Reimbursement Grants: High Cost Grant (Federal) and Residential and Reintegration Grant (State)

Department of Special Education Services and Supports
Georgia’s Systems of Continuous Improvement

GaDOE has adopted the Georgia Systems of Continuous Improvement as a methodology for supporting districts and schools. Today’s presentation focused on “Identifying Needs”.
Why Should I be Interested in HCGs & RRGs?

Source of revenue
Offsets your expenditures
Helps to maintain quality programs for all students
High Cost Grant Application
Submission of The Application
Submission & Supports for Your Applications

• Submission Electronically
  • Dates to be determined for 2019 submission –
    (January 1 – March 1)

• DSESS>Budget page>Federal Grant for High Cost Fund
  • Application
  • Sample Application
  • Q & A
Federal Regulation & the High Needs Child

- IDEA 2004 gives States an option to set aside funding for the creation of a “Risk Pool” designated to assist LEAs in meeting the high cost of providing special education services to children with disabilities who meet certain criteria.

- “High Needs Child” – a student with disabilities whose special education and related services exceed the typical needs of a child with a disability (at least three times the state average per pupil expenditure – approx. $27,000)
The Application Process and Preparation of Documentation

• The Leader’s State of Mind
  • Reimbursement process-- for specific expenses within your budget (may reimburse IDEA funds and/or General Fund)
  • Student Identification
    • Determine which students receive services that cost considerably more than others
  • Only services listed on the IEP
    • IEPs need to be detailed and specific about how, what, and where services will be provided
    • IEPs must cover the entire year of reimbursement which is July 1- June 30th of the current FY
  • Substantiating the expenses on the application
    • Provide actual invoices
  • Carefully consider all the costs you have for the high cost student
Allowable Expenditures

• Allowable expenditures include, but are not limited to; one to one assistance, extended school year services, specially trained related service providers, public or private day programs, specialized equipment or materials/supplies specific to the child and contracted services.

• Transportation costs are limited to personnel, equipment or services required for the specific high need costs as identified in the child’s IEP. Any transportation costs not specific to the high need student or prorated for this student will be unallowable.
### Examples of Eligible Expenditures

*All costs must be specific to the high cost student and documented on the student’s IEP.*

<table>
<thead>
<tr>
<th>Special Education Services Expenditures</th>
<th>Related Services Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Teacher</td>
<td>• Counselor – Direct Services</td>
</tr>
<tr>
<td>• Paraprofessional</td>
<td>• Psychologist – Direct Services</td>
</tr>
<tr>
<td>• Speech</td>
<td>• OT and PT</td>
</tr>
<tr>
<td>• ESY Teacher Costs</td>
<td>• Social Worker</td>
</tr>
<tr>
<td>• ESY Paraprofessional Costs</td>
<td>• Nursing</td>
</tr>
<tr>
<td></td>
<td>• Bus Driver</td>
</tr>
<tr>
<td></td>
<td>• Bus Monitor</td>
</tr>
<tr>
<td></td>
<td>• AT Device – specific to student</td>
</tr>
</tbody>
</table>
Unallowable Expenditures

• Costs ineligible for reimbursement include the following: legal fees, court costs or other costs associated with a cause of action brought on behalf of a child with a disability to ensure a free appropriate public education, non-extraordinary nursing costs, English as a Second Language Instruction, indirect costs and administrative or leadership costs associated with the provision of the services to the child.

• Disbursements from this fund shall not be used to pay costs that otherwise would be reimbursed as medical assistance for a child with a disability under the State Medicaid program under Title XIX of the Social Security Act.
## District A Application

### COST WORKSHEET

Provide the specific and/or prorated cost breakdown to meet the unique needs of this high cost child. (Total cost of over $27,000 should be used as the minimum to be considered in the application). All services calculated for cost must be included in the student’s IEP.

**ALL ITEMS MUST INCLUDE SPECIFIC, VERIFIABLE CHARGES**

#### SPECIAL ED SERVICES: (Ex-Teacher Costs, Materials/Supplies specific to the child)

<table>
<thead>
<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPED Service (Staff)</td>
<td>One-on-one para to assist throughout the day in classes and in transitions</td>
<td>30138.00</td>
</tr>
<tr>
<td>SPED Service (Staff)</td>
<td>Contracted Speech services ($55/hour) 1 hour weekly of services (37 weeks x 1 hour @ $55)</td>
<td>2035.00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$ 32,173.00</td>
</tr>
</tbody>
</table>

#### SPECIAL RELATED SERVICES: (Ex-Transportation, OT, PT, Nursing Services)

<table>
<thead>
<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Related Service</td>
<td>OT Services OT - 1 hour monthly $74,966.40 annually / 84 students</td>
<td>$ 892.00</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$ 892.00</td>
</tr>
</tbody>
</table>

#### OTHER COSTS: (Ex-Consultations, Training Costs, Independent Evaluations)

<table>
<thead>
<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total</td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

#### THIRD PARTY FUNDS: (Ex-Health Ins., Medicaid)

<table>
<thead>
<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total</td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

### COST WORKSHEET SUMMARY

The amounts in this table are calculated automatically based on the amounts entered in the tables above.

