspace managed</td>
</tr>
<tr>
<td><strong>Keyboard/mouse</strong></td>
<td></td>
<td></td>
<td>Internal or external (wired or Bluetooth)</td>
</tr>
<tr>
<td><strong>Battery and Power</strong></td>
<td>Fully charged to last through a full-length exam, plugged to power source if needed</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Network</strong></td>
<td>Reliable internet access (wired or Wi-Fi), at least 3 Mbps for each student</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*minimum requirements


**NOTE:** This is current as of 2/28/2021
Digital Testing: Security

Reminders about digital testing

<table>
<thead>
<tr>
<th>Security Features</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digital exams administered at home or in school will:</td>
</tr>
<tr>
<td>• Not allow students to return to answered questions or move back-and-forth between unanswered questions.</td>
</tr>
<tr>
<td>• Begin at the same time worldwide with synchronous section start times.</td>
</tr>
<tr>
<td>• Include security features to prevent students from collaborating, accessing unauthorized aids, or attempting to have someone else test for them.</td>
</tr>
</tbody>
</table>

Textbooks and notes aren't permitted for digital exams administered in school. We understand students taking digital exams at home may have access to these materials. To prevent students from gaining an unfair advantage, digital exams will:

• Not include questions that can be answered with internet searches, textbooks, notes, study guides, or similar material.
• Be reviewed with plagiarism detection software.
• Be reviewed with post-exam analyses to identify collaboration or use of unauthorized aids.

NOTE: Exam violations on any AP Exam—paper or digital—will result in a score cancellation and additional consequences as warranted.
## Digital Testing: Timeline

### Overview of steps to administration

<table>
<thead>
<tr>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continue to plan this year’s AP Exam administration.</td>
<td><strong>APRIL 1.</strong> Indicate orders for paper and pencil AP Exams or AP Chinese and Japanese Exams for Administrations 1, 2, or 3.</td>
<td>Deadlines to move students to Administration 2 or 3 digital exams are 7 calendar days before the scheduled exam date.</td>
<td>Deadlines to move students to Administration 3 digital exams are 7 calendar days before the scheduled exam date.</td>
</tr>
<tr>
<td>Begin assigning students to digital exams in Administration 2 or 3, if needed.</td>
<td><strong>APRIL 8:</strong> Digital testing application available. Install digital testing application on school-managed devices.</td>
<td>Students continue to download and install the digital testing application.</td>
<td>Students continue to download and install the digital testing application.</td>
</tr>
<tr>
<td><strong>MARCH 12:</strong> Set “Order Status” to “Yes” for all students who intend to test.</td>
<td><strong>APRIL 8:</strong> Students download and install the digital testing application on their testing computer.</td>
<td>Students continue to access digital practice after the digital testing application is installed.</td>
<td>Students continue to access digital practice after the digital testing application is installed.</td>
</tr>
<tr>
<td><strong>APRIL 8:</strong> Students access digital practice after the digital testing application is installed.</td>
<td><strong>APRIL 8:</strong> Students download and install the digital testing application on their testing computer.</td>
<td>Students complete digital exam setup for each of their Administration 2 or 3 exams.</td>
<td>Students complete digital exam setup for each of their Administration 3 exams.</td>
</tr>
<tr>
<td><strong>APRIL 8:</strong> Configuration instructions available for students testing with assistive technology.</td>
<td><strong>MAY 18–20, 26–28.</strong> Administration 2 digital exams. Students must check in to their exams 30 minutes before the official start time.</td>
<td><strong>JUNE 1–3, 7–11.</strong> Administration 3 digital exams. Students must check in to their exams 30 minutes before the official start time.</td>
<td>Move students to Administration 2 and 3 digital exams, if needed.</td>
</tr>
</tbody>
</table>

*Students continue to access digital practice after the digital testing application is installed.*
Actions in AP Registration and Ordering
Ordering Exams, Moving Students

Actions in AP Registration and Ordering

- **By March 12.** Set “Order Status” to “Yes” for all students who intend to test.
- **By April 1.** Indicate orders for paper and pencil AP Exams or AP Chinese and Japanese Exams for any exam administration (Administration 1, 2, or 3).
- **After April 1.** Authorize students for digital exams for Administration 2 or 3, if needed, until 11:59 p.m. EDT 7 calendar days before the scheduled exam date.

