**Gifted Education Referral and Eligibility Process Chart**

**STEP I**

**REPORTED REFERRAL**
A student is referred for consideration by teachers, counselors, administrators, parents/guardians, peers, self or others with knowledge of student’s academic abilities.

**AUTOMATIC REFERRAL**
Students who score at specified levels on a norm-reference tests. The local board of education establishes the score(s) needed for automatic referral.

**STEP II**

**STUDENT SEARCH/ELIGIBILITY TEAM**
A decision-making team that uniformly considered information collected on student referrals. The team decides if it is appropriate to proceed with formal evaluation.

**STEP III**

**Search/eligibility team gathers more information**

**STEP IV**

**Formal Evaluation**
Student is referred for Gifted Education Evaluation in Mental Ability, Achievement, Creativity and Motivation.

**Eligibility Team**
Reviews assessment results and makes recommendation

- **Eligible**
  - Gifted Services Option(s) Recommendation

- **Not Eligible**
  - Regular Education
    - Student(s) may need RTI follow-up plan

**Additional evaluation is not needed. Student continues in regular education program**