1. Special Education Services  
   $ 32,173.00
2. Related Services  
   $ 892.00
3. Other Costs  
   $ 0.00
4. TOTAL COST of Child  
   $ 33,065.00
5. Minus 3x annual cost  
   $ -27,000
6. Minus Third Party Funds  
   $ -0.00

**TOTAL Allowable GHCF (Line 4 minus line 5 and 6)**  
$ 6,065.00

For which funding source(s) will this grant reimburse, State/local and/or IDEA?

- [ ] State/Local
- [ ] IDEA

**Actual Costs to District reduced further by a multiplier**

**What was missed?**

- Teacher Costs
- AT Device
- Transportation
# District B Application

**ALL ITEMS MUST INCLUDE SPECIFIC, VERIFIABLE CHARGES**

### SPECIAL ED SERVICES: (Ex- Teacher Costs, Materials/Supplies specific to the child)

<table>
<thead>
<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Ed Services</td>
<td>Special education teacher for small group instruction (full-time teacher salary &amp; benefits) for 11 students</td>
<td>$5988.42</td>
</tr>
<tr>
<td>Special Ed Services</td>
<td>Special education parapro for small group instruction (full-time parapro salary &amp; benefits) for 11 students</td>
<td>$3131.07</td>
</tr>
<tr>
<td>Special Ed Services</td>
<td>Speech Therapy in small group instruction (full-time salary &amp; benefits) for 30 minutes/2 weekly 2 students; Dual services within the special education classroom 30 minutes/2 times weekly</td>
<td>$1723.53</td>
</tr>
<tr>
<td>Special Ed Services</td>
<td>ESY Special Ed Teacher for small group instruction @ $32.50 for 3 hours/15 days/5 student</td>
<td>$292.50</td>
</tr>
<tr>
<td>Special Ed Services</td>
<td>ESY Special Ed parapro for small group instruction @ $15 for 3 hours/15 days/5 students</td>
<td>$135.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$11,270.52</strong></td>
</tr>
</tbody>
</table>

### SPECIAL RELATED SERVICES: (Ex- Transportation, OT, PT, Nursing Services)

<table>
<thead>
<tr>
<th>Category of Expenditure</th>
<th>Description of Service Provided</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing Services</td>
<td>1:1 GCPS Direct Care Nursing Services-Monitoring of G tube feeding and respiratory needs for 40 hours/weekly</td>
<td>$72433.68</td>
</tr>
<tr>
<td>OT Services</td>
<td>1:1 Occupational Therapy $96,074.08 (full-time salary &amp; benefits) for 1 hour/month</td>
<td>$572.57</td>
</tr>
<tr>
<td>PT Services</td>
<td>1:1 Physical Therapy $104,875.16 (full-time salary &amp; benefits) for 3 hrs/yearly</td>
<td>$1854.03</td>
</tr>
<tr>
<td>Transportation Services</td>
<td>Transportation on Special Education bus daily to and from student's home for 180 days. X $3.50 x 19.74</td>
<td>$5521.20</td>
</tr>
<tr>
<td>Transportation Services</td>
<td>ESY Transportation on Special Ed bus daily to and from student's home for 15 days x $3.50 X 19.74</td>
<td>$1036.35</td>
</tr>
<tr>
<td>Nursing Services</td>
<td>1:1 GCPS Direct Care Nursing Services-Monitoring of G tube feeding and respiratory needs for 25 hours/weekly</td>
<td>$2437.50</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$83,856.33</strong></td>
</tr>
</tbody>
</table>

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**COST WORKSHEET SUMMARY**

The amounts in this table are calculated automatically based on the amounts entered in the tables above.