Before taking any action in APRO to change students’ exam dates, it’s important that AP coordinators work with students, teachers, and administrators to determine how the school expects to administer exams this year. The following resources may help:

- 2021 AP Exam Planning Guide available at **cb.org/ap2021planningguide**
- 2021 AP Exam Schedule at **cb.org/apexamdates**
An exam can only be moved to a date for which the exam is available.

### Deadlines for Moving Students

**Note:** All references to paper exams includes Chinese and Japanese exams.

<table>
<thead>
<tr>
<th>From:</th>
<th>To:</th>
<th>Deadline to submit the change in APRO:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Paper Exam:</strong></td>
<td><strong>Paper Exam:</strong></td>
<td></td>
</tr>
<tr>
<td>Administration 1</td>
<td>Administration 2</td>
<td>April 1 (all locations)*</td>
</tr>
<tr>
<td>Paper Exam: Administration 3</td>
<td>Administration 2</td>
<td>April 1 (all locations)</td>
</tr>
<tr>
<td>Digital Exam: Administration 2</td>
<td>By 11:59 p.m. EDT 7 calendar days before the scheduled digital exam date</td>
<td></td>
</tr>
<tr>
<td>Digital Exam: Administration 3</td>
<td>By 11:59 p.m. EDT 7 calendar days before the scheduled digital exam date</td>
<td></td>
</tr>
<tr>
<td><strong>Paper Exam:</strong></td>
<td><strong>Paper Exam:</strong></td>
<td></td>
</tr>
<tr>
<td>Administration 2</td>
<td>Administration 1</td>
<td>April 1 (all locations)</td>
</tr>
<tr>
<td>Paper Exam: Administration 3</td>
<td>Administration 1</td>
<td>April 1 (all locations)</td>
</tr>
<tr>
<td>Digital Exam: Administration 3</td>
<td>By 11:59 p.m. EDT 7 calendar days before the scheduled digital exam date</td>
<td></td>
</tr>
</tbody>
</table>

*Paper Exam Administration 2:

May 7 (outside U.S.);
May 14 (U.S.)

**Paper Exam Administration 3:

May 26 (all locations)

**Note:** All references to paper exams includes Chinese and Japanese exams.
Scenario A
An example for moving students from paper to digital

SCENARIO A
An AP coordinator needs to switch a student from the paper and pencil exam for AP Art History during Administration 1 to the digital exam for AP Art History during Administration 2, which is scheduled for May 19 at 4 p.m. EDT.

What's the deadline for the AP coordinator to make this switch and assign the student to Administration 2 for AP Art History?

SOLUTION
The deadline for the AP coordinator to assign the student to AP Art History for Administration 2 is May 12 at 11:59 p.m. EDT because that's 7 calendar days before the scheduled digital exam date.
Scenario B
An example for moving students from paper to paper

**SCENARIO B**
An AP coordinator at a school in the United States needs to switch a student from the paper and pencil exam for AP Calculus AB during Administration 1 to the paper and pencil exam for AP Calculus AB during Administration 2. During Administration 2, AP Calculus AB exam is scheduled for **May 24** at 8 a.m. local time.

**What's the deadline for the AP coordinator to make this switch and assign the student to Administration 2 for AP Calculus AB for an exam in the United States?**

**SOLUTION**
The deadline for the AP coordinator to assign the student to AP Calculus AB for Administration 2 is **April 1** because that's the deadline to assign a student to paper and pencil exams or Chinese and Japanese exams for any administration.

**Paper Makeup Deadline:**
If something unexpected occurs that requires a school to move students to a different paper and pencil exam date—such as an illness, incident, or unforeseen school closure—then schools may switch an existing exam order to a different available paper and pencil date in AP Registration and Ordering by **May 7** (outside U.S.) and **May 14** (U.S.) for Administration 2 and **May 26** (all locations) for Administration 3.
Scenario C

An example for moving students from later exam date to an earlier exam date

SCENARIO C

An AP coordinator at a school in the United States needs to switch a student from the digital exam for AP English Literature and Composition during Administration 2 to the paper and pencil exam for AP English Literature and Composition during Administration 1. During Administration 1, the AP English Literature and Composition Exam is scheduled for \textbf{May 5} at 8 a.m. local time.

What’s the deadline for the AP coordinator to make this switch and assign the student to Administration 1 for AP English Literature and Composition for an exam in the United States?

SOLUTION

The deadline for the AP coordinator to assign the student to AP English Literature and Composition for Administration 1 is \textbf{April 1} because that’s the deadline to indicate a student’s intent to take paper and pencil exams or Chinese and Japanese exams for any administration.

Paper and pencil exams in Administration 1 cannot be ordered after \textbf{April 1}.

For instructions, see the AP Digital Testing Guide.
Here’s What That Looks Like

How to move students to later exam dates in AP Registration and Ordering

Watch the AP Quick Start video to see how AP coordinators can:

- **Move a student** from Administration 1 to Administration 2.
- **Move one full section** of an AP course from Administration 1 to Administration 2.
- **Move an entire AP course** (all students and sections) from Administration 1 to Administration 2.
- **Manage testing accommodations** when moving a student with approved accommodations from a paper and pencil exam to a digital exam.

Watch the AP Quick Start video: [youtu.be/6n2FAkdLfrg](https://youtu.be/6n2FAkdLfrg)
Changing a Student’s Exam Date
Actions in AP Registration and Ordering

To switch a student’s exam date:

1. **Find the Student in APRO:** Go to the student roster in APRO.

2. **Select New Exam Date:** From the Exam Date column, select the new exam date.

3. **Provide Details:** After selecting the new exam date, a screen will pop up asking for additional details to finalize the change.

4. **Submit Changes:** After making changes to any exam dates, go to the Orders page. Submit the changes.

- Most reasons for late testing dates don’t incur an additional fee.
- A new reason has been added to address this year’s circumstances:
  - **Covid-19:** social distancing requirements or lost instruction time

- **Review Accommodations:** When assigning a student to a digital exam in APRO, coordinators will be prompted to review accommodations information.

- **Confirm Accommodations:** AP coordinators must confirm the student’s accommodations for digital exams no later than 7 calendar days before the scheduled digital exam date.

- **Note:** Special format exam orders will be removed when the student is moved to a digital exam and the order is submitted.

**IMPORTANT:**

- Students must be made aware of the exam type they’re taking and the date, start time, and check-in time (or arrival time).
- AP coordinators must submit any unsubmitted changes to their order.

For instructions, see the AP Digital Testing Guide.
Readiness Steps for Students
4 Readiness Steps for Students

Taking digital AP Exams

**BEFORE EXAM DAY**

**STEP 1:**
BEGINNING APRIL 8

Download and Install the Digital Testing App

**STEP 2:**
APRIL THROUGH JUNE

Practice with Sample Questions in the Digital Testing App

**STEP 3:**
3 DAYS BEFORE EXAM DAY

Complete Exam Setup

**STEP 4:**
30 MINUTES BEFORE THE EXAM

Check In to the Exam
Student steps before exam day: Starting April 8

- **When:** Starting April 8, students can download the digital testing application, or the application can be pushed to school- or district-managed devices.

- **How:** Instructions for downloading and installing the digital testing application vary for school-managed devices and student-managed devices.

**IMPORTANT:**
- We recommend all students registered for paper and pencil exams complete this step, in the event they need to take a makeup exam that's only offered digitally.
Step 1: Download and Install the Digital Testing App

Instructions are different for school-managed devices and personal devices.