1. Special Education Services $11,270.52
2. Related Services $83,856.33
3. Other Costs $0.00
4. TOTAL COST of Child $95,125.86
5. Minus 3% annual cost $-27,000.00
6. Minus Third Party Funds $-0.00

**TOTAL Allowable GHCF (Line 4 minus line 5 and 6)** $68,125.85

For which funding source will this grant reimburse, State/local and/or IDEA? **State/Local IDEA**

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### Comparison of Applications

#### Money Left on the Table

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</tbody>
</table>

1. Special Education Services | $32,173.00  
2. Related Services          | $892.00   
3. Other Costs               | $0.00     
4. TOTAL COST of Child       | $33,065.00 |
5. Minus 3x annual cost      | -$27,000  
6. Minus Third Party Funds   | $-0.00     
TOTAL Allowable GHCF (Line 4 minus line 5 and 6) | $6,065.00

For which funding source(s) will this grant reimburse, State/local and/or IDEA?
- State/Local
- IDEA

#### Maximized Cost Reimbursement

<table>
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1. Special Education Services | $11,270.52  
2. Related Services          | $83,855.33  
3. Other Costs               | $0.00      
4. TOTAL COST of Child       | $95,125.85  
5. Minus 3x annual cost      | -$27,000   
6. Minus Third Party Funds   | -$0.00     
TOTAL Allowable GHCF (Line 4 minus line 5 and 6) | $68,125.85

For which funding source(s) will this grant reimburse, State/local and/or IDEA?
- State/Local
- IDEA
Sample Application Included on website
FAQs for High Cost Grant

• Each LEA may request reimbursement for two of every 1,000 students with disabilities. The maximum allowed is on the website.

• The Special Education Director must sign off on all applications BY THE DEADLINE.

• The email contains the maximum reimbursement, but is often reduced due to availability of funds.

• These expenditures may not be carried over.

• Use the online submission manual to create an account!
Residential and Reintegration Grant (in Con APP “Tuition for Multiple Disabilities”
Submission of the Application

Resources for Guidance

- GLRS and GNET3 Fiscal Cross-Functional Monitoring Webinar
- IDEA Fiscal Indicators for Cross-Functional Monitoring Webinar
- FY18 Cross-Functional Monitoring Indicator Document
- FY18 IDEA Budgeting Best Practices and Requirements
- FY 17 IDEA Surplusing Tests
- FY 17 IDEA Year In Perspective
- Proportionate Share Process Powerpoint
- Time and Effort Reporting Powerpoint
- Financial Management Complaints
- Equitable Services for Private and Home School Students Webinar

Federal Grant for High Cost Fund

- Georgia’s High Cost Grant Submission Training Webinar
- Georgia’s High Cost Grant Online Submission Manual
- Georgia’s Plan for High Cost
- Grant for High Cost Funds - Sample Application
- Grant for High Cost Funds Q&A

State Grant for Residential and Reintegration Services

- Grant for Residential and Reintegration Services Application
- Grant for Residential and Reintegration Services Instructions
Submission of RRG

• This may be mailed OR submitted via the Georgia Department of Education mail.
• These grants should NOT be submitted via regular email due to FERPA.
• The superintendent MUST sign this grant.
Applying for a Residential Reintegration Grant

• Intended to assist districts that place a student in a residential facility in state or out of state

• There is a very rigorous, but appropriate, process involved in placing a student residentially

• Expenses listed on the application must be supported by invoices for services
  • Breakdown for room and board and for educational services must be present
Funding Priorities  
State Rule 160-4-7-.18 Grants of Services

1. Children with profound and severe disabilities requiring residential services who are wards of the state
2. Children with profound and severe disabilities requiring reintegration from a residential program
3. Children with profound disabilities who need residential services
4. Children with severe disabilities who need residential services
Eligible Expenditures

- Direct Special Education Costs
- Related Services
- Room and Board
- Reintegration from a residential program

**Transportation costs are not eligible.**
FAQs about RRG

• If a student who is currently funded through the Grant for Residential and Reintegration Services becomes the subject of a due process hearing, fiscal maintenance of the placement will be the responsibility of the local system.

• The minimum amount considered for a grant application to be processed is $30,000.

• All invoices must be attached up to the date of the grant submission.
Final Tips for Both Grants

• Both grants are a bonus for a district: extra money that’s not expected or guaranteed

• Applications take considerable time to prepare; Don’t wait till the last minute

• Don’t expect reimbursement for the whole amount of the application; numbers of applications and corresponding finances will influence rate of reimbursement

• Grant period – July 1 through June 30

• Funds must be used by June 30th of the current fiscal year

• LEA’s will be notified via the EMAIL BLAST when the board item has been approved

• LEA’s who receive a High Cost Grant will receive a Grant Award Notification
Final Tips for Both Grants

• Documentation of expenses already incurred and to-be incurred must be fully supported by evidence that the expenses have been or will be paid out by the district
• Funds are granted for expenditures you made this year and must be used to reimburse your district in those same categories (or Fund Sources)
• Funds provided for reimbursement through these grants will come in a separate budget all together
• Is an allowable exception if MOE is not met

* See budget liaison for details
Questions??