**School-managed** Mac, PC, Chromebook

April 8. Additional instructions for downloading the app on school-managed devices.

**Personal, Student-managed**

Mac, PC

April 8. Additional instructions for downloading the app on personal (non-school-managed) devices.

**Students will need:**
- Their College Board username and password to log in to the digital testing application.
- The digital testing application installed on the computer they'll use for testing before they can access digital practice, exam setup, exam check-in, and the exam itself.

For instructions, see the AP Digital Testing Guide.
Step 2: Practice with Sample Questions in the Digital Testing Application

Student steps before exam day: Starting April 8

- **When**: After downloading the digital testing application, students can access digital practice for each of their subjects.

- **How**: There are 2 ways students can access digital practice.
  - Digital Testing Application
  - My AP

Students can:
- Answer each type of question they’ll encounter on exam day, and preview exam day flow.
- Confirm that technology works as expected before exam day.
- Access their responses and the answer key/scoring guidelines.
- Retake digital practice.

NOTE: AP coordinators and teachers can view students’ practice status in their respective exam readiness dashboards and can confirm that students’ technology works as expected.
Step 3: Complete Exam Setup

Student steps before exam day: Starting April 8

- **When**: Exam setup opens 3 calendar days before each digital exam, and students must complete setup no later than the day before the exam—for each digital exam they take.

- **How**: Students can access exam setup by launching the digital testing application.

**IMPORTANT**:  
- A student must complete exam setup for each digital exam they take, on the same computer they’ll use for testing.
- Once a student has completed exam setup on a testing computer, the computer can’t be shared with another student.
Step 3: Complete Exam Setup

Access exam setup from the Digital Testing App

- Students can access exam setup by launching the digital testing app and signing in with their College Board username and password.

- They should find their exam on My Tests and click the Start Exam Setup button.

NOTE: Students’ digital exams will not appear until 5 days before the exam date.

Students will be asked to:

- Read and accept Terms and Conditions.
- Confirm personal information.
- Check device requirements.
- Provide permission to reuse answers.

- Review the exam day checklist.
- Watch a quick video.
- Wait for the application to check device settings.
Step 4: Check In to the Exam

Student steps on exam day: 30 Minutes before start time

• **When:** Students will need to check in 30 minutes before their exam’s start time.
  - Check in opens at 11:30 a.m. EDT for 12 p.m. EDT exams and 3:30 p.m. EDT for 4 p.m. EDT exams.
• **How:** Students can check in to their exam by launching the digital testing application.

**IMPORTANT:**
- Students should only check in on the device they used to complete exam setup, and they can’t check in on multiple devices.
- If a student isn’t able to start the check-in process before the start time of the exam, they won’t be allowed to test and will be asked to request a makeup exam.

For instructions, see the AP Digital Testing Guide.
Step 4: Check In to the Exam


Students will be asked to:

- Type a digital test security statement.
- Review the test day checklist.
- Enter secure mode.
- Wait until the exam begins, paying attention to the timer that counts down to exam start time.
Students will need a College Board account to access the digital AP Exams they’ve been authorized to take by the AP coordinator.

- **Schools should**: ensure that students know their College Board account information.

- **Students should**: log in to their College Board account and check that their personal information and email address is accurate, editing if needed.
Starting in mid-April, a new Digital Exam Readiness Dashboard will be available for AP coordinators and AP teachers.

<table>
<thead>
<tr>
<th>AP coordinators</th>
<th>AP teachers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Track student readiness for digital exams by showing status of installation, setup, check-in, and exam progress</td>
<td>✔</td>
</tr>
<tr>
<td>Manage student makeup requests for digital exams</td>
<td>✔</td>
</tr>
<tr>
<td></td>
<td>✗</td>
</tr>
</tbody>
</table>

For instructions, see the AP Digital Testing Guide.
Digital Testing: The Experience
Tools and Features
Support for students as they test

Tools/Features Include:

- Directions
- A timer
- Reference materials
- Help menu
- Zoom in and out
- Expand Right and Expand Left arrows
- And more

Details
- Students can practice with all tools and features beginning April 8.
- If the app crashes or the student exits for any reason, they can relaunch the app. However, the timer will continue counting down.
Important Features of Digital AP Exams

- **Full-length.** As with paper and pencil exams, digital exams are full-length exams with a Section I and Section II, split by a break.*

- **Exam timing.** Exam timing is governed by the digital testing application, and timing varies by exam.

- **Question types.** Most exams have 2 main types of questions: multiple-choice questions and free-response questions.

- **Students can’t go back.** If students skip ahead, they won’t be able to go back. This is one of many security features.

*The AP Computer Science Principles and AP Seminar exams have only one section.*
Answering Questions on Digital AP Exams

The digital exam experience

Multiple-Choice Section:

- The digital testing application will remind students they can’t go back whenever they:
  - Attempt to move on from their first multiple-choice question.
  - Attempt to leave a multiple-choice question they haven’t answered.

Free-Response Section:

- The digital testing application will remind students they can’t go back whenever they:
  - Attempt to leave a free-response question.

- Multi-part free-response questions: On free-response questions that have multiple parts that are answered on separate screens, students will be able to go back and forth between parts of the question they’re answering. Once they answer the last part of the question and go on to the next one, they cannot go back to any part of the last question.

*The AP Computer Science Principles and AP Seminar exams have only one section.*
Multiple-Choice Questions

The digital exam experience

Some multiple-choice questions are centered on screen. Others display stimulus material on the left, and question and answer options on the right. For multiple-choice question sets—more than one question referring to the same stimulus—the stimulus remains on screen for each of the questions in the set.

Just like on the paper and pencil exam, AP Computer Science Principles, AP Physics 1, and AP Physics 2 exams have some questions that require students to select the two correct answer options.
Break Between Sections

The digital exam experience

At the conclusion of Section I, students get a 20-minute break. They’ll see a break screen with a timer counting down the time until the start of the next section.

- Students must understand that the exam resumes automatically when the break ends. If a student isn’t seated and ready to test before the end of the break, they may lose time on the exam.
- Students must not exit the app or close their laptop screen.
- Students may not communicate with their teacher or any other exam taker.
- Students should not remove the testing device from the testing room.

In some subjects, Section I and/or Section II are divided into two parts. In those subjects, students will have a one-minute pause between Parts IA and IB or IIA and IIB. As on paper and pencil exams, the pause between parts doesn’t count against the student’s testing time for either part, and students can’t work on their exam during that time.
Free-Response Questions

The digital exam experience

- Students type responses directly into the application.
- Student work is saved to their device automatically while the exam is running.
- Students can’t upload any files during testing.
- Students can’t submit any handwritten work.
- Some free-response questions are centered on screen, with the entire question and text entry box all in one column.
- **Most free-response questions** display stimulus and other question material on the left, and the prompt and text entry box on the right. Some questions are answered in parts over separate screens, and others are answered all on one screen.

**Additional Features:**

- For the questions that have Sources or Documents—Document-Based Questions (DBQs) in the Histories, the Synthesis question in English Language and Composition, and Seminar Part B—a student can select any of the documents to display on the left, while composing their response on the right.
- Basic formatting tools will be available: Bold, Italic, Underline; Superscript and Subscript; Undo and Redo; Special Characters; and Cut, Copy, and Paste.
Submitting an Exam: Confirmation

The digital exam experience

When the exam is over, students’ answers will be submitted automatically. During the upload process, students will see the following screen, and they should not try to click anything, refresh the page, or exit the app.

Testing Complete: Stand By!
We're uploading your answers now.
Do not refresh this page or exit the app.

[Image of a successful submission]

[Image of an incomplete submission]

For instructions, see the AP Digital Testing Guide.
Submitting an Exam: Technical Difficulties

The digital exam experience

If answer submission fails—the most likely reason for this is the internet connection being down—the student will see this screen. The student’s answers are saved on the testing computer and they’ll have time to reconnect to the internet and get their responses uploaded.

Here’s what they should do:

• Once the internet connection is reestablished, the student should click **Try Again** and their answers will resume uploading. When that process is complete the student will see the confirmation screen.

• If their computer is connected to the internet, and the **Try Again** button is not working, they should click the **Return to Homepage** link. From the homepage, they should close the app, reopen it, and try again.

• If none of these options work within 24 hours after the end of the exam, the student can call Customer Service at 888-225-5427.

**IMPORTANT:**

• Students should not call Customer Service immediately. They should keep trying the above steps. If after 24 hours they aren’t able to upload their answers, they should get help from Customer Service.

**For instructions, see the AP Digital Testing Guide.**
## Testing Issues

Solutions to the most likely issues students may encounter on test day

<table>
<thead>
<tr>
<th>Issue</th>
<th>Solution Steps</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Closed Exam</td>
<td>Restart the Testing App Reauch the app and hit Resume Testing to get back to the question they were on.</td>
</tr>
<tr>
<td>If the app crashes or the student accidentally closes it during testing.</td>
<td>Exit and Relaunch the App Exit the app. If they’re able to relaunch the app, they should hit Resume Testing to get back to the question they were on.</td>
</tr>
<tr>
<td>Unresolvable Technical Problem</td>
<td>Exit and Relaunch the App Exit the app. If they’re able to relaunch the app, they should hit Resume Testing to get back to the question they were on.</td>
</tr>
<tr>
<td>If the student runs into a technical problem they can’t resolve during testing.</td>
<td>Request a Makeup Students can go to My AP at myap.collegeboard.org and request a makeup exam.</td>
</tr>
<tr>
<td>Testing Disturbance</td>
<td>Request a Makeup Students can go to My AP at myap.collegeboard.org and request a makeup exam.</td>
</tr>
<tr>
<td>If the student encounters a disturbance (e.g., an extended power outage) or any other issue that keeps them from doing their best on the exam.</td>
<td></td>
</tr>
</tbody>
</table>

**IMPORTANT:**
- The testing timer will continue counting down while the app is closed.
Additional Notes About Digital AP Exams
Administering AP Exams in School
Where to go for policies and procedures

Paper Exams

For in-school paper and pencil exams, AP coordinators should refer to the 2020-21 AP Coordinator’s Manual, Part 2 for AP Program policies and procedures.

Digital Exams

Most policies for in-school digital exams are the same as the usual policies for traditional in-school paper and pencil exams. AP coordinators should continue to refer to the 2020-21 AP Coordinator’s Manual, Part 2 for overall AP Program policies and procedures and to the 2020-21 AP Digital Testing Guide for policies and procedures unique to digital exams.
Administering Digital AP Exams in School

Information in the digital testing guide

- Policies and Procedures
- Exam Security
- Exam Timing and Synchronous Start Times
- Technology Staff
- Proctors
- Devices
- Exam Locations/Exam Rooms
- Preparing Students for Digital Exams In School
- Exam Day Activities
- AP Coordinator Checklist: In School Digital AP Exams

For instructions, see the AP Digital Testing Guide.
## Administering Digital Exams vs. Paper Exams

### Key points of comparison between digital exams and paper exams

<table>
<thead>
<tr>
<th>In-School Digital</th>
<th>In-School Paper</th>
</tr>
</thead>
<tbody>
<tr>
<td>The digital testing application needs to be installed on each computer that will be used for testing.</td>
<td>Paper and pencil exams are delivered to the school, and AP coordinators need to receive and sort the delivery.</td>
</tr>
<tr>
<td>Students should practice using the digital testing application.</td>
<td>The digital testing application is not needed for paper and pencil exams.</td>
</tr>
<tr>
<td>Students must complete exam setup on the computer they’ll use for the exam (setup must be completed before each exam subject a student takes).</td>
<td>No exam setup is required for students. Paper and pencil materials are handed out to students right before each exam.</td>
</tr>
<tr>
<td>Digital exams start automatically at synchronous start times worldwide with check-in 30 minutes before the scheduled exam start time.</td>
<td>Paper exams start at 8 a.m. and 12 p.m. local time, with a one-hour start time window so there’s flexibility in student arrival times.</td>
</tr>
</tbody>
</table>

**NOTE:** For an at-a-glance comparison of policies for paper and pencil exams, in school digital exams, and at home digital exams, see the AP Exam Administration Planning Guide available at [cb.org/ap2021planningguide](http://cb.org/ap2021planningguide).
Accommodations for Digital Exams

Digital AP Exams were designed so all students can take them.

AP coordinators need to confirm students’ accommodations for digital exams through AP Registration and Ordering to ensure students receive the appropriate digital exam format for their accommodation.

On digital exams, accommodations will:

- Be available for students with approved accommodations.
- Be compatible with assistive technology (e.g., screen reader) and zoom functionality.
- Be applied in a format that’s appropriate to a digital exam. For example:

<table>
<thead>
<tr>
<th>Accommodation</th>
<th>Paper</th>
<th>Digital</th>
</tr>
</thead>
<tbody>
<tr>
<td>Extended Time</td>
<td>Proctor accounts for extended time</td>
<td>The timer in the digital testing app automatically allocates the additional time for which the student is approved</td>
</tr>
<tr>
<td>Human Reader</td>
<td>Human reader</td>
<td>Screen reader</td>
</tr>
<tr>
<td>Large-Print Exam</td>
<td>Enlarged font size on printed book</td>
<td>Zoom functionality available through the digital testing application</td>
</tr>
</tbody>
</table>

IMPORTANT:
- It’s especially important for students who plan to use assistive technology to practice navigating digital exams.
Resources to Help Prepare
Resources for AP Coordinators

Preparation for Digital AP Exams

- **Website**: cb.org/ap2021
- **Downloads**: collegeboard.org/apdownloads
- **Trainings**: collegeboard.org/apcoordinatortraining
- **Discussion Groups**: apcommunity.collegeboard.org
- **2021 AP Exam Planning Guide**: cb.org/ap2021planningguide
- **2021 AP Exam Schedule**: cb.org/apexamdates

**Coming in April**
- **Digital Exam Readiness Dashboard**: AP coordinators will have access to a dashboard that helps them track their students' progress in preparing for and completing digital exams.
- **Instructions for Proctors**: Exam day instructions for proctors administering digital exams in schools.
- **Instructions for Tech**: Assistive technology configuration instructions.
Resources for AP Teachers and Students

Preparing for Digital AP Exams

Available now:

- **AP digital testing overview video**: This short video gives students a basic understanding of digital AP Exams.
- **AP digital testing slideshow**: Explore features of the digital testing application, learn how to get your device ready, and see how exam questions will be displayed.
- **cb.org/ap2021**: Find links to the exam schedule, all digital testing resources, answers to frequently asked questions, and more.

Available beginning in April:

- **2021 Digital AP Exams Application**: AP students and teachers can download the application and practice answering multiple-choice and/or free-response questions. They'll receive instructions April 8.
- **Digital Exam Readiness Dashboard**: Educators will have access to a dashboard that helps them track their students’ progress in preparing for and completing digital exams.

---

For instructions, see the AP Digital Testing Guide.
Information Release Schedule

March 2 and April 8

**Initial Release**
March 2

**With More Details**
April 8

Coming Soon!
Visit AP Central® for more information

We’ll be updating the website with additional details as we have them.

For more about 2021 AP Exams, visit: cb.org/ap2021
Questions?

Find helpful documents (including the PPT exam guide) on AP Central: https://apcentral.collegeboard.org/about-ap-2021/updates

AP Services for K-12 Educators
877-274-6474
Email: apexams@info.collegeboard.org

AP Services for Students & Parents
888-225-5427
Email: apstudents@info.collegeboard.org

Account Help for All College Board Programs
866-315-6068
Thank